

MINUTES

Of the meeting of the **PARISH COUNCIL** held on **TUESDAY 3rd SEPTEMBER 2019 at 7.30pm**
Top Room Charing Parish Hall Station Road Charing.

Dawne Austen
Parish Clerk

1.	To receive and accept apologies for absence. Borough Cllr C Bell. Cllrs T Reed & J Gilliver
2.	In attendance. Chair J Leyland; vice Chairs A Gudge & C Bain- Smith Cllr's S Hawkins; D Bennett; the clerk & RFO
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. Cllr Gudge on items 10.5 & 10.7
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants) 14 member of the public present re 10.7 & 10.8 Residents commented both for and against the application. It was decided to hold a public meeting to see if the majority of residents still wanted a pub restaurant/ accommodation or to see if they wanted the building turned into flats. The application was deferred to the next meeting.
5.	Six minute Borough Councillor question time. no one present
6.	Any matters arising from previous minutes. None
7.	The minutes of the meeting on held on the 6 th August were approved.
8.	Finance:
8.1	Allowances paid to councillors. It was agreed to pay councillors allowances in December.
8.2	Audit external and Internal. All councillors had received copies of the audit report.
8.3	Nat West banking arrangements. It was agreed to cease the online banking with Nat West.
8.4	The following accounts were approved.

Sept		RFO Report	
03-Sep	Payee Name	Details	Amount Paid
DD Aug	Ashford Borough Council	4/10 Rates Payment Cemetery	£66.00
DD Aug	Ashford Borough Council	4/10 Rates Payment Public Conveniences	£60.00
DD Aug	Ashford Borough Council	5/10 Rates Payment Cemetery	£66.00
DD Aug	Ashford Borough Council	5/10 Rates Payment Public Conveniences	£60.00
DD	Initial	Contract 11/08/2019-10/9/2019	£7.90
DD	Initial	Contract 11/09/2019-10/10/2019	£7.90
6228	RD Jiles	Clewards Meadow tree work	£240.00

6229	K Giles	Cemetery/weed kill area	£110.00
Card	KALC	Financial Conference RFO Oct	£72.00
Card	Cleverley& Spencer	Monument cleaning	£174.00
20/08/2019	Dynamic	Councillors course	£60.00
DD	Sage	Payroll Aug	£7.20
DD	Sage	Payroll Sept	£7.20
DD	ICO	Data Controller	£0.00
27/08/2019 Cd	Initial	Quarter Contract Hall Toilets	£135.25
27/08/2019 CD	XL Displays Ltd	6 External Notices Boards single post	£2,187.60
CD	Hippo Waste	5 Mighty Bags	£930.09
		Nat West Bank	£4,191.14
		Unity Trust Bank	
29/07/2019	Countrywide	Grass Cutting July	£1,190.00
29/08/2019	Countrywide	Grass Cutting August	£1,190.00
29/07/2019	Countrywide	Charing Heath hedge. Road side cutting/ inside	£600.00
29/08/2019	Countrywide	Bulk Bark for play area	£780.00
21/07/2019	Triple 9 services	Various Village Maintenance	£754.50
11/07/2019	Wild Blossom Events	Refreshments S& SE in Bloom Judges	£28.30
11/07/2019	WGJ Plumbing	Float Valve Hall	£50.00
19/07/2019	Ashford Web Services	Report re J Gilliver	£35.00
19/07/2019	Hopkins	Replacement Electrode	£95.16
19/07/2019	Groundwork UK YE 2019	Balance of unused grant NP	£495.12
19/07/2019	M Gallagher	Removal of Litter from Village	£150.00
31/07/2019	Hopkins	After care defibrillator Charing	£151.20
31/07/2019	Hopkins	After care defibrillator Charing Heath	£151.20
31/07/2019	PKF Little John	External Auditors Cert	£480.00
31/07/2019	ROSPA	Annual Inspections	£495.00
31/07/2019	South& south east in bloom	Tickets for Award celebrations	£50.00
16/07/2019	Staples	Cartridge and Paper	£110.14
12/07/2019	SLCC	SE Regional Seminar	£48.00
12/07/2019	Stock signs	CCTV Notices	£34.60
18/07/2019	Phs	Toilet Rolls	£19.82
30/04/2019	Wady & Brett	Supplies refreshments	£9.09
21/08/2019	Triple 9 services	Cemetery General tidying/fallen Tree branches Piquets cleared	£398.96
21/08/2019	Triple 9 services	Graffiti removal/cutting bushes and hedge Cemetery	£125.00
23/08/2019	Christine Hughes	NP Consultant Hugh	£600.00

