

# MINUTES

Tuesday 11<sup>th</sup> December 2018

7.30pm

Top Room Parish Hall

1.	<b>Apologies:</b> Borough Cllr C Bell; Cllrs T Reed & M Weekes <b>In attendance:</b> Chair J Leyland; vice chairs C Bain-Smith ; S Crawley; Cllrs A Gudge; S Hawkins; B Levermore; D Bennett; S South; N Blunt; H Billott.
2.	<b>Declaration of Interest.</b> S Crawley 5.1
3.	<b>Ten minute public discussion and question time.</b> No one present.
4.	<b>Six minute Borough Councillor question time:</b> No one present.
5.	<b>Planning Applications:</b>
5.1	<b>18/01692/AS Broadview Blackberry Lane Charing :</b> Extension to rear of detached chalet bungalow to provide accommodation for Ms Neve Calnan (unanimous)(recommend support)
5.2	<b>18/01640/AS Thimble Hall Leacon Lane Charing:</b> 1. Reinstate two leaded light casements within existing window surround first floor elevation.2. Raise timber beam across first floor staircase/ landing area. 3.Open up modern fireplaces to lounge and dining room to expose original fire openings for Mrs Lasarow (unanimous)(recommend support)(lbc)
5.3	<b>18/01708/AS Pett Place Pett Lane Charing:</b> Repair chimney stacks(retrospective) for Mr P Hurst (8 for 1 abstention )(recommend support)(lbc)
5.4	<b>18/01711/AS Pett Place Pett Lane Charing :</b> Provision of Security Lighting to property (retrospective) for Mr P Hurst(8 for 1 abstention ) (recommend support)(lbc)
5.5	<b>18/01694/AS &amp; 18/01688/AS The Windmill Bowl Rd Charing :</b> Re build balcony and steps from second floor to ground (resubmission of application (11/00539/AS) for Mrs S Rogers (lbc) (unanimous)(recommend support)
5.6	<b>18/01744/AS Hootsville, Stalisfield Rd Charing :</b> Proposed replacement of window on rear elevation with bi fold doors for Mr & Mrs P Hillman (unanimous)(recommend support)
5.7	<b>18/01651/AS Pathside Canterbury Rd Charing:</b> Removal of two existing residential mobile homes and two outbuilding and replacement with two chalet bungalows with landscape enhancement for Mr Knell (unanimous)(recommend refusal)
5.8	<b>18/01688/AS&amp; 18/01669/AS Thimble Hall Leacon Lane Charing:</b> Proposed garden room link between existing dwelling and annex together with extension of paved areas. For Mrs Lasarow(CBS)(lbc)
6	<b>Planning Decisions:</b>
6.8	<b>18/01235/AS &amp; 18/01236/AS Thimble Hall, Leacon Lane Charing:</b> 1.Proposed link extension between existing building and annexe. 2. Proposed link extension between existing building and annexe with alterations to internal walls, windows and doors within listed building. (granted)*
6.9	<b>18/00468/AS Bali Hai The Hill Charing:</b> Converting & extending the existing dwelling into 2no semi-detached properties (resubmission of application 17/00326/AS) (granted)*
6.10	<b>18/00952/AS Wakeley House, 71 High street Charing:</b> Repairs & alterations to curtilage listed outbuilding to main Listed House- Hole in roof to be repaired, stud partition to be removed, joints and boarding over outer room to be removed and reused where possible, timber loft door to be replaced on NW elevation with inner window added, replacement window to be fitted in SW elevation for A& A Griffith & Cadey (granted)*
7.	<b>Matters arising:</b>
7.1	Report from Hall Committee: The gullies at the side of the hall require clearing.
7.2	Report from Cemetery: a site visit has taken place re the siting of the lectern for Ronald Stuart.
7.3	Report from Communications Committee: The website has been upgraded for security to comply with all ne GDPR requirements.

<b>7.4</b>	Report from Highways & Footpaths Committee: The speed survey will possibly take place in January.
<b>7.5</b>	Report from Open Spaces Committee: Nothing to report.
<b>7.6</b>	Report from Public Conveniences Committee: The clerk has arranged for the heating to be installed in both toilets.
<b>7.7</b>	The Oak: The Council agreed to talk to ABC first and investigate ways of acquiring The Oak. Mr Brar would be approached when and if it seems appropriate.
<b>7.8</b>	CCTV Progress: UK power networks are to contact Cllr South. Cllr South will contact A.B.C regarding the system they use and how our system could be monitored.
<b>7.9</b>	The Greenway: An assessment would have to be carried out. Sustrans has quoted £2600 for this and an indicative £3000 for negotiations with landowners. Money from existing S106 contributions will be requested. Cllr Bennett is liaising with Simon Harris from A.B.C
<b>7.10</b>	New Bench/ Plaque: This was agreed.
<b>7.11</b>	Neighbourhood Plan: At the Steering Committee meeting all comments were considered from the exhibition. Adjustments were made and it was agreed to proceed to draft 3 of the plan.
<b>7.12</b>	Managing during the clerks Annual Leave: The clerk will meet with relevant committees regarding what is required.
<b>8.</b>	<b>Finance</b>
<b>8.1</b>	The following accounts were for approved:

