

MINUTES

Tuesday 9th April 2019

7.30pm

Top Room Parish Hall

1.	Apologies: Borough Cllrs G Clarkson & C Bell Cllrs H Billot; S South; S Hawkins & M Weekes. In attendance : J Leyland (chair) C Bain-Smith ; S Crawley(vice chair) A Gudge; T Reed; D Bennett; B Levermore & N Blunt.
2.	Declaration of Interest. C Bain-Smith items 5.2 5.3 & 5.4
3.	Ten minute public discussion and question time. one member of the public present regarding the lack of a footpath within the 60mph limit on Pluckley Rd to the Old Green Health club. The council will discuss the issue when they meet with highways.
4.	Six minute Borough Councillor question time: no one present.
5.	Planning Applications:
5.1	19/00310/AS Downs Cottage Charing Hill: Erection of a first floor bedroom extension (unanimous) (recommend support)
5.2	19/00365/AS Oakover Nurseries Cowless, Maidstone Road Charing: Construction of new glasshouse/ poly tunnel measuring 66.2m x 32.7m (unanimous) (recommend support)
5.3	19/00247/AS Monkery Farm, Faversham Road Charing: Erection of a single storey garden room and new dormer window. Conversion of out building into a holiday let. (unanimous) (recommend support)
5.4	19/00248/AS Monkery Farm, Faversham Road Charing: Erection of a single storey garden room and new dormer window. Conversion of out building into a holiday let. (lbc) (unanimous) (recommend support)
6.	Planning Decisions:
6.1	19/00147/AS 56 High Street Charing: Erection of timber summerhouse within garden for Mrs J Hackett (granted)*
6.2	18/01531/AS Land rear of Millgarth, the Hill Charing: Erection of 5 no. dwellings with garages for Mr A Ransome (granted)
6.3	19/00168/AS Agricultural building 450 metres south east of Newlands Stud, Charing: Prior approval for the change of use of an agricultural building and land within its curtilage to 2 residential dwellings and associated operational development (revision to application reference 17/00910/AS) (granted)*
6.4	19/01651/AS Pathside Charing: Removal of two existing residential mobile homes and two outbuildings and replacement with a chalet bungalow, with landscape enhancements revised application (granted)
6.5	18/01515/AS 56 High Street Charing: Removal of existing flat roofed finish and application of new insulated felt finished roof along with minor ip stand parapet wall, and new pyramid glazed rooflight. Removal of existing steel framed windows and preparation of new opening to install new painted sw windows to first floor bedroom, to facilitate new roof finish for Mrs J Hackett (granted)*
6.6	19/00182/AS Pond Cottage, Pluckley Road Charing: Single storey side extension and new front porch for Mrs C Philips (granted)*
6.7	18/01425/AS Longbeech Wood north of Monkery Lane Charing: Upgrade of existing forest track at entrance 4 and upgrade of existing hard-core surface at entrance 3 for Woodland Trust (granted)*
6.8	18/00681/AS Land at the rear of Halbrook House, Pluckley Rd Charing: Erection of one detached dwelling and detached double garage to the rear of Halbrook House for Mr & Mrs P Hayes (granted)*
7.	Appeal 18/00421/AS Land rear of Millgarth, The Hill Charing: Planning application for the erection of 8 dwellings. The council will send comment to the inspector.
8.	Matters arising:
8.1	Report from Hall Committee: The terms and conditions have been updated for hiring.
8.2	Report from Cemetery: The terms and conditions have been updated.