	Assoc.,		
21/08/2019	H Evers	Burial Clerk March-Aug 2019	£821.00
10/09/2019	Staples	Files etc.	£173.04
21/08/2019	Wild Blossom Events	Refreshments VC Lunch	£420.00
23/08/2019	Wild Blossom Events	Cake for meeting NP	£10.00
		UT Bank Transfers July/Aug 2019	£9,465.13
		Staff Costs	
Nat West	Payee/NIC	July	£920.57
577/9X	Nest Pension	July	£204.80
21/07/2019	Bank Transfer	Staff Costs July	£3,617.27
Nat West	Payee/NIC	August	£1,045.96
577/9X	Nest Pension	August	£216.31
21/08/2019	Bank Transfer	Staff Costs July	£3,942.52
			£9,947.43
	Income	Nat West Bank	
Date	Received from	Details	
	Hall Hire	Hall Hire	£222.40
08/07/2019	Donation	Maintenance	£100.00
16/08/2019	Groundwork	NP Grant (Hugh)	£2,394.00
14/08/2019	Stoneworks Ltd	Cemetery	£100.00
21/08/2019	Fees	Cemetery	£2,520.00
31/07/2019	Interest	Bank Interest	£13.60
17/07/2019	HMRC	VAT Refund June	£546.95
17/08/2019	HMRC	VAT Refund July	£677.59
	Total Income	NAT WEST	£6,574.54
	Income	UT Bank	
Date	Received from	Details	
	Nat West Current Bank A/c	Monthly transfer	£0.00
	Total Income	UTB	£0.00

9.	Matters Arising
9.1	Update from Highways Improvement Committee: Two meetings had taken place and some good ideas had come forward.
9.2	Charing Heath Speed limits: A meeting is being held on 25 th September where members of the Highways Committee will be attending.
9.3	Brett: The work has been completed and the road has re-opened. Brett's should be quarrying before the end of the month.
9.4	Ward Member update: Browns signs are in the process of being updated and made larger. The increase of car parking spaces in the car park in Surgery Close cannot be

	change as it is not economically viable .The removal of the yellow lines is being looked into.
9.5	Community Hall update: (decisions required) Deferred till meeting 24 th September.
9.6	Report from Hall Committee: nothing to report
9.7	Report from Cemetery Committee: nothing to report
9.8	Report from Communications Committee: nothing to report
9.9	Report from Report from Highways and Footpaths Committee: se 9.1
9.10	Report from Open Spaces Committee: nothing to report
10.	Planning Applications
10.1	19/01155/AS Pett Farm Pett Lane Charing: Variation of conditions 2& 5 on planning permission 18/00410/AS(change of use of land for the stationing of a residential mobile home in connection with a farm and equestrian business) with regard to use lighting. (unanimous) (recommend support)
10.2	19/00984/AS Land known as Cromptons Barn Field, Church Hill Charing: Construction of 40mx 20m horse manege for private use.(unanimous) (recommend support)
10.3	19/01145/AS Roseland Bowl Rd Charing: Proposed replacement garage/ workshop with ancillary annexe accommodation at upper floor.(unanimous) (recommend support)
10.4	19/01057/AS Wagon & Horses Faversham Rd Charing: Removal of condition 8 (mitigation planting scheme) on planning permission 18/00956/ASS (Proposed rear two storey extension and the erection of a detached carport/store(unanimous) (recommend support)
10.5	19/01171/AS The Old Farmhouse Faversham Road, Throwley: Change of use of agricultural land to residential; erection of 2 bay single storey garage with barn hip roof (unanimous) (recommend support)
10.6	19/01205/AS Coppins Lodge, Charing Heath Rd Charing: Outline application to consider access and layout for the erection of 4no new two storey dwellings with shared access driveway (2 for 3 against) (recommend refusal)
10.7	19/01217/AS The Oak, 5 High Street Charing: Change of use from a vacant A3/A4 use building to 4 two- bedroom residential apartments. Associated Listed Building Application (deferred until 24 th Sept)
10.8	19/01218/AS The Oak, 5 High Street Charing: Internal partitioning to facilitate conversion to 4 no. 2 bedroom apartments.(deferred until 24 th Sept)
10.9	Planning Decisions:
10.10	19/00596/AS 15 Ellen Close Charing: Garage extension to create additional parking and gym. Erection of new conservatory to replace existing.(Granted)*
10.11	19/00610/AS Millgarth, The Hill Charing: Demolition of the existing dwelling and erection of ax1 5- bedroomed dwelling- resubmission of the original approved under application reference 16/01392/AS (Granted)*
10.12	19/00684/AS Rainbow Chinese Restaurant and Takeaway, Ashford Rd Charing: Proposed Detached Dwelling with Garage. (Granted)*
11.	Correspondence :
12.	Information.
12.1	It was agreed to hold the public meeting for items 10.7 &10.8 on Thursday 19 th September 7.30pm Parish hall.
	There being no further business the meeting closed at 9.20pm.