

# AGENDA

TO ALL MEMBERS OF CHARING PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend the meeting of the **PARISH COUNCIL** to be held on **TUESDAY 14<sup>TH</sup> MAY 2019 at 7.30pm** Top Room Charing Parish Hall Station Road Charing.

Dawne Austen  
Parish Clerk

1.	<b>To elect the Chairman of the council and to receive the Chairman's declaration of acceptance to office.</b>
2.	<b>To elect the Vice Chairman of the council and to receive the Chairman's declaration of acceptance to office.</b>
3.	<b>To receive and accept apologies for absence.</b>
4.	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the Localism Act 2011.
5.	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants)
6.	<b>Six minute Borough Councillor question time:</b>
7.	<b>To approve the minutes of the meeting held on the 9<sup>th</sup> &amp; 23<sup>rd</sup> April 2019</b>
8.	<b>Any matters arising from previous minutes</b>
9.	<b>Charing Parish Council standing orders to deferring the actions and reviews required by standing orders to a future council meeting.re item 9.1</b>
9.1	<b>To approve Charing Parish Councils standing orders.</b>
10.	<b>Appointment of committee members.</b>
11.	<b>Election of committee members, Chairs &amp; representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum &amp; Arthur Baker Playing field .</b>
12.	<b>Finance:</b>
12.1	To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign.
12.2	To approve the Annual Governance Statement for 2018-19, Section 1 of the Annual Return for the year ending 31 March 2019. The Chair of the meeting and the Clerk to sign.
12.3	To approve the Accounting Statements for 2018-19, Section 2 of the Annual Return for the year ending 31 March 2019 and the supporting Bank Reconciliation as at 31 March 2019 and if necessary the explanation of the significant variations from last year (2017-18) to this year (2018-19) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chair of the meeting to sign.
12.4	<b>To Approve the following accounts:</b>

May	6218	RFO Report	
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14th May 2019	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	1/10 Payment Cemetery	£68.85
DD	Ashford Borough Council	1/10 Payment Public Conveniences	£61.48
6220	R.D Jiles	Pruning Trees Cemetery	£240.00
6221	Void	Cancelled	£0.00
6222	Travellers Finds	Cancelled	£0.00
6223	Mrs S Thomson	Flowers for AGM	£60.00
6224	Kevin Giles	Cutting back plants and weeding/ spraying	£140.00
Card	Thanet Tool Supplies	Uniform for RF	£57.00
SO	Unity Trust	Transfer	£10,000.00
Card	CPRE	Membership	£36.00
DD	Sage	Payroll	£7.20
Card	Waste Management Systems	6 Mighty Hippo Bags	£1,115.72
DD	Southern Electric	Jan-April	£66.72
Card	The Post Office	Awards Gifts	£150.00
Card	The Swan	Council Dinner	£103.05
Card	Brewers	Paint for Toilets doors	£70.00
DD	SSE	Hall Electric	£1,403.00
DD 15/05/2019	Initial	11/05 to 10/6 Hall Toilets	£7.90
		<b>Nat West Bank</b>	<b>£13,586.92</b>
		<b>Unity Trust Bank</b>	
25/04/2019	Countrywide	Grass Cutting (April)	£1,190.00
25/04/2019	Stock signs	Piquets play area	£46.62
17/04/2019	C Hughes	NP Consultant	£150.00
23/04/2019	Triple 9 services	Various Village Maintenance	£165.00
17/04/2019	Wady & Brett	Refreshment	£8.10
30/04/2019	Initial washroom	General supplies	£135.25
30/04/2019	C.S Mitchell	Replacement bulbs Car Park	£165.36
21/05/2019	Staples	Office Supplies	£19.66
21/05/2019	Staples	Office Supplies	£18.42
21/05/2019	Staples	Office Supplies	£36.64
21/05/2019	PHS	Cleaning Supplies	£57.07
21/05/2019	J Munro	Desk	£135.99
21/05/2019	KALC	Councillors/being a Good Employer books	£51.49
		UT Bank Transfers	<b>£2,179.60</b>
		<b>Staff Costs</b>	
Nat West	Payee/NIC	April	£1,020.16
577/9X	Nest Pension	April	£192.70
21/04/2019	Bank Transfer	Staff Costs April	£3,727.68

			£4,940.54
	<b>Income</b>	<b>Nat West Bank</b>	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
30/04/2019	Hall Hire	Hall Hire	£106.85
16/04/2019	HMRC	VAT Refund March	£834.93
16/04/2019	Mr Jolly	Materials Driveway repairs	58.86
30/04/2019	ABC	Precept	£59,511.50
30/04/2019	Cemetery	Fees	£3,610.00
30/04/2019	Nat west	Interest	£8.77
	<b>Total Income</b>	<b>NAT WEST</b>	<b>£64,130.91</b>
			0.00
	Income	UT Bank	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
21/04/2019	Nat West Current Bank A/c	Monthly transfer	£10,000.00
	Total Income	UTB	£10,000.00

<b>13.</b>	<b>Planning:</b>
<b>13.1</b>	<b>19/00596/AS 15 Ellen Close Charing:</b> Garage extension to create additional parking and gym. Erection of New conservatory to replace existing.(AG)
<b>13.2</b>	<b>19/00525/AS Land adjacent to Old Corn Store, Pluckley road Charing:</b> Reserved matters application for details of site lay out, landscaping, scale, appearance and revision to parking spaces for the erection on 3 No new dwellings with shared access driveway and associated external works pursuant to Outline Planning Permission 17/0132/AS
<b>13.3</b>	<b>19/00610/AS Millgarth, The Hill Charing:</b> Demolition of the existing dwelling and erection of ax1 5- bedroomed dwelling- resubmission of the original approved under application reference 16/01392/AS (SH)
<b>13.4</b>	<b>19/00582/AS 2 Shaw Cottages, Maidstone Rd Charing:</b> Demolition of detached double garage and workshop and replace with a detached 2 storey house.(TR)
<b>14.</b>	<b>Matters Arising:</b>
<b>14.1</b>	To set monitoring/liaison group for Land South of The Swan.
<b>14.2</b>	Report on meeting re A252.
<b>14.3</b>	Councillors Communication (decision required)
<b>14.4</b>	The Way forward.
<b>14.5</b>	Co-option of councillors.
<b>15</b>	<b>Correspondence:</b>
<b>15.1</b>	Mr Foster re Charing Heath Meeting.
<b>15.2</b>	Mr Hilden re Cemetery request.
<b>16</b>	<b>Information</b>