

# MINUTES

Of the meeting of the **PARISH COUNCIL** to be held on **TUESDAY 14<sup>th</sup> January 2020** at **7.30pm** Top Room Charing Parish Hall Station Road Charing.

Dawne Austen  
Parish Clerk

<b>1.</b>	<b>To receive and accept apologies for absence.</b> No Apologies.
<b>2.</b>	<b>In attendance:</b> Chair Cllr J Leyland; vice chairs Cllrs C Bain-Smith & A Gudge; Cllrs T Reed; S Hawkins; D Bennett; C Prinn; J Gilliver; S Easun & The clerk
<b>3.</b>	<b>Co –option of two councillors:</b> C Prinn & S Eason signed the declaration forms.
<b>4.</b>	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011: Cllr Bain-Smith item 11.4 Cllrs C Bain- Smith, S Hawkins , S Easun & J Leyland item 12.1
<b>5.</b>	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants) no members of the public present.
<b>6.</b>	<b>Six minute Borough Councillor question time.</b> No Borough Councillors Present.
<b>7.</b>	<b>The minutes of the meeting held on the 10<sup>th</sup> December were approved.</b>
<b>8.</b>	<b>Any matters arising from the previous minutes:</b> South Eastern franchise expires in April. The parish council will contact who has the franchise after April re the charges at the station car park.
<b>9.1</b>	<b>Charing Parish Council 125<sup>th</sup> Anniversary:</b> Cllr Reed presented all councillors with a copy of the inclusions from the first minute book of the parish council on a memory stick. "This had been made possible by Steve Beck who had spent several days at Smarden making a digital copy of the minute book so that it would be preserved even if the book itself further deteriorated. It was agreed that a letter of thanks should be sent to Mr Beck and also that the History Society would be given a memory stick of the book"
<b>9.2</b>	<b>Quotation for planting (decision required)</b> Deferred until the next meeting.
<b>9.3</b>	<b>VE &amp; VJ Day:</b> Ideas were asked and the items will be discussed at the next meeting.
<b>9.4</b>	<b>NP Exhibition update:</b> During the four sessions we had 223 residents attend. A mini exhibition will be held next week in the library. It will take time to go through the feedback forms and make any amendments to the plan.
<b>10</b>	<b>Finance</b>
<b>10.1</b>	The following accounts were approved.

<b>14-Jan</b>	<b>Payee Name</b>	<b>Details</b>	<b>Amount Paid</b>
DD OCT	Ashford Borough Council	Rates Payment Cemetery	£66.00
DD OCT	Ashford Borough Council	Rates Payment Public Toilets	£60.00
DD	Initial	Contract 11/01/2020-10/02/2020	£7.90
DD	Sage	Payroll Jan	£7.20
DD	Business Stream	Hall Water Period May-DEC	£90.42

DD	Business Stream	Toilet Water Period May-DEC	£269.83
card	Post Office	100* 1st Cass for NP leaflet	£70.00
6240	J.P Gilliver	Allowance Councillors	£75.00
Card	Post office	Postage stamps (NP)	£61.00
Card	Post Office	Postage stamps (NP)	£135.50
Card	Cards Collect	Admin office supplies	£51.75
Card	Yearly Plan	Ring Door bell DA	£24.99
DD	Peninsula Legal	Monthly	114.59
		<b>Nat West Bank</b>	<b>£1,034.18</b>
		<b>Unity Trust Bank</b>	
Jan	Countrywide	Grass Cutting Jan	£1,190.00
Dec	WGJ Plumbing	Repair to tap Hall Kitchen	£50.00
Dec	Phs	Toilet Rolls	£32.75
20/12/2019	Triple 9	Various jobs	£149.67
20/12/2019	Countryways Fencing	1 gate and 2 posts CH play area	£320.00
24/12/2019	Wady and Brett	Refreshments for meetings	£24.19
19/12/2019	Lotus	reprint of leaflets (NP)	£424.00
12/12/2019	phs	Mops	£32.96
5/12/019	Staples	Ink Cartridges	£434.36
18/12/2019	Staples	Pockets self-seal envelopes	£17.69
31/12/2019	Unity Trust Bank	3 months @ £6.00	£18.00
03/01/2020	Lotus	Banners NP exhibition	£158.40
03/01/220	BT	DA Telephone	£260.09
		UT Bank Transfers	<b>£3,112.11</b>
		<b>Staff Costs</b>	
Nat West	Payee/NIC	DEC Wages	£1,089.11
577/9X	Nest Pension	DEC Wages	£209.44
NOV	Bank Transfer	Staff Costs DEC	£4,158.47
			<b>£5,457.02</b>
	<b>Income</b>	<b>Nat West Bank</b>	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
DEC	Fees	Cemetery	2,080.00
Dec	HMRC	VAT Refund NOV	498.15
DEC	Hall Hire	Hall hire+ ABC polling fees	885.65
	<b>Total Income</b>	<b>NAT WEST</b>	<b>£2,408.80</b>
	<b>Income</b>	<b>UT Bank</b>	
<b>Date</b>	<b>Received from</b>	<b>Details</b>	
15/12/2019	Nat West Current Bank A/c	Monthly transfer	£10,000.00
	<b>Total Income</b>	<b>UTB</b>	<b>£10,000.00</b>

