

MINUTES

Tuesday 9th May 2017 AGM
7.30pm
Top Room, Charing Parish Hall

1.	Apologies: Borough Cllr C Bell; Councillors C Prinn; H Billot; & S Hawkins In attendance : Cllrs J Leyland ;(chair) C Bain-Smith; (vice chair)M Weekes; T Reed; D Bennett; S Crawley; A Gudge;N Blunt ; J Munro (RFO) & the clerk.
2.	Election of Chairman and signing of Declaration of Office. J Leyland was proposed by T Reed and 2 nd by C Bain-Smith. Cllr Leyland accepted and the declaration was signed.
3.	Election of Vice Chairman. Cllr Bain-Smith was proposed by J Leyland and 2 nd by A Gudge. Cllr Bain-Smith accepted.
4.	Co- Option & signing of declaration of Councillor for Charing Heath. Cllr Bennett signed the declaration of office.
5.	Declaration of Interest. none
6.	Ten minute public discussion and question time. one member of the public present ref item 10.3
7.	Six minute Borough Councillor question time: no one present.
8.	Appointment of committee members. The councillors were appointed to the appropriate committees.
9.	Election of committee Chairs & representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum & Arthur Baker Playing field & Kent Gliding Club. Election of Chairs and representatives were appointed.
10.	Planning Applications:
10.1	17/00601/AS River House, Egerton Road Charing Heath: Conversion of garage to habitable accommodation for Mrs Rebecca Buckingham (unanimous)(recommend support)
10.2	17/00530/AS The Green Health Club, Pumping Station Charing: Demolition of existing swimming pool extension, conversion of the existing building, erection of a second floor extension and stairwell to form 8 self-contained apartments. Erection of 2 storey building to accommodate 2 self-contained apartments. In addition , associated parking, associated services, infrastructure, landscaping , ground works and earthworks for Quinn Estates(unanimous)(recommend support)
10.3	17/00468/AS Purlands House, Pluckley Road Charing: Construction of one new dwelling for S O Sullivan (unanimous)(recommend refusal as prior comments)
11	Planning Decisions:
12	Minutes of Previous Meeting: These were agreed and signed.
13.	Matters Arising:
13.1	SE Rail franchise consultation: Cllr Leyland will draft a response for all councillors comments. The document will then be sent.
13.2	Abattoir site: A meeting had been held regarding future uses for the site which could be possible housing or offices.
13.3	Speeds limit Charing Hill: Cllr Leyland will contact Toby Howe regarding the 40mph sign being moved further down . Also re the missing HGV sign to the entrance to The Hill.
13.4	S106 money request: suggestions put forward were for refurbishment of the

	public toilets, footpath from The Green Health Club to Coppins Corner and gym equipment for the playing field.
14	Finance
14.1	The Council considered and approved the Statement of Internal Control for the year ending 31 March 2017. The Chairman and Clerk signed the Statement on behalf of the Council.
14.2	The Council considered and approved the Annual Governance Statement for 2016-17. The Chairman and Clerk signed the Statement on behalf of the Council.
14.3	The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Financial Officer who had prior to the meeting signed Section 2 of the Annual Return for 2016-17. The Chairman signed the Statement on behalf of the Council.

Expenses: Last Cheq April 2017 6011			
	Payee:	Details:	£
6012	KALC	Subscription	1,009.51
6013	Phs	Hall supplies	39.48
6014	Rialtas	Software/training/sub	908.64
6015	VOID		
6016	Lotus	Banners 7 NP	462.00
6017	Wealden Wheels	See 6026	Void
6018	Groundwork	Refund Grant NP	1,056.19
6019	Staples	Office/hall supplies	116.01
6020	Post office	Period No 1 Tax/NI	695.77
6021/25	Salary	April	
6026	Wealden Wheels	Donation	500.00
6027	Staples	Admin supplies	102.71
6028	Initial	Hall	7.90
6029	Lotus	Banners (22/May)	336.00
DC	Mulberry's	Account/play area	53.00
DD	ABC	Rates Cemetery	53.24
DD	ABC	Rates Toilets	57.85
DC	BT	Telephone Admin DA	169.75
DD	Sage	A/c Wages	6.00
DD	Nest	Pension Period No 1	97.53
DC	Post Office	Annual Awards	200.00
DD	Elect	Hall	1150.35
DD	Elect	Public Toilets	46.52
DD	HP	Printing Accounts	16.99

Wages & Salaries:			
	Employee:	Details:	£
	Staff April	April Salary/Expenses	3735.59
	The Post Office	PAYE & NI period 01	695.77
DC	Pension	Pension NEST period 01	
6021	D Austen	Part of Salary/Expenses	282.12

S/O	D Austen	Part of Salary	1598.83
S/O	J Emblem	Part Salary	140.00
6025		Part Salary	574.62
S/O	R Faulkner	Salary	488.75
6023		Part Salary	9.35
S/O	J Munro	Salary	161.20
6024		Part Salary	38.80
S/O	C Stupple	Salary	429.00
6022		Part Salary	10.92

Income:			
	From:	Details:	£
	ABC	Precept	46,064.00
	Parish hall	Hiring	426.60

13	Correspondence:
14.	Information:
14.1	The clerk will write to the occupants were overgrown hedging is encroaching on the Highway.
14.2	There are proposals for an asbestos site in Challock with 4-5 lorry movements daily.
14.3	The clerk will following up the report ref the grassed area adjoining Piquets.
14.4	We have received acknowledgment of the letter sent to the agent for The Wheler Foundation.
14.5	The agent for Parsons Mead has put some draft plans together for our comments.

Signed..... Parish Clerk