

MINUTES

Of the meeting of the **PARISH COUNCIL** on **TUESDAY 11th February 2020 at 7.30pm** Top Room Charing Parish Hall Station Road Charing.

Dawne Austen
Parish Clerk

1.	To receive and accept apologies for absence.
2.	In attendance. Chair Cllr J Leyland; vice chair C Bain-Smith & A Gudge Cllrs S Hawkins; S Easun; T Reed; D Bennett; C Prinn; J Gilliver ; the clerk & RFO.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants)
5.	Six minute Borough Councillor question time. No one present.
6.	Mr B Roberts re silhouette: Mr Roberts has offered to make a Tommy Silhouette for the sundial garden. This would be ready for installation for the VE day celebrations. A site meeting will be held to confirm the position. The clerk will check on permissions required.
7.	Jason Pearn Heath Farm School. The headmaster explained what the school was about and the children that attended. He explained the curriculum. The parish council were invited to a visit at the school to see how they work and get an insight into the way they work.
8.	The minutes of the meeting held on the 14 th January were approved.
9.	Any matters arising from the previous minutes: none
9.1	CCTV update: all correspondence and details were given to all councillors.
9.2	Quotation for planting (decision required) Yvonne Fernando attended to explain the quotation for the planting and her vision going forward. The council really appreciate all the work she has organised already. The clerk will contact the gardening society to see if they can give costings and options.
9.3	VE & VJ Day: A children's party has been organised at the primary school for the Thursday before. Cllr Bain-Smith will look into bell ringing at the church.
9.4	Committees & other posts: These were updated.
9.5	Housing Targets: Cllrs to comment by email so that a letter can be drafted and sent.
9.6	Charing Primary School Donation Request (decision required)The donation request was agreed .
9.7	Charing History Society Donation Request (decision Required)The donation request was agreed.
9.8	Planting of Cherry Tree at Charing Heath Hall (decision required)It was suggested about planting the tree in the Churchyard as the land that the hall is on is leased. The clerk will make further enquiries.
10.	Finance
10.1	Nat West Bank. Councillors were updated.
10.2	Grass cutting. The clerk will contact Countrywide to amend the contract due to added expenditure cuts were required.
10.3	The following accounts were approved.

05/02/2020		RFO Report	
11th Feb	Payee Name	Details	Amount Paid
DD Jan	Ashford Borough Council	Rates Payment Cemetery	£66.00
DD Jan	Ashford Borough Council	Rates Payment Public Toilets	£60.00
DD	Initial	Contract 11/02/2020-10/03/2020	£7.90
DD	Sage	Payroll	£7.20
Card 01/2020	BT	Clerks Telephone	£230.09
DD	SSE	Period 1/10-31/12/2019 Elect	£1,128.45
DD	Initial Hall supplies	Contract 01/02/2020-30/04/2020	£135.25
Card 01/2020	RMS Red Lion/H	Councillors annual meal	£114.00
DD	Peninsula Law	Employment Law	£114.59
DD	Southern Eclectic	Toilets	£71.47
SO	Charing Parish Council	Transfer to Unity Trust Bk	£10,000.00
		Nat West Bank	£11,934.95
		Unity Trust Bank	
January	Countrywide	Grass Cutting	£1,190.00
January	Ashford Web Services	NP Files	£35.00
January	Society of Local Council Clerks	Membership Fees	£254.00
January	Association of Local Council Clerks	Subscription	£40.00
January	Ashford Web Services	NP Feedback forms/wp mail	£70.00
January	Lotus	20 bound N/P books 5 A	£332.80
January	KCC	New Speed limit CH	£9,954.66
January	Triple 9	Cemetery maintenance	£80.00
January	Phs	supplies	£62.96
January	Staples	NP and admin	£30.40
January	Kalvin Clerk Ltd	(Wady & Brett) Hall refreshments	£69.36
January	Triple 9	Hall maintenance locks/doors	£77.44
January	Ashford Web Services	NP amendments	£35.00
21/01/2020	Stock signs	Notices for Hall	£23.44
22/01/2020	Lotus	NP amendments	£91.00
27/01/2019	Parish on Line	Subscription 24/02/2020-23/02/2021	£180.00
Jan	Communities Rural Kent	Subscription 1-4-2020-31-3-2021	£80.00
23/01/2020	Staples	Paper/storage box/ sundries	£48.80
01/02/2020	Countrywide	Grass cutting	£1,190.00
		UT Bank Transfers	£13,844.86

