

MINUTES

Tuesday 11th September 2018

7.30pm

Top Room Parish Hall

1.	Apologies: Borough Cllr C Bell Cllrs S Hawkins & M Weekes. In attendance: Chair J Leyland vice chairs C Bain-Smith & S Crawley; A Gudge; H Billot; N Blunt; B Levermore; T Reed; D Bennett; S South & the clerk.
2.	Remembering FS Ellen: Cllr Bain- Smith said a few words on FS Ellen.
3.	Declaration of Interest: N Blunt 7.9
4.	Ten minute public discussion and question time: no one present
5.	Six minute Borough Councillor question time: no one present
6.	Planning Applications:
6.1	18/01289/AS Southome Tile Lodge Rd Charing Heath: Proposed two storey side extension, single storey orangery side extension, and alterations to existing external finishes for Mr & Mrs Lucy. (unanimous)(recommend support)
6.2	18/00533/AS Southfield, Southfield Lane, Charing Heath: Erection of extension to pool room (retrospective) for Mr & Mrs Messer (unanimous)(recommend support)
6.3	18/01186/AS Mill House, Bowl Rd Charing: Erection of an ancillary granny annexe for Mrs Rogers (unanimous)(recommend support with conditions that the annex is only used for a Granny annexe)
6.4	18/01235/AS & 18/01236/AS Thimble Hall, Leacon Lane Charing: 1.Proposed link extension between existing building and annexe. 2. Proposed link extension between existing building and annexe with alterations to internal walls, windows and doors within listed building. (unanimous)(recommend support)
6.5	Planning Decisions:
6.6	18/00846/AS 24,30,38,40,42,48,50,54 & 69 Downs Way Charing: Recladding of concrete panels that provide the existing external finish with a reinforced insulated render system. Recladding of existing external walls with rendered finish for Mr SW Lees (granted)*
6.7	18/007845/AS 3,5,&7 Wheler Rd Charing: Recladding of concrete panels that provide the external appearance of the house with an insulated render system for Mr S Lees (granted)*
6.8	18/00842/AS 22 School Rd Charing: Recladding of existing concrete panels that provide the exterior finish of the house with an insulated render system for Mr S Lees(granted)*
6.9	18/00109/TC Cranmere, Burleigh Road Charing: Works to trees in a Conservation Area(granted)*
6.10	18/00601/AS Court Barn , Pett Lane Charing: To replace the existing softwood front door with a solid oak front door for Mrs C Flannery (granted)*
7.	Matters arising:
7.1	Report from Hall Committee: a quote has been received for the refurbishment of the toilets another quote is required.
7.2	Report from Cemetery (decision required) It was agree to obtain a quote for a display board similar to the Fred Coppins board. The chair will contact Ronald Stuart's family who offered to pay for a permanent memorial.
7.3	Report from Communications Committee: nothing to report.
7.4	Report from Highways & Footpaths Committee: Cllr South will forward the minutes of the meeting onto all councillors.
7.5	Report from Open Spaces Committee: a meeting will take place on the 15 th September.
7.6	Report from Public Conveniences Committee: nothing to report
7.7	Land South of the Swan access (decision required) The wording in our response will be changed and all councils to agree the final wording by email. Cllr Leyland will be speaking regarding the planning application at the planning committee meeting.
7.8	Maintenance at Piquets required from ROSPA report (decision required)It was agreed to replace the

	rope swing in Piquets on the advice from Outdoorsy . It is cost effective to replace the whole item than replacing some of the main poles this year and the remainder next year.
7.9	Draft 2 of NP The council congratulated Cllr Billot on the work on the NP getting to the draft 2 stage. A separate meeting is to be held to discuss NP & S106 contributions.
8.	Finance
8.1	The following accounts were approved :

SEPT	6193	RFO Report	
11-Sep	Payee Name	Details	Amount Paid
6194	KALC	Clerk's Course September	£72.00
6195	Kevin Giles	VC Garden	£230.00
6196	Charing Primary School	Donation	£484.96
6197	KALC	Finance Course SC/JM	£144.00
6198	A Van Santen	Market Wall repairs	£550.00
6199	Pilgrims Hospice	Donation(singers) VC	£50.00
6200	M Gallagher	Marquee Transport VC	£20.00
6201	Void	Void	£0.00
6202	TA Whitbread	Hosepipe Sun Dial Garden	£34.99
DD	Ashford Borough Council	Rates toilets	£59.00
DD	Ashford Borough Council	Rates cemetery	£61.00
DD	South East Water	Period Feb-Aug Cemetery	£48.11
Transfer	Unity Trust Bank	Monthly transfer June	£10,000.00
DD	HP Instant Ink	Aug	£17.99
DD	Initial	monthly service	£7.90
		Nat West Bank	£11,779.95
		Unity Trust Bank	
30/08/2018	D Buckett	Internal Auditor	£459.00
30/08/2018	F Harman	Plants for Sun Dial Garden	£30.00
30/08/2018	Little John	External Auditors	£720.00
30/08/2018	phs Group	Stainless steel cleaner	£5.16
31/08/2019	Triple 9 Services	Sun Dial Garden and Monthly tasks	£1,090.57
31/08/2018	Countrywide Ground	Grass Cutting	£1,190.00
28/09/2018	Lotus	Neighbourhood Plans Printed	£204.00
21/09/2018	WKPS	Membership	£25.00
28/09/2018	Staples X3	Supplies Office	£229.78
		UTBank Transfers	£3,953.51
		Staff Costs	
Nat West	Payee/NIC	Aug	1,014.11
577/9X	Nest Pension	Aug	152.75
21/08/2018	Bank Transfer	Staff Costs Aug	4,151.53
			5,318.39
	Income	Nat West	

Date	Received from	Details	
31/07/2018	Interest	A/C 74482610	3.80
22/08/2018	HMRC	VAT refund July)	568.29
05/09/2018	Hall Hire	Hall Hire	110.00
	Total Income	NAT WEST	678.29
	Income	UTBank	
Date	Received from	Details	
15/07/2018	Nat West Current Bank A/c	Monthly transfer	10,000.00
	Total Income	UTB	10,000.00

9.	Minutes of previous meeting: These were agreed and signed.
10.	Correspondence:
10.1	Mr Boyd Roberts re planning application. Cllr Leyland will speak at the planning committee meeting in favour of the application.
11.	Information:
11.1	The car park in Tile lodge Rd is open. The work on the conveyor may not take place until next year due to a delay in the road closure order.
11.2	The Christmas Lights magical evening event will have a light parade from the Arthur Baker Playing field to the Market Place vis the Moat & High street this year.
11.3	Cllr Crawley will contact Carrs coaches regard 36 children having to wait in the road for the school bus on the corner of Coppins Corner.
	Signed Parish Clerk