8.3	Report from Communications Committee: costs are being sort for tablets, this will be discussed at the May meeting due to GDPR.
8.4	Report from Highways & Footpaths Committee: councillors will be attending the highways meeting on the 13 th May.
8.5	Report from Open Spaces Committee: see item 8.13.
8.6	Report from Neighbourhood Plan: nothing to report.
8.7	Assessment of Swan Street Farm: The site assessment was agreed.
8.8	Approval of Planning Policy: This was agreed.
8.9	Footpath Pluckley road: see item 3.
8.10	New Councillors Guide: This is bring updated
8.11	The Red Lion Charing Heath: re the outdoor movable area, this would need to be taken up with Shepherd Neame.
8.12	Meeting Charing Heath: The meeting will be taking place at 7pm on Thursday 11 th April.
8.13	Quotes for new bylaws boards x5 (decision required) This was agreed. The clerk will arrange the purchase and installation.
8.14	AGM 30 th April (open meeting) details to be finalised.
8.15	Community Award Nominees: The nominees for this year are Martin Johns, Kate Mc Iver, Kirsten Moon & Terry Whitbread. The Youth Award nominees were Harvey Stupple & Harry Hinds. The winners were Martin Johns & Kate Mc Iver. Harvey Stupple & Harry Hinds.
9.	Finance
9.1	The following accounts were approved:

March	6218	RFO Report	
9th April	Payee Name	Details	Amount Paid
DD	Ashford Borough Council		£0.00
DD	Ashford Borough Council		£0.00
6019	KALC	Annual subscription	£1,060.32
DD	Monkey Survey	Annual subscription	£336.00
Card	Travellers Finds	Poppies	£38.00
Card	KALC	Workshop Audit SS/JM	£108.00
Card	BT	Telephone DA	£206.50
DD	initial	April	£7.90
Card	Info Logic	Postcode TN	£67.68
DD	Waste service	Hall	£100.44
		Nat West Bank	£1,924.84
		Unity Trust Bank	
21/03/2019	Countrywide	Grass Cutting (March)	£1,190.00
21/03/2019	Cards Collective	Office supplies	£97.10
29/03/2019	Chubb Fire and Security	Contract 2019-2020	£200.63
29/03/2019	Triple 9 Services	Various Village Maintenance	£409.79
29/03/2019	Rialtas	Accounting Software support	£145.20
29/03/2019	Staples	Office supplies	£21.47
29/03/2019	CJA	RFO Printer repairs	£22.50
29/03/2019	H Evers	March account	£274.50

29/03/2019	Triple 9 Services	Vestry repair/PC/Hippo	£309.76
29/03/2019	PHS	Mixed supplies-Hall/Toilet	£57.24
29/03/2019	Viking	2 Ashtrays boxes outside hall	£60.55
29/03/2019	Lotus	Banner CH	£127.20
29/03/2019	AVIT	Material for sound system	£880.00
29/03/2019	Staples	office supplies ink	£236.95
31/03/2019	Bank charges	3 months	£18.00
April	Countrywide	Grass Cutting (April)	£1,190.00
		UT Bank Transfers	£5,240.89
		Staff Costs	
Nat West	Payee/NIC	March	£826.04
577/9X	Nest Pension	March	£150.51
21/03/2019	Bank Transfer	Staff Costs March	£3,659.21
			£4,635.76
	Income	Nat West Bank	
Date	Received from	Details	
March	Hall Hire	Hall Hire	£342.40
19/03/2019	Charing History Society	Grant towards sound system	£50.00
22/03/2019	HMRC	VAT Refund Feb	£276.64
25/03/2019	CPRE	Hall Hire	£84.00
26/03/2019	Cemetery	Fees	£2,815.00
29/03/2019	Nat west	Interest	£9.23
	Total Income	NAT WEST	£3,577.27
	Income	UT Bank	
Date	Received from	Details	
21/03/2019	Nat West Current Bank A/c	Monthly transfer	£10,000.00
	Total Income	UTB	£10,000.00

10.	Minutes of previous meeting: These were agreed and signed.
11.	Correspondence:
11.1	Street naming of land between Arthur Baker Playing Field and Ashford Road: Two names have been put forward for consideration to ABC.
12.	Information:
12.1	A catalytic converter was removed from a car in the High Street at 10am.
12.2	The car park in Brenchley Mews was being targeted by vandalism and anti-social behaviour this has been reported.
12.3	A meeting has been held with the Alderbed committee with ref to the piece of land south of the Alderbeds.a representative from KWT was also present.
	There being no further business the meeting closed at 9.20pm
	Signed