

MINUTES

Tuesday 8th May 2018 AGM
7.30pm
Top Room, Charing Parish Hall

1.	Apologies: Borough Cllr C Bell Cllrs M Weekes; H Billot & B Levermore. In attendance : Chair J Leyland vice chair C Bain- Smith & S Crawley Cllrs A Gudge; S Hawkins; D Bennett; T Reed & N Blunt.
2.	Election of Chairman and signing of Declaration of Office. Cllr Leyland was proposed and voted in as Chair.
3.	Election of Vice Chairman. Cllrs Bain-Smith & S Crawley were proposed and voted in as joint vice chairs.
4.	Declaration of Interest. Cllr Gudge item 12.2
5.	Ten minute public discussion and question time. 1 member of the public present re item 9.1.
6.	Six minute Borough Councillor question time: no one present
7.	Appointment of committee members.
8.	Election of committee Chairs & representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum & Arthur Baker Playing field & Kent Gliding Club: Cllrs were voted onto the appropriate committees.
9.	Planning Applications:
9.1	18/00575/AS Bottle Farm Hart Hill Charing: Single storey side/rear extensions; two storey linked extension; alterations to landscaping/ courtyard for Mr Rilett (unanimous)(recommend support)
9.2	18/00589/AS Thimble Hall, Leacon Lane Charing: Proposed Garden Room linked to existing building and new detached garage for Mrs Laserow (unanimous)(recommend support)
9.3	18/00588/AS Thimble Hall , Leacon Lane Charing: Proposed Garden Room linked to existing building and changes to fenestration for Mrs Laserow (unanimous)(recommend support)
9.4	18/00565/AS The Bowl Inn Stalisfield Road Charing: Two storey rear extension providing additional dining space at ground floor with new accessible WC and 3 new bed & breakfast guest rooms at first floor and new fire escape staircase. For Mrs Sam Mcgregor (7 for 1 abstention) (recommend support)
10.	Planning Decisions:
11.	Minutes of Previous Meeting: These were agreed and signed.
12.	Matters Arising:
12.1	Local Plan examination. Cllr Leyland will be attending the session on the 17 th May & 31 st May.
12.2	Picnic donation request: It was agreed to a donation of £100 for the picnic for prizes for the fancy dress under S137.
12.3	Approval of tree work quotation re tree survey: The quotation was approved for further tree work that was recommended in the tree survey.
13	Finance
13.1	The Council considered and approved the Statement of Internal Control for the year ending 31 March 2017. The Chairman and Clerk signed the Statement on behalf of the

	Council.
13.2	The Council considered and approved the Annual Governance Statement for 2016-17. The Chairman and Clerk signed the Statement on behalf of the Council.
13.3	The Council considered and approved the Accounting Statements and supporting documents as provided by the Responsible Financial Officer who had prior to the meeting signed Section 2 of the Annual Return for 2016-17. The Chairman signed the Statement on behalf of the Council.
13.4	The following accounts were approved .

May	6164	RFO Report	
	Payee Name	Details	Amount Paid
6165	Charing Cricket Club	Donation	£250.00
6166	Part of Salary	See Salaries	£0.00
6167	Charing History Society	Donation	£300.00
DD	HP Instant Ink	March	£21.99
DD	Ashford Borough Council	Rates toilets	£74.01
DD	Ashford Borough Council	Rates cemetery	£57.00
DD	Southern Water	Cemetery	£54.26
DD	Southern Water	Toilets	£114.54
Card	Survey Monkey	Licence	£336.00
Transfer	Unity Trust Bank	Monthly transfer	£6,000.00
DD	Sage Payroll	April	£7.20
DD	Business Stream	March Oct 2017-Feb 2018 Toilets	£165.30
DD	HP Instant Ink	April	£20.99
Card April	Youth Awards/Parish	Community Awards	£430.00
Card April	Chilston Park	General expense	£61.00
Card April	BT	Telephone DA	£244.27
Card April	Hippo	5 Skip Bags	£1,004.94
		Nat West Bank	£9,141.50
		Unity Trust Bank	
March			
19/04/18	Chubb	Fire extinguishers check	£159.97
26/04/18	Staples	supplies	£114.78
30/04/18	Initial	wash room period 01/05/- 31/7/2018	£135.25
24/04/18	Phs Group	supplies	£81.11
25/04/18	CJA Consulting	Computer support	£105.00
03/05/18	N Austin	Main/repairs/computer	£119.00
04/05/18	T Fullwood Associates	Gladman	£2,262.84
02/05/18	G R Black	Deposit Hall Doors and Window	£2,800.00
02/05/18	Groundwork UK	Payback Grant NP	£494.62
03/05/18	S Wood	Gladman	£308.00

May	List Logic Ltd	TN Postcodes	£84.00
		UTBank Transfers	£6,664.57
		Staff Costs	
Nat Wet	Payee/NIC	April	717.47
577/9X	Nest Pension	April	146.85
	Bank Transfer	Staff Costs April	3,173.92
			4,038.24
	Income	Nat West	
Date	Received from	Details	
March	HMRC	February 2018 Refund	2,644.13
March	Nat West Bank	Bank Interest	0.65
April	Nat West Bank	Bank Interest 7448261	0.91
April	Nat West Bank	Bank Interest 47798777	0.06
April	Nat West Bank	NW A/c 47798777 closure	3,339.03
April	Barclay's	Closure of Account	65,000.00
April	Ashford Borough Council	Precept	46,641.28
	Total Income	NAT WEST	117,626.06
	Income	UTBank	
Date	Received from	Details	
15/04/2018	Nat West Current Bank A/c	Monthly transfer	6,000.00
	Total Income	UTB	6,000.00

13	Correspondence:
14.	Information:
14.1	The new fire doors for the hall will be fitted on 9 th May.
Signed..... Parish Clerk	

There being no further business the meeting closed at 9.05pm