

MINUTES

THE CHARING PARISH COUNCIL MEETING WAS HELD ON TUESDAY 19 MAY 2020 AT 4PM VIA CISCO WEBEX VIDEO CONFERENCING. Meetings are currently being held virtually via Cisco Webex Video Conference. The Communications Chairman will record a video of this meeting.

Dawne Austen
Parish Clerk

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| 1. | To receive and accept apologies for absence. No apologies for absence |
| 2. | In attendance. Chair Cllr J Leyland; vice chairs C Bain-Smith & A Gudge; Cllrs D Bennett; C Prinn; S Easun; S Hawkins; T Reed; J Gilliver the RFO & clerk. |
| 3. | To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. None |
| 4. | Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants) no one present |
| 5. | Chairman's Virtual Meeting Policy: Cllr Leyland read out the virtual meeting policy. |
| 6. | To agree the virtual meeting policy: All councillors accepted the virtual meeting policy. |
| 7. | To review the effectiveness of the system of Internal Control. Councillors are asked to consider the attached Statement of Internal Control in support of the Annual Governance Statement. The Chair of the meeting and the Clerk to sign. Cllr Leyland read out the Annual Governance Statement all councillors fully understood the statement. The forms were scanned and signed. |
| 7.1 | To approve the Annual Governance Statement for 2019-2020, Section 1 of the Annual Return for the year ending 31 March 2019. The Chair of the meeting and the Clerk to sign. The Chair Clerk and RFO signed the appropriate boxes. These were scanned and signed. |
| 8. | Information : |
| 8.1 | Land South of the Swan would be on the next agenda as an update. A virtual meeting is to be held with Simon Cole from ABC. |
| 8.2 | Cllrs Bennett, Leyland & Easun are to have a virtual meeting with David Young re the Greenway. |
| 8.3 | This was the first virtual meeting by Charing Parish Council in 126 years. |
| | There being no further business the meeting closed at 4.40pm |