

MINUTES

Tuesday 13th November 2018

7.30pm

Top Room Parish Hall

1.	<p>Apologies: Borough Cllr C Bell Cllrs M Weekes & A Gudge. In attendance: Chairman J Leyland; vice chairs C Bain- Smith & S Crawley; B Levermore; D Bennett; S South; N Blunt; H Billott; T Reed; S Hawkins & the clerk.</p>
2.	<p>Declaration of Interest. Cllr Reed as a trustee of the CPT.</p>
3.	<p>Charing Palace Trust: Mr Adams & Mr Mortlock attended to update the council on the CPT. They are looking at acquiring only the great hall for restoration . The next stage is to get a legal interest in the Palace without this grants will not be able to be applied for to take it to the next stage. At present the Spialfields Trust have the option on the restoration of the site. We explained that we would not be able to sell the parish hall and put the money into the project as we would be losing an asset and this would not be allowed. CPT will be arranging a meeting with the Spitalfields Trust to see if they are able to get a legal interest in the building. Further documentation was received from Both Spitalfields Trust & The owner stated that “ the Spitalfields trust has the option “ to buy the Palace and its buildings and that she has “no plans to sell any options to the (Charing Palace Trust) now or in the future”.The letter from Spitalfields Trust said that once the Gatehouse was finished they planned to work on a project in the Welsh Borders before returning , taking possession of the remainder of the Palace and starting work on the main house and the Great hall. The letter concluded ;”at present we see no reason to deviate from this carefully orchestrated plan. However , we are always open to outside suggestions,particulary from the community in which a project is located. Our findings to date have always stumbled against questions of capital cost and in the absence of any worthwhile security or return, financial sustainability . And to be quite clear, we will not be giving up our option or selling any part of the site until its full repair is assured”.</p>
4.	<p>Ten minute public discussion and question time. Six members of the public present.</p>
5.	<p>Six minute Borough Councillor question time: no one present</p>
6.	<p>Planning Applications:</p>
6.1	<p>18/01585/AS Corner House, Leacon Lane Charing: The retention of part of an existing annexe outbuilding to be used a annexed accommodation in close association with Corner House(granny annexe) for Mr & Mrs Rigden (unanimous)(recommend support)</p>
6.2	<p>18/01255/AS Tanglewood, Stalisfield Road, Charing: Operational development- Engineering alterations. Soil from foundations/ excavations spread and levelled on field(Retrospective) for Mr N Yates (unanimous)(recommend support)</p>
6.3	<p>18/01531/AS Land rear of Millgarth The Hill Charing: Erection of 5no dwellings with garages (unanimous)(recommend refusal)</p>
6.4	<p>18/01482/AS Land adjacent to Tower Lodge, Charing Hill, Charing :Erection of 8 no dwellings for Mr& Mrs Summerfield (deferred as invalid application)</p>
6.5	<p>18/01515/AS 56 High Street Charing: Removal of existing flat roofed finish and application of new insulated felt finished roof along with minor ipstand parapet wall, and new pyramid glazed rooflight. Removal of existing steel framed windows and preparation of new opening to install new painted sw windows to first floor bedroom, to facilitate new roof finish for Mrs J Hackett(unanimous) (recommend support)</p>
6.7	<p>Planning Decisions:</p>
6.8	<p>18/00754/AS Oakdene , Squids Gate Lane , Challock :Construction of detached garage. Replacement and extension of existing workshop for Mr E Farrent(Granted)*</p>
6.9	<p>18/00662/AS Millgarth, The Hill Charing: Demolition of existing dwelling and erection of 2x dwellings for Mr A Ransome (refused)*</p>

6.10	18/00560/AS & 18/00561/AS 30 High Street Charing: 1, The erection of a single storey garden room to replace existing conservatory and greenhouse 2, Listed building : same for Mr & Mrs Safaty (Granted)
6.11	18/01145/AS 1 Clearmount Park The Hill Charing: Proposed side gate in existing Beech hedge (Granted)
6.12	18/01235/AS & 18/01236/AS Thimble Hall, Leacon Lane Charing: 1.Proposed link extension between existing building and annexe. 2. Proposed link extension between existing building and annexe with alterations to internal walls, windows and doors within listed building. (Granted)
6.13	18/0022/TC Clewards Meadow Charing: Re pollarding of poplar tree for Charing Parish Council (Granted)
7.	Matters arising:
7.1	Report from Hall Committee: nothing to report
7.2	Report from Cemetery: The lectern for Ronald N Stuart will be put in place in the next couple of weeks. We have contacted his Grandchildren to arrange a date for the official unveiling.
7.3	Report from Communications Committee: nothing to report.
7.4	Report from Highways & Footpaths Committee: speed surveys will be carried out in Charing Heath.
7.5	Report from Open Spaces Committee: Two benches which were not fixed down have now been, due to the issues where they are being moved.
7.6	Report from Public Conveniences Committee: nothing to report.
7.7	Facilities for Teenagers: Facilities for teenagers especially the 11-16/17 year olds needs to be looked into. Cllr Crawley offered to lead a project to look into possibilities. A possible Idea of a solar powered shelter was suggested .
7.8	Village issues/ CCTV :Cllr South will take the lead on CCTV
7.9	The Oak: Ideas were being looked at to possible ways it could support businesses in the village.
7.10	Grass cutting: Due to the increase in costs areas are being looked at to stop or reduce the cutting. Cllr Crawley will speak to the Cubs/ Scouts regarding their area.
7.11	New Bench/ Plaque: It was agreed for the plaque to be placed on a bench in the Sundial Garden.
7.12	Neighbourhood Plan: 1100 flyers have been printed; a Steering Group meeting is booked for 8 th December to review amendments. It is hoped the 3 rd draft will be ready in December.
7.13	Donation request Charing Scout Group.(decision required) £105 was agreed for the purchase of a stand .
7.14	Donation request Charing Gardening Group.(decision required) £750 was agreed for the purchase of equipment.
8.	Finance
8.1	The following accounts were approved:

