

# MINUTES

TO ALL MEMBERS OF CHARING PARISH COUNCIL

**YOU ARE HEREBY SUMMONED** to attend the meeting of the **PARISH COUNCIL** to be held on **TUESDAY 14<sup>TH</sup> MAY 2019 at 7.30pm** Top Room Charing Parish Hall Station Road Charing.

Dawne Austen  
Parish Clerk

1.	<b>To elect the Chairman of the council and to receive the Chairman's declaration of acceptance to office.</b> Cllr J Leyland was re-elected as Chair and the declaration of acceptance was signed. Proposed by S Hawkins 2 <sup>nd</sup> A Gudge.
2.	<b>To elect the Vice Chairman of the council and to receive the Chairman's declaration of acceptance to office.</b> The election of Cllrs C Bain-Smith & A Gudge as vice Chairs and declarations of acceptance were signed. Proposed by A Gudge & D Bennett re C Bain-Smith T reed & S Hawkins re A Gudge.
3.	<b>To receive and accept apologies for absence.</b> Nothing received.
4.	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. Nothing to declare.
5.	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes ( divided by the amount of participants) 5 members of the public present.
6.	<b>Six minute Borough Councillor question time:</b> no one present.
7.	<b>To approve the minutes of the meeting on held on the 9<sup>th</sup> &amp; 23<sup>rd</sup> April 2019 8<sup>th</sup> May 2018 AGM</b> These were agreed and signed.
8.	<b>Any matters arising from previous minutes</b> nothing arising.
9.	<b>Charing Parish Council standing orders to deferring the actions and reviews required by standing orders to a future council meeting.re item 9.1 .</b> It was agreed to defer the item to a later meeting.
9.1	<b>To approve Charing Parish Councils standing orders.</b> These were deferred.
10.	<b>Appointment of committee members.</b>
11.	<b>Election of committee members, Chairs &amp; representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum &amp; Arthur Baker Playing field.</b> Members were elected onto the relevant committees and representatives for outside representation.
12.	<b>Finance:</b>
12.1	To council reviewed the effectiveness of the system of Internal Control. Councillors considered the Statement of Internal Control and supported the Annual Governance Statement. The Chair of the meeting and the Clerk to signed the document on behalf of the council.
12.2	The Council considered and approved the Annual Governance Statement for 2017-18. The Chairman and Clerk signed the Statement on behalf of the Council.
12.3	The Council considered and approved the Accounting Statements and supporting

documents as provided by the Responsible Financial Officer who had prior to the meeting signed Section 2 of the Annual Return for 2017-18. The Chairman signed the Statement on behalf of the Council.

**12.4 To following accounts were approved:**

May	6218	RFO Report	
14th May 2019	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	1/10 Payment Cemetery	£68.85
DD	Ashford Borough Council	1/10 Payment Public Conveniences	£61.48
6220	R.D Jiles	Pruning Trees Cemetery	£240.00
6221	Void	Cancelled	£0.00
6222	Travellers Finds	Cancelled	£0.00
6223	Mrs S Thomson	Flowers for AGM	£60.00
6224	Kevin Giles	Cutting back plants and weeding/ spraying	£140.00
Card	Thanet Tool Supplies	Uniform for RF	£57.00
SO	Unity Trust	Transfer	£10,000.00
Card	CPRE	Membership	£36.00
DD	Sage	Payroll	£7.20
Card	Waste Management Systems	6 Mighty Hippo Bags	£1,115.72
DD	Southern Electric	Jan-April	£66.72
Card	The Post Office	Awards Gifts	£150.00
Card	The Swan	Council Dinner	£103.05
Card	Brewers	Paint for Toilets doors	£70.00
DD	SSE	Hall Electric	£1,403.00
DD 15/05/2019	Initial	11/05 to 10/6 Hall Toilets	£7.90
		<b>Nat West Bank</b>	<b>£13,586.92</b>
		<b>Unity Trust Bank</b>	
25/04/2019	Countrywide	Grass Cutting (April)	£1,190.00
25/04/2019	Stock signs	Piquets play area	£46.62
17/04/2019	C Hughes	NP Consultant	£150.00
23/04/2019	Triple 9 services	Various Village Maintenance	£165.00
17/04/2019	Wady & Brett	Refreshment	£8.10
30/04/2019	Initial washroom	General supplies	£135.25
30/04/2019	C.S Mitchell	Replacement bulbs Car Park	£165.36
21/05/2019	Staples	Office Supplies	£19.66
21/05/2019	Staples	Office Supplies	£18.42
21/05/2019	Staples	Office Supplies	£36.64
21/05/2019	PHS	Cleaning Supplies	£57.07
21/05/2019	J Munro	Desk	£135.99
21/05/2019	KALC	Councillors/being a Good	£51.49