		Staff Costs	
Nat West	Payee/NIC	Jan Wages	£1,008.42
577/9X	Nest Pension	Jan Wages	£214.60
Jan	Bank Transfer	Staff Costs Jan	£3,807.40
			£4,022.00
	Income	Nat West Bank	
Date	Received from	Details	
Jan	HMRC	VAT Refund DEC	373.33
Jan	Hall Hire	Hall hire	267.50
Jan	Donations	Charing Heath Speed Limits	920.00
	Total Income	NAT WEST	£1560.83
		UT Bank	
Date	Income	Details	
15/01/2020	Nat West	Monthly transfer Nat West	£10,000.00
	Total Income		£10,000.00

10.	Planning Applications
10.1	20/00129/AS Land southeast of Barnfield and South of, Barnfield Road Charing: Change of use of land for the keeping of horses, erection of a new stable building and yard with new vehicle access (recommend refusal)
10.2	20/00126/AS Southfield, Southfield Lane, Charing: Replacement of windows ; internal alterations to include removal of walls/ doors; opening up of fireplace ; insertion of doors; removal of bay window and replacement with French doors; Insulation ; replacement of slate roof with lead to single storey and conservatory; lowering of kitchen floor, removal of existing chimney stack; repointing.(unanimous)(recommend support)
10.3	20/00109/AS 2 Tree Tops Canterbury Road Charing: Demolition of existing garage, replacement with single storey attached annexe accommodation.(unanimous)(recommend support)
10.4	20/00061/AS Redwood House Canterbury Road Charing: Notification of prior approval for a change of use from premises in light industrial use class B1(c) and land within its curtilage to two dwelling houses(unanimous)(recommend support)
10.5	20/00128/AS Oakover Nurseries Cowless, Maidstone Road Charing: Construction of new glasshouse/ polytunnel. One extension existing greenhouse/ polytunnel as detailed. (unanimous)(recommend support)
10.6	20/00145/AS Dillington , Pluckley Road Charing: Erection of new dwelling with access.(unanimous) (recommend support)
10.7	Planning Decisions:
10.8	19/01710/AS Capel Lodge, Newlands Stud, Newlands Road Charing: Proposed conversion of existing barn/annexe into residential dwelling including first floor extension; changes to

	fenestration along with associated facilities. (Resubmission of Application 19/00901/AS)(Granted)*
10.9	19/01707/AS The Willows and Beech House Church Hill Charing Heath: Construction of shared car port at rear of dwellings. (Granted)*
10.10	19/01422/AS Land north east of Leacon Farm, Leacon Lane Charing: Reserved Matters submission for the development of a new 4 bed dwelling and 3 no car park space garage to fulfil the principles established in the approved outline planning consent 18/00865/AS 'Outline Planning application with all matters reserved for the construction of a permanent farm managers dwelling.(Granted)*
10.11	19/01285/AS Brock House, The Wynd Charing: Construction of single storey annexe(Granted)*
10.12	20/00008/TC The Moat Charing: Ash (T1, T3, T4, T5) - to reduce x4 no Ash trees around the fire remains to 10ft; Silver birch (T2) - to reduce the silver birch by 3m; Fir (T6) - fell to ground level; Ash T7, T8) - fell to ground level x2 no. Ash trees on edge of pond; Horse chestnut (T9) - carry out an overall reduction by 2 - 3m(Granted)*
10.13	19/00638/AS 9 High Street Charing: Erection of Conservatory (refused) 19/00639/AS 9 High Street Charing: Erection of Conservatory(LBC)(refused)
10.14	19/01010/AS Land south west of The Broadway Cottages, Pluckley Road, Charing: Erection of a single dwelling and new access(withdrawn by applicant)
10.15	17/00512/CONA/AS 18 School Road, Charing, Ashford, Kent, TN27 0JN Discharge condition 2, 3, 4, 5, 6, 7, 8
10.16	19/01709/AS Hurst Wood Lodge, Faversham Road: Proposed single storey orangery(Granted)
11.	Correspondence :
11.1	Gypsy Traveller Consultation. Cllrs Bennett & Reed will complete and return.
11.2	KCC Consultation. This will be completed and returned.
11.3	Charing Surgery Gardening Group. Councillors able to attend are J Leyland, T Reed & S Hawkins.
11.4	Mr Foster: The clerk will respond to his correspondence re litter and other issues.
12.	Information.
12.1	We have reports of speeding by Broadway slip.
	There being no further business the meeting closed at 9.40pm