Oct	6203	RFO Report	
13th Nov	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	Rates toilets	£59.00
DD	Ashford Borough Council	Rates cemetery	£61.00
6204	A Van Santen	Sundial Garden Wall	£875.00
6205	Spitalfields Trust	Material for Sundial Wall	£100.00
6206	H Evers	Cemetery clerk fees	£216.50
6207	RD Giles	C heath playing field trees	£1.440.00
Card	Travellers Finds	Poppies	£206.00
Card	Cash	Security	£40.00
Card	BT	DA telephone	£212.13
Transfer	Unity Trust Bank	Monthly t/f Oct	£10.000.00

DD	Sage	Payroll Oct	£7.20
DD	Sage	Payroll Nov	£7.20
DD	HP Ink	Oct (last)	£12.99
DD	Initial	Monthly service	£7.90
DD	Business Stream	Water Hall period Feb – Oct	£88.67
DD	Business Stream	Water Public Toilets Period Feb-Oct	197.34
DD	Southern Electric	Hall period Aug- Sept	£57.19
DD	Southern Electric	Public Toilets July-Oct	£48.59
Card	There but not There	Tommy Silouetes	£65.98
		Nat West Bank	£13,702.69
		Unity Trust Bank	
09/10/2018	PHS Group	Supplies	£78.42
1/10/2018	Staples	Supplies	£70.49
18/10/2018	Countrywide	Grass Cutting(sept)	£1,190.00
18/10/2018	Countrywide	Grass Cutting (Oct)	£1,190.00
18/10/2018	Local Public Advisory	Subscription	£100.00
18/10/2018	Henwood Signs	VC Board Charing Cemetery	£361.00
22/10/2018	Lexis Nexis	A Baker Gov admin	£110.99
22/10/2018	DHA	Letter to ABC Junction prof fees	£1,140.00
30/10/2018	Triple 9 Services	Maintenance repairs	£356.80
30/10/2018	Phs Group	Supplies	£33.43
06/11/2018	G Friend	Website	£35.00
	Nov Staples	Shredder /RFO	£66.49
	Nov Phs	Supplies / black bags	£42.30
		UTBank Transfers	£4,773.92
		Staff Costs	
Nat West	Payee/NIC	Oct	791.68
577/9X	Nest Pension	Oct	149.11
21/10/2018	Bank Transfer	Staff Costs Sept	3,498.11
			3,435.42
	Income	Nat West	
Date	Received from	Details	
16/10/2018	Cemetery	Fees	505.00
Oct	Hall	Hall fees	72.00
	Total Income	NAT WEST	577.00
	Income	UTBank	
Date	Received from	Details	
15/09/2018	Nat West Current Bank A/c	Monthly transfer	10,000.00
	Total Income	UTB	10,000.00

9.	Minutes of previous meeting: These were agreed.
10.	Correspondence:
10.1	V Crookston re issues in Charing: The clerk will reply.
10.2	Spitalfields Trust re Archbishops Palace: see item 3
10.3	B Ansell re Archbishops Palace: see item 3
10.4	A Gudge re Christmas Lights: it was agreed that the roundabout can go in the Market Place for the Magical Evening.
10.5	G Mickleborough (Bloomfields): It was agreed that we did not need to meet with the agents.
11.	Information:
11.1	The clerk will be attending a course on fundraising and grants.
11.2	The waiting time on the traffic lights by the crossroads is over 6 minutes the clerk will report.
11.3	It has been reported that a naked man has been seen in the Pilgrims Way / Arthur seat area.
11.4	Cllr South has had a reply from Stagecoach they will not change the bus time so the children going to Norton Knatchbull arrive on time. The bus is due to arrive at 8.37 school starts at 8.45. However the bus is mainly late.
11.5	The fences at the rear of the new Car Park at Tile Lodge Cottages have not been installed. Talks are ongoing between the residents and Bretts.
11.6	The Swan Street application is now out of A.B.Cs provisional the confines. The parish council will be setting the definitive confines after the NP exhibition.
	Signed Parish Clerk