

MINUTES

Minutes of the meeting of the PARISH COUNCIL held on TUESDAY 9th July 2019 at 7.30pm
Top Room Charing Parish Hall Station Road Charing.

Dawne Austen
Parish Clerk

1.	To receive and accept apologies for absence. Cllr A Alexander.
2.	In attendance. Chair J Leyland; vice chairs C Bain-Smith; A Gudge; Cllrs T Reed ;S Hawkins; D Bennett; J Gilliver.
3.	Co –Option of councillor. J Gilliver signed the declarations and was co-opted onto the council.
4.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. Cllr Reed declared an interest in item 11.3
5.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants) three members of the public were present two re item 11.3.
6.	Six minute Borough Councillor question time. no one present
7.	Any matters arising from previous minutes. No matters arising from the previous minutes
8.	To approve the minutes of the meeting on held on the 11th June. The minutes were approved and signed.
9.	To following accounts were approved: Cllr Crawley had been removed from the Unity Trust Bank , Cllr Bennett has been added.

June	6218	RFO Report	Me
9th July 2019	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	3/10 Payment Cemetery	£66.00
DD	Ashford Borough Council	3/10 Payment Public Conveniences	£60.00
Card	Waste Management Services	6 Hippo skip bags	£1,207.14
DD	Initial	Contract 11/06/2019-10/7/2019	£7.90
SO	Unity Trust	Transfer	£10,000.00
DD	Sage	Payroll	£7.20
DD	ICO	Data Controller	£40.00
		Nat West Bank	£11,388.24
		Unity Trust Bank	
29/06/2019	Countrywide	Grass Cutting May	£1,190.00
21/06/2019	Triple 9 services	Various Village Maintenance	£267.50

08/06/2019	PHS	Black Sacks	£64.94
6/6/2019	Staples	Office Supplies	£21.13
11/6/19	Staples	Office Supplies	£39.70
11/06/2019	Lotus	NP Supplies	£216.00
25/6/2019	Lotus	Local Shop Banners(2)	£158.40
30/4/19	Wady & Brett	Supplies	£100.18
		UT Bank Transfers	£2,137.55
		Staff Costs	
Nat West	Payee/NIC	June	£1,023.09
577/9X	Nest Pension	June	£211.73
21/5/2019	Bank Transfer	Staff Costs May	£4,149.89
			£5,384.71
	Income	Nat West Bank	
Date	Received from	Details	
1/6/2019	Hall Hire	Hall Hire (I)	£236.30
17/05/2019	HMRC	VAT Refund May	£294.24
	Total Income	NAT WEST	£530.54
	Income	UT Bank	
Date	Received from	Details	
21/05/2019	Nat West Current Bank A/c	Monthly transfer	£10,000.00
	Total Income	UTB	£10,000.00

10.	Matters Arising:
10.1	Welcome Pack: Cllr Alexander will re look and shorten the welcome pack.
10.2	Tourism; Cllr Hawkins updated the council on the work she was carrying out to improve Tourism within the village.
10.3	Recommendations of NP committee: These were discussed and will be taken forward as appropriate. Traffic and Transport matters will be passed to the Highways Improvement Plan group.
10.4	Donation request Charing School PTA (decision required). A donation of £590 was agreed for CCTV at the primary School under section S137
10.5	Projects: We have five residents come forward to join the Highways improvement Committee. The assessment for the Greenway will take place this week. Charing Heath Road speed limits" to date only 35 replies to the survey have been received from Charing Heath residents." The clerk will send a reminder out on social media and the website.
10.6	Report from Hall Committee: The hall committee will be meeting on 16 th July.
10.7	Report from Cemetery Committee: The Cemetery committee will be meeting on the 16 th July.
10.8	Report from Communications Committee: The councillor's laptops/ tablets will be

	ordered.
10.9	Report from Report from Highways and Footpaths Committee: The new Highway Improvement committee will meet on the 18 th July.
10.10	Report from Open Spaces Committee: The ROSPA inspection will take place this month.
10.11	Councillors Surgeries: The council will look at holding a surgery for residents on a regular basis.
11.	Planning Applications
11.1	19/00765/AS Halbrook House, Pluckley Road Charing: Erection of a concrete sectional garage with brick effect cladding. (unanimous)(recommend support)
11.2	19/00805/AS Tamarack, Stalisfield Church Road Charing: New detached outbuilding containing garages, workshop and games room > (unanimous)(recommend refusal)
11.3	19/00845/AS Four Acres Charing Heath Road Charing: Change of use of land to use as extension to existing residential caravan site for an additional 3 Gypsy families including laying of hardstanding.(6 against 1abstentian) (recommend refusal)
12.	Correspondence :
12.1	Mrs L Shilling . The clerk will contact Mrs Shilling.
13.	Information.
13.1	The clerk will contact orbit regarding the recent accident at the entrance of the site.
13.2	The Kiers site is up to let Cllr Leyland will contact them.
13.3	It was agreed that permission would not be given for a smoking bin to be placed on the recreation ground at Charing heath so the employees of Heath Farm can smoke.
13.4	Cllr Gilliver would look into the possibility of charging points for electric cars in the parish.
13.5	A resident has asked where the bench has been move to that was by the PROW from School Rd to the A20. The clerk will reply.
13.6	The clerk will arrange for the box hedging to be watered in the Cemetery.
	There being no further business the meeting closed at 9.30pm
	Signed Clerk
	Chair