<b>Oct</b>	<b>6207</b>	<b>RFO Report</b>	
<b>11-Dec</b>	<b>Payee Name</b>	<b>Details</b>	<b>Amount Paid</b>
<b>DD</b>	<b>Ashford Borough Council</b>	<b>Rates toilets</b>	<b>£59.00</b>
<b>DD</b>	<b>Ashford Borough Council</b>	<b>Rates cemetery</b>	<b>£61.00</b>
<b>6208</b>	<b>T R Smith</b>	<b>Repair to Leaf Blower</b>	<b>£60.00</b>
<b>6209</b>	<b>1st Charing Scouts</b>	<b>Donation</b>	<b>£105.00</b>
<b>6210</b>	<b>R.D Jiles</b>	<b>Pollard trees Clewards Meadow</b>	<b>£350.00</b>
<b>Card</b>	<b>Cyan</b>	<b>Ground anchors for Bench</b>	<b>£100.00</b>
<b>Transfer</b>	<b>Unity Trust Bank</b>	<b>Monthly transfer Nov</b>	<b>£10,000.00</b>
<b>DD</b>	<b>Initial</b>	<b>monthly service</b>	<b>£7.90</b>
<b>Card</b>	<b>Waste Management</b>	<b>Hippo Bags</b>	<b>£922.94</b>
<b>Card</b>	<b>Initial</b>	<b>Supplies</b>	<b>£135.25</b>
<b>DD</b>	<b>Bullfinch Equipment</b>	<b>Gas for beacon</b>	<b>£28.00</b>
		<b>Nat West Bank</b>	<b>£11,829.09</b>
		<b>Unity Trust Bank</b>	
<b>21/11/2018</b>	<b>Riverside</b>	<b>Station Road Survey</b>	<b>£540.00</b>
<b>01/10/2018</b>	<b>Staples</b>	<b>Supplies Office</b>	<b>£195.31</b>
<b>21/11/2018</b>	<b>Countrywide</b>	<b>Grass Cutting ( November)</b>	<b>£1,190.00</b>
<b>24/11/2018</b>	<b>The Gardening Group at Charing Surgery</b>	<b>Donation</b>	<b>£750.00</b>
<b>24/11/2018</b>	<b>Playspace</b>	<b>Rope Swing replacement &amp; Maintenance to Piquets</b>	<b>£14,060.40</b>
<b>30/11/2018</b>	<b>Phs Group</b>	<b>Supplies</b>	<b>£55.61</b>
<b>30/11/2018</b>	<b>Gary Friend</b>	<b>Web Site</b>	<b>£85.00</b>
<b>01/12/2018</b>	<b>Lotus</b>	<b>Banners leaflets NP</b>	<b>£289.00</b>

11/12/2018	Gary Friend	Page by Page Scanner website	£175.00
19/12/2018	WGJ Plumbing	Reducing Valve Kitchen	£90.00
		UTBank Transfers	£17,430.32
		Staff Costs	
Nat West	Payee/NIC	Nov	844.27
577/9X	Nest Pension	Nov	153.88
21/11/2018	Bank Transfer	Staff Costs Nov	3,653.07
			4,651.22
	Income	Nat West	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
Nov	Cemetery	Fees	210.00
Nov	Hire of Hall	Hall	361.20
15/11/2018	HMRC	VAT refund (Sept-Oct)	745.61
16/11/2018	Groundwork UK	NP. Hugh Grant	4017.00
Oct	Bank Interest	A/c 74482610	16.15
Nov	Bank Interest	A/c 74482610	13.96
	<b>Total Income</b>	<b>NAT WEST</b>	<b>5,363.92</b>
	Income	UTBank	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
15/11/2018	Nat West Current Bank A/c	Monthly transfer	10,000.00
	<b>Total Income</b>	<b>UTB</b>	<b>10,000.00</b>

<b>9.</b>	<b>Minutes of previous meeting:</b> These were agreed and signed.
<b>10.</b>	<b>Correspondence:</b>
<b>11.</b>	<b>Information:</b>
<b>11.1</b>	Cllr Crawley will speak to the scouts re the grass cutting.
<b>11.2</b>	Cllr Gudge attended the Moat Management meeting the Moat has been re filled and work will re-start in the spring on the de silting.
<b>11.3</b>	Bretts the work at Charing Heath is waiting for the design & check certificate before work can commence. The road closure is some way off. The traffic regulation order takes 12 weeks due to consultations.
	<b>There being no further business the meeting closed at 8.50pm</b>
	<b>Signed .....</b> Parish Clerk