		Employer books	
		UT Bank Transfers	<b>£2,179.60</b>
		<b>Staff Costs</b>	
Nat West	Payee/NIC	April	£1,020.16
577/9X	Nest Pension	April	£192.70
21/04/2019	Bank Transfer	Staff Costs April	£3,727.68
			£4,940.54
	<b>Income</b>	<b>Nat West Bank</b>	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
30/04/2019	Hall Hire	Hall Hire	£106.85
16/04/2019	HMRC	VAT Refund March	£834.93
16/04/2019	Mr Jolly	Materials Driveway repairs	58.86
30/04/2019	ABC	Precept	£59,511.50
30/04/2019	Cemetery	Fees	£3,610.00
30/04/2019	Nat west	Interest	£8.77
	<b>Total Income</b>	<b>NAT WEST</b>	<b>£64,130.91</b>
			0.00
	Income	UT Bank	
Date	Received from	Details	
21/04/2019	Nat West Current Bank A/c	Monthly transfer	£10,000.00
	Total Income	UTB	£10,000.00

<b>13.</b>	<b>Planning:</b>
<b>13.1</b>	<b>19/00596/AS 15 Ellen Close Charing:</b> Garage extension to create additional parking and gym. Erection of New conservatory to replace existing.(unanimous)(recommend support)
<b>13.2</b>	<b>19/00525/AS Land adjacent to Old Corn Store, Pluckley road Charing:</b> Reserved matters application for details of site lay out, landscaping, scale, appearance and revision to parking spaces for the erection on 3 No new dwellings with shared access driveway and associated external works pursuant to Outline Planning Permission 17/0132/AS(6 for 1 abstention ) (recommend support)
<b>13.3</b>	<b>19/00610/AS Millgarth, The Hill Charing:</b> Demolition of the existing dwelling and erection of ax1 5- bedroomed dwelling- resubmission of the original approved under application reference 16/01392/AS (6 for 1 abstention)(recommend support with conditions)
<b>13.4</b>	<b>19/00582/AS 2 Shaw Cottages, Maidstone Rd Charing:</b> Demolition of detached double garage and workshop and replace with a detached 2 storey house.(unanimous) (recommend support)
<b>14.</b>	<b>Matters Arising:</b>
<b>14.1</b>	To set monitoring/liaison group for Land South of The Swan. Three residents are willing be on the group. To liaise with ABC.

14.2	Report on meeting re A252. Cllrs Leyland & Reed attended the meeting in Ashford. The improvement work will be from A20 at the roundabout to Chilham. 2.1 million pounds has been given for improvements.
14.3	Councillors Communication (decision required) It was agreed to meet with the IT consultant regarding IT for all councillors to comply with GDPR.
14.4	The Way forward. A meeting will take place with Tim Naylor on 29 <sup>th</sup> May. Points for the meeting S106 money, Facilities, The Oak.
14.5	Co-option of councillors. The vacancies have been advertised on social media, noticeboards and the website.
15	<b>Correspondence:</b>
15.1	Mr Foster re Charing Heath Meeting. This was circulated prior to the meeting.
15.2	Mr Hilden re Cemetery request. The request was agreed and the clerk will reply.
16	<b>Information</b>
16.1	The plaque has been placed on the bench for Simon Kendall.
16.2	Sixty steaks and reptile fencing has been stolen from the Char 1 site.
	<b>There being no further business the meeting closed at 10pm</b>