

# MINUTES

**THE CHARING PARISH COUNCIL MEETING WAS BE HELD ON TUESDAY 14<sup>th</sup> JULY 2020 AT 4PM VIA CISCO WEBEX VIDEO CONFERENCING. Meetings are currently being held virtually via Cisco Webex Video Conference. The Communications Chairman will record a video of this meeting.**

Dawne Austen  
Parish Clerk

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<b>1.</b>	<b>To receive and accept apologies for absence.</b> none
<b>2.</b>	<b>In attendance.</b> Chair Cllr J Leyland; vice chairs C Bain-Smith & A Gudge; Cllrs D Bennett; C Prinn; S Easun; S Hawkins; T Reed; J Gilliver the RFO & clerk.
<b>3.</b>	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. Cllr Gudge 5.12 Cllr Hawkins 5.9
<b>4.</b>	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes ( divided by the amount of participants) no members of the public present.
<b>5.</b>	<b>Matters Arising:</b>
<b>5.1.</b>	Clerks Report: The clerk updated the council on various issues in her report. These included risk assessments for the Play areas and toilets. The hall and the work on replacement seats for swings. Quotations received x 3 for the hedge cutting in the Sundial garden.
<b>5.2</b>	Public Toilets: These will re-open on 20/7/2020.
<b>5.3</b>	Land South of the Swan Charing open space area: Discussions took place to in principle did the council want to take on the open spaces areas. The ongoing costs would need to be looked at with a possibility of a contribution for 5 years' worth of maintenance being provided.
<b>5.4</b>	Charlie the snake resting place: Cllrs Gudge & Bain-Smith along with the clerk will look at designs and sites for the permanent place for Charlie. Cllr Gudge will contact Mr Whitbread regarding designs and sites possible. Costs would be looked at .
<b>5.5</b>	A252 update: An update was given on the road markings and work being carried out by KCC Highways.
<b>5.6</b>	Play Area re opening: The Play areas will re-open on the 27 <sup>th</sup> July.
<b>5.7</b>	Hall update: All risk assessments and documentation is being processed ready for when the hall can re-open.
<b>5.8</b>	Charing Businesses Revival: The grants available through ABC were not available for what the council wanted to put in place. It was agreed to purchase three picnic tables for Clewards Meadow so that residents have tables to sit at and enjoy picnics and use when buying food from High street shops or from the Pizza van or Fish & chip van. It also offers additional seating for the elderly. Bike racks would also be looked at.
<b>5.9</b>	Fencing Piquets Meadow : The three quotes were discussed and it was agreed 8 for and 1 abstention to go with Jacksons fencing.
<b>5.10</b>	CCTV update: The clerk has contacted the company for a up to date figure if we did not use the church for the Ariel's as the church have not held there meeting yet where 1 <sup>st</sup> stage approval

	would be required. It would then go to the next level for approval by the church.
<b>5.11</b>	Wealden Wheels donation request: This was agreed for the sum of £500. The decision was unanimous.
<b>5.12</b>	Charing Christmas Lights: This was agreed at £1000. This was a unanimous decision.
<b>5.13</b>	The Moat: The piece of land between the Moat and the new development has now been left open. The clerk will obtain the information from land registry to who is responsible for making the area safe. New fencing would be required.
<b>7.</b>	<b>Finance:</b>
<b>7.1</b>	The following accounts were approved.

June- July	Payee Name	RFO Report Details	Amount Paid
DD	Ashford Borough Council	Rates Payment Cemetery 4/10 July	£61.00
DD	Ashford Borough Council	Rates Payment Public Toilets 4/10 July	£67.00
Card	Medash	Play area signs	£66.00
DD	Sage	Payroll July	£8.40
Card	Post Office	Letter to Nat West( Monthly transfer )	£6.70
Card	Waste Management	5 Hippo Bags	£1,087.15
DD	Peninsula	Staff legal	£114.59
23/06/2020	Parish Council	Transfer to Unity Trust Bank June	£10,000.00
Card	BT	Clerk's Telephone Period March- June	£233.63
Card PO	Post Office	Register Letter to NAT West Ref UTB saving a/c	£6.70
Telephone		<b>Nat West Bank</b>	<b>£11,651.17</b>
Payment No			
	<b>Payments</b>	<b>Unity Trust Bank</b>	
154576080	Countrywide	Top soil piquet's play area	£300.00
939953792	Countrywide	Grass Cutting May/June	£2,194.33
718969253	Ashford Web Services	Domain Renewal/Certificate	£76.88
82450926	Kevin Giles	Plants / compost for village tubs	£286.00
922451704	Kevin Giles	Plants for CS and weed kill for paths	£70.00
246876032	Lotus Design & Print	Bound 15 copies of Person Mead file	£158.00
863411834	Gary Friend	Ashford web services (swan Site)	£35.00
135598568	Triple 9 Services	Various tasks around village/ cemetery digital map	£709.08
125501101	Triple 9 Services	Piquet's fence repairs, fitting new seats to swing	£75.00
977794962	Phs	Black Bags	£25.72
52587643	CJA Consultants	RFO Computer / plus mouse	£33.70
802187994	Hopkins	Defibrillators areas Red lion & outside Charing Toilets	£453.60
464922895	Wicksteed leisure Ltd	Seats for swings in Piquet's	£377.58
82063879	Phs	Hygienic cleaner disinfectant	£32.40
401260635	West Street Garden Services	Hedge cutting Market place	£120.00

