

# MINUTES

Tuesday 12<sup>th</sup> June 2018

7.30pm

Top Room Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell Cllrs A Gudge; M Weekes. <b>In attendance:</b> Chair J Leyland; vice chairs C Bain-Smith; S Crawley; T Reed; S Hawkins; D Bennett; H Billot; N Blunt ; B Levermore; S South & the clerk.
2.	<b>Declaration of Interest.</b> none
3.	<b>Co –option and signing of declaration of new councillor for Charing Heath:</b> The declaration was signed and counter signed by the clerk.
4.	<b>Ten minute public discussion and question time:</b> no members of the public present.
5.	<b>Six minute Borough Councillor question time:</b> no borough councillors present.
6.	<b>Planning Applications:</b>
6.1	<b>18/00681/AS Land at the rear of Halbrook House, Pluckley Rd Charing:</b> Erection of one detached dwelling and detached double garage to the rear of Halbrook House for Mr & Mrs P Hayes (9 for 1 abstention) (recommend support)
6.2	<b>18/00754/AS Oakdene , Squids Gate Lane , Challock :</b> Construction of detached garage. Replacement and extension of existing workshop for Mr E Farrent(unanimous)(recommend support)
6.3	<b>18/00784/AS Hope Haven, 28 High Street, Charing:</b> Single storey timber building for use as a garden room for Mr & Mrs Pickford (unanimous)(recommend support)
7.1	<b>Planning Decisions:</b>
7.2	<b>18/00191/AS Land to the rear of The Red Lion Public House, Egerton Rd Charing Heath:</b> Erection of 5 dwellings, new vehicular access, hard and soft landscape works and associated works for Mr J Barnes (Granted)*
7.3	<b>18/00196/AS The Red Lion Inn Charing Heath Rd Charing Heath :</b> Conversion of existing outbuilding used as storage into 4 no letting rooms including change of use from outbuilding only to use class C1 for Mr J Barnes (Granted)*
7.4	<b>17/00865/AS Charing Motors Ltd, Northdown Service Station, Maidstone Rd Charing:</b> Erection of mixed commercial building for A1, A2, A3 and/or B1(a) uses together with 3 no. flats at first floor level. (Amended description and plans submitted 15/12/17)for Charing Motors (Granted)
8.	<b>Matters arising:</b>
8.1	S106/Local Plan/ Neighbourhood Plan: Recommendations for future actions proposed in an NP position paper of 4 <sup>th</sup> June prepared by Cllr Hugh Billot were adopted by CPC.. Cllr Leyland will arrange a meeting with Borough Cllr G Clarkson and Cllr Crawley will attend as well. Discussions need to take place ref S106 contributions for the parish. At the local plan examination Cllrs Leyland and Reed argued that the extent of development proposed in Charing should be reduced, pointed out a number of problems with “Land west of Poppyfields” proposal and underlined the need for business units and infrastructure such as car parking.
9.	<b>Finance</b>
9.1	The following accounts were approved.

June	Last Cheque 6167	RFO Report	
12-June	Payee Name	Details	Amount Paid

6168	MC Services	Annual electrical inspection	595.00
6169	Cancelled		
6170	Countrywide Ground Maintenance	Grass cutting	1190.01
6171	Durmen Consultancy Ltd	Tree Survey	1692.00
6172	P Dean	Window cleaning Hall	60.00
6173	Cousin Plumbing	Hydro drains Hall	337.00
6174	RD Jiles	Tree felling Charing Heath	2500.00
6175	S Headech	Painting new fire doors hall	450.00
DD	Ashford Borough Council	Rates toilets	59.00
DD	Ashford Borough Council	Rates Cemetery	56.76
Card	Zone alarm	Software protection	45.67
DD	SSE	Electric hall	1251.24
Transfer	Unity Trust Bank	Monthly Transfer	6000.00
DD	Sage Payroll	May	7.20
DD	HP Instant Ink	May	26.99
Card	Microwave/ Lampshades	Hall	73.00
Card	Norton	Computer renewal RFO	49.99
Card	Initial	Monthly service	7.90
		<b>Nat West Bank</b>	<b>14,401.76</b>
<b>May</b>		<b>Unity Trust Bank</b>	
30/5/18	Staples	Supplies	194.12
30/5/18	WJG Plumbing	New Float Valve	50.00
30/5/18	Triple 9 services	Main/ repairs / Computer	236.33
30/5/18	GR Black	New fire escape doors	800.00
30/5/18	Countrywide Ground Maintenance	Grass Cutting	11901.01
30/5/18	Cards Collective	Office supplies	142.85
		<b>UT Bank Transfers</b>	<b>2,613.31</b>
		<b>Staff Costs</b>	
Nat West	Payee/NIC	May	846.49
577/9x	Nest Pension	May	152.48
	Bank transfer	Staff costs May	3,481.73
			<b>4,480.70</b>
	<b>Income</b>	<b>Nat West</b>	
<b>Date</b>	<b>Cash Received from</b>	<b>Details</b>	
May	HMRC	March 2018 refund	334.24
May	John Lewis	Compensation Hall Curtains	2000.00
May	Hall Hire	Hall hire	292.30
May	Hall Hire	Hall Hire	110.10
June	Cemetery	Funeral fees	915.00
	<b>Total income</b>	<b>Nat West</b>	<b>3,651.64</b>
		<b>UTBank</b>	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
15/5/18	Nat west Current Account	Monthly Transfer	6000.00
	<b>Total Income</b>	<b>UTB</b>	<b>6000.00</b>

<b>10.</b>	<b>Minutes of previous meeting:</b> These were agreed and signed.
<b>11.</b>	<b>Correspondence:</b>
<b>11.1</b>	The Big Conversation, Rural Transport. Cllr Crawley will attend.
<b>12.</b>	<b>Information:</b>
<b>12.1</b>	It has been reported that dogs are off their leads in the playfield and generally in certain areas around the village.
<b>12.2</b>	A meeting is being held with a resident who is interested in helping with the tourism project within the parish.

**There being no further business the meeting closed at 8.45pm**

**Signed..... Parish Clerk**