

MINUTES

Minutes of the meeting of the Parish Council held on **TUESDAY 8th October 2019 at 7.30pm**
 Top Room Charing Parish Hall Station Road Charing.

Dawne Austen
 Parish Clerk

1.	To receive and accept apologies for absence: all councillors in attendance.
2.	In attendance. Chairman Cllr J Leyland vice chairs C Bain-Smith & A gudge Cllrs T Reed; D Bennett; S Hawkins J Gilliver & the clerk.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.none
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants)6 members of the public present re item 8.1
5.	Six minute Borough Councillor question time. no one present
6.	Any matters arising from previous minutes. Nothing arising
7.	The minutes of the meeting on held on the 24th September were approved
8.	Matters Arising:
8.1	Update re meeting with Jim Winter: The Chairman and clerk met to discuss ways of reducing the anti-social behaviour within the parish. We will be meeting with the Community Safety Partnership, Inspector in charge of PCSO on the 17 th October.
8.2	Update on meeting at ABC: discussions took place on the NP. Re the Parsons Mead site it was advised to speak to the Surgery again, the Clinical Commissioning Group and KCC.
8.3	Lenham Heath Garden Village: the clerk and three councillors will attend a meeting at Lenham with the Lenham Parish Council before the public meeting on the 10/10/19.
8.4	Speed limits Charing Heath: It was agreed to go ahead and pay the £2500 for the traffic regulation order to be published. This is Payable now. The rest of the money will be paid by the Parish Council less the donations received. The balance ids due before the signage goes in.
8.5	Donation request Charing Heath “come for coffee” a donation of £300 was agreed under section S137
9.	Finance :
9.1	HR Policy: It was unanimously decided to sign up with Peninsula for HR matters.
9.2	To following accounts were approved.

October	6218	RFO Report	Me
8th October 2019	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	6/10 Payment Cemetery	£66.00
DD	Ashford Borough Council	6/10 Payment Public Conveniences	£60.00
DD	Sage	Payroll OCT	7.20
DD	Initial	Contract 11/10/2019-10/11/19	£7.90

6230	J Sealwood	Temp road cleaner(RF sickness)	£86.00
6231	K Giles	Cutting back Buddleia / Shrubs	£80.00
30/9/19	BT	DA telephone	£234.62
6232	J Sealwood	Temp road cleaner(RF sickness)	£137.90
		Nat West Bank	£679.62
		Unity Trust Bank	
29/09/2019	Countrywide	Grass Cutting May	£1,190.00
21/09/2019	Triple 9 services	Various Village Maintenance	£525.52
11/09/2019	Wild Blossom Events	Refreshments RS lunch	£415.50
31/08/19	D Buckett	Internal Auditors Report	£459.90
21/09/2019	Staples	Office Supplies	£178.38
21/09/2019	Playspaces	Replacement parts play equip	£44.04
11/09/2019	Wild Blossom Events	Cake for meeting	£10.00
18/18/2019	Ashford Web Services	Updates to website	£35.00
30/09/2019	PHS Group	Broom/ Brush/ Toilet rolls	£36.59
30/09/2019	Rother Valley Printing	Banner Oak Meeting	£42.00
30/09/2019	S Headch	Public toilets painting	£190.00
03/09/2019	Bank Charges	3 months £6 per month	£18.00
		UT Bank Transfers	£3,144.03
		Staff Costs	
Nat West	Payee/NIC	Sept	£938.42
577/9X	Nest Pension	Sept	£208.30
21/5/2019	Bank Transfer	Staff Costs May	£3,463.73
			£4,610.45
	Income	Nat West Bank	
Date	Received from	Details	
14/08/2019	Memorial tablet	Cemetery	£50.00
30/09/2019	Hall	Hall hire	£349.00
17/09/2019	HMRC	Vat refund Aug	£944.52
30/09/2019	Nat West	Bank Interest	£11.75
30/09/2019	ABC	2 nd precept Payment	£59,511.50
	Total Income	NAT WEST	£62,240.02
	Income	UT Bank	
Date	Received from	Details	
21/05/2019	Nat West Current Bank A/c	Monthly transfer	£0.00
	Total Income	UTB	£0.00

8. Planning Applications

8.1	19/01285/AS Brock House, The Wynd Charing: Construction of single storey annexe(recommend approval with condition)
8.2	19/01368/AS Wind Hill House, Wind Hill Lane Charing Heath: Variation of condition 2 of planning permission 17/00293/AS increase the height of the annexe element (5against 1 abstention)(Recommend refusal)
8.3	118/00029/CONA/AS Land South of The Swan Hotel Maidstone Road Charing: Discharge of condition 20 (1 against 6 for) (recommend approval)
8.4	Planning Decisions:
8.5	19/01171/AS The Old Farmhouse Faversham Road, Throwley: Change of use of agricultural land to residential; erection of 2 bay single storey garage with barn hip roof (granted)*
8.6	19/01145/AS Roseland Bowl Rd Charing: Proposed replacement garage/ workshop with ancillary annexe accommodation at upper floor.(granted)*
9.	Correspondence :
10.	Information.
10.1	It was agreed to send a note of our discussions re Parsons Mead to DHA.
10.2	The clerk will contact KCC re the road narrowing in Hurst Lane where rubbish has moved off the bank.
10.3	The App (what three words) that can be downloaded will tell where you are in metre squares in the whole world.
10.4	The micro pub are looking at holding a beer festival on Clewards Meadow next year, Cllr Gudge will ask Graham to contact the parish council.
10.5	It has been asked if a member of the council would attend the Villagers Voice on the last Thursday of each month.
10.6	The Chair updated the councillors on the meeting which was held with the school. A wreath will be purchased for the remembrance day service.
	There being no further business the meeting closed at 9.15pm