<b>11.</b>	<b>Planning Applications</b>
<b>11.1</b>	<b>19/01720/AS Land southeast of 1 Wilkinson Close Charing:</b> Erection of 8 new detached, two storey dwellings and the creation of 1 new vehicular access(recommend refusal)
<b>11.2</b>	<b>19/01710/AS Capel Lodge, Newlands Stud, Newlands Road Charing:</b> Proposed conversion of existing barn/annexe into residential dwelling including first floor extension; changes to fenestration along with associated facilities. (Resubmission of Application 19/00901/AS(recommend support)
<b>11.3</b>	<b>19/01752/AS 32 The Moat Charing:</b> Proposed rear extension including flat to hipped roof alteration (recommend support)
<b>11.4</b>	<b>19/01680/AS 2 High Street Charing:</b> Internal alterations made by removing and blocking up walls to reconfigure the layout and convert one of the bedrooms into an existing en-suite, addition of glass screen and doors. Removal of garage doors. Replacing and renewing of windows and doors where they have fallen into disrepair.(recommend support)
<b>11.5</b>	<b>19/01768/AS Violet Cottage, Stalisfield Road, Charing:</b> Extension and Conversion of Annexe into residential dwelling; extension of garage and driveway.(recommend support)
<b>11.6</b>	<b>19/01763/AS Beech Farm, Bowl road Charing:</b> Notification for prior Approval for a proposed change of use from light industrial use class B1(c) to residential dwelling (C3) (recommend refusal)
<b>11.7</b>	<b>19/01758/AS Impkin Cottage, Faversham Road Charing:</b> Part-Single Part-Two storey rear extension ; Erection of two dormer windows to rear elevation(recommend support)
<b>11.8</b>	<b>19/01709/AS Hurst wood Lodge, Faversham Road Charing:</b> Proposed single storey orangery(recommend support)
<b>11.9</b>	<b>19/01735/AS Land rear of Red Lion and east of Tile Lodge Road Charing Heath:</b> Variation of conditions 15 & 18 of planning permission 18/00191/AS (erection of 5 new dwellings, new vehicular access, hard and soft landscaping works and associated works to alter plot designs. (recommend support)
<b>11.10</b>	<b>19/01707/AS The Willows and Beech House Church Hill Charing Heath:</b> Construction of shared car port at rear of dwellings. (recommend refusal)
<b>11.11</b>	<b>19/01733/AS Red Brick Barn, Barnfield Road Charing:</b> Conversion of and extension to home office/garage to link house. (recommend support)
<b>12.</b>	<b>Correspondence :</b>
<b>12.1</b>	<b>Charing Gardeners Association Noticeboard in Sundial Garden:</b> It was agreed that a wooden sign can be erected with a plaque on , no bigger than 3ft. It was agreed that a noticeboard could not be erected within the sundial garden for the display of notices.
<b>12.2</b>	<b>Commuters nuisance Parking:</b> Residents from Hitherfield have complained about commuters parking inconsiderably and leaving the cars all week. They have enquired about parking permits. The request has been passed onto ABC.
<b>12.3</b>	<b>The Moat:</b> The management committee have concerns on the stream where it flows through the adjacent building site. A blue pipe from the site is placed into the stream. Cllrs Leyland and Gudge will discuss this with the site manager when they have their meeting. They wil also discuss no boundary fence between the site and The Moat.
<b>12.4</b>	<b>South East In Bloom 2020:</b> It was decided not to enter this year but start preparing for next year during the summer of this year. We would need to involve other groups within the village.
<b>13.</b>	<b>Information.</b>
<b>13.1</b>	A letter will be sent to Mr Beck for putting the information from the first minute book onto a memory stick.

<b>13.2</b>	The clerk will report the pot holes and drainage issues in Hurst Lane.
<b>13.3</b>	A team will be set up to arrange the parish council stall at the fete this year all councillors will need to do a session on the day.
	<b>There being no further business the meeting closed at 9.25pm</b>