

AGENDA

Tuesday 8th May 2018 AGM
7.30pm
Top Room, Charing Parish Hall

1.	Apologies: In attendance :
2.	Election of Chairman and signing of Declaration of Office.
3.	Election of Vice Chairman.
4.	Declaration of Interest.
5.	Ten minute public discussion and question time.
6.	Six minute Borough Councillor question time:
7.	Appointment of committee members.
8.	Election of committee Chairs & representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum & Arthur Baker Playing field & Kent Gliding Club.
9.	Planning Applications:
9.1	18/00575/AS Bottle Farm Hart Hill Charing: Single storey side/rear extensions; two storey linked extension; alterations to landscaping/ courtyard for Mr Rilett (TR)
9.2	18/00589/AS Thimble Hall, Leacon Lane Charing: Proposed Garden Room linked to existing building and new detached garage for Mrs Laserow (CBS)
9.3	18/00588/AS Thimble Hall , Leacon Lane Charing: Proposed Garden Room linked to existing building and changes to fenestration for Mrs Laserow (CBS)
9.4	18/00565/AS The Bowl Inn Stalisfield Road Charing: Two storey rear extension providing additional dining space at ground floor with new accessible WC and 3 new bed & breakfast guest rooms at first floor and new fire escape staircase. For Mrs Sam Mcgregor
10.	Planning Decisions:
11.	Minutes of Previous Meeting:
12.	Matters Arising:
12.1	Local Plan examination.
13	Finance
13.1	To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.
13.2	To approve the Annual Governance Statement for 2017-18, Section 1 of the Annual Return for the year ending 31 March 2018. The Chair of the meeting and the Clerk to sign.
13.3	To approve the Accounting Statements for 2017-18, Section 2 of the Annual Return for the year ending 31 March 2018 and the supporting Bank Reconciliation as at 31 March 2018 and if necessary the explanation of the significant variations from last year (2016-17) to this year (2017-18) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.
13.4	Approval of the following accounts:

May	6164	RFO Report	
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	Payee Name	Details	Amount Paid
6165	Charing Cricket Club	Donation	£250.00
6166	Part of Salary	See Salaries	£0.00
6167	Charing History Society	Donation	£300.00
DD	HP Instant Ink	March	£21.99
DD	Ashford Borough Council	Rates toilets	£74.01
DD	Ashford Borough Council	Rates cemetery	£57.00
DD	Southern Water	Cemetery	£54.26
DD	Southern Water	Toilets	£114.54
Card	Survey Monkey	Licence	£336.00
Transfer	Unity Trust Bank	Monthly transfer	£6,000.00
DD	Sage Payroll	April	£7.20
DD	Business Stream	March Oct 2017-Feb 2018 Toilets	£165.30
DD	HP Instant Ink	April	£20.99
Card April	Youth Awards/Parish	Community Awards	£430.00
Card April	Chilston Park	General expense	£61.00
Card April	BT	Telephone DA	£244.27
Card April	Hippo	5 Skip Bags	£1,004.94
		Nat West Bank	£9,141.50
		Unity Trust Bank	
	March		
19/04/18	Chubb	Fire extinguishers check	£159.97
26/04/18	Staples	supplies	£114.78
30/04/18	Initial	wash room period 01/05/- 31/7/2018	£135.25
24/04/18	Phs Group	supplies	£81.11
25/04/18	CJA Consulting	Computer support	£105.00
03/05/18	N Austin	Main/repairs/computer	£119.00
04/05/18	T Fullwood Associates	Gladman	£2,262.84
02/05/18	G R Black	Deposit Hall Doors and Window	£2,800.00
02/05/18	Groundwork UK	Payback Grant NP	£494.62
03/05/18	S Wood	Gladman	£308.00
May	List Logic Ltd	TN Postcodes	£84.00
		UTBank Transfers	£6,664.57
		Staff Costs	
Nat Wet	Payee/NIC	April	717.47
577/9X	Nest Pension	April	146.85
	Bank Transfer	Staff Costs April	3,173.92
			4,038.24
	Income	Nat West	

Date	Received from	Details	
March	HMRC	February 2018 Refund	2,644.13
March	Nat West Bank	Bank Interest	0.65
April	Nat West Bank	Bank Interest7448261	0.91
April	Nat West Bank	Bank Interest 47798777	0.06
April	Nat West Bank	NW A/c 47798777 closure	3,339.03
April	Barclay's	Closure of Account	65,000.00
April	Ashford Borough Council	Precept	46,641.28
	Total Income	NAT WEST	117,626.06
	Income	UTBank	
Date	Received from	Details	
15/04/2018	Nat West Current Bank A/c	Monthly transfer	6,000.00
	Total Income	UTB	6,000.00

13	Correspondence:
14.	Information:
Signed..... Parish Clerk	