30/06/2020	UTB	Service charges 3 months	£18.00
30/06/2020	Countrywide	Grass cutting July	£1,140.00
		UT Bank Transfers	<b>£6,105.29</b>
		<b>Staff Costs</b>	
June	Payee/NIC	June Wages	1108.04
June	Nest Pension	June Wages	£211.01
June	Bank Transfer	Staff Costs	£4,339.47
			<b>£5,658.52</b>
	<b>Income</b>	<b>Nat West Bank</b>	
March	Hall	Hall hire	£0.00
June	Cemetery	Fees	£890.00
May	Nat West	Interest	£17.79
<b>June</b>	Nat West	Interest	£0.91
June	HMRC	May Vat Return	£165.40
			<b>£1,074.10</b>
		<b>UT Bank</b>	
	<b>Income</b>		
23/06/2020	Nat West	<b>Monthly Transfer</b>	£10,000.00
			<b>£10,000.00</b>

<b>8.</b>	<b>Planning:</b>
<b>8.1</b>	<b>20/00704/AS Doublequick Farm Sawmill Lenham Forstal Road:</b> Expansion of existing premises for the erection of a new commercial unit and associated concrete apron.(7 for refusal1 abstention)(recommend refusal)
<b>8.2</b>	<b>20/00712/AS Bowl Farm Stalisfield Rd Charing:</b> Creation of 20mx40m schooling area for horse(unanimous)(recommend approval)
<b>8.3</b>	<b>20/00713/AS Bourkes Place Egerton Rd Charing Heath:</b> Part retrospective change of use of land equestrian use with associated operational development. Comprising of 6 bed stable block, tack room, hayloft and stationing of a mobile home as a site management/security residential accommodation.(unanimous )(recommend refusal)
<b>8.4</b>	<b>20/00717/AS Kenylon Farm Stalisfield Rd Charing:</b> Prior approval for a proposed change of use from an agricultural building and land within its curtilage to class R flexible use (Bla)(unanimous)(recommend support)
<b>8.5</b>	<b>20/00781/AS Land rear of the Red Lion and east of Tile Lodge Road Charing Heath :</b> Variation of Conditions 4(access),15 (car and cycle parking)and 18 (approved plans / documents) to alter approved plans on planning permission 19/01735/AS (Variation of conditions 15& 18 of planning permission 18/00191/AS (Erection of 5 new dwellings , new vehicular access ,hard and soft landscaping works and associated work) to alter plot designs) (unanimous) (recommend refusal)
<b>8.6</b>	<b>20/00729/AS 1 Moat Park Houses Ashford Rd Charing:</b> Erection of Front porch and single storey rear extension with balcony; removal of existing external chimney breast from side elevation. (Resubmission of application 20/00253/AS)(unanimous)(recommend support)
<b>8.7</b>	<b>19/00029/CONB/AS Land south of the Swan Hotel, Maidstone Road, Charing:</b> Discharge condition

	19 (unanimous)(recommend refusal)
8.8	<b>18/00029/CONC/ AS Land south of the Swan Hotel, Maidstone Road Charing:</b> Discharge of condition 20(unanimous) (recommend refusal)
8.9	<b>20/00836/AS Rainbow Chinese Restaurant and Takeaway, Ashford Rd Charing:</b> Proposed conversion of, and extension to, existing takeaway premises to 4no. residential apartments(unanimous)(recommend refusal)
9.	<b>Planning Decisions:</b>
9.1	<b>18/00868/AS Land north west of Swan Street House, Charing Heath Road, Charing Heath:</b> Outline application for development of the land for five new dwellings to consider access(Granted)*
9.2	<b>19/01768/AS Violet Cottage, Stalisfield Church Road, Charing:</b> Extension and Conversion of garage/outbuilding into residential dwelling; Erection of garage and driveway.(refused)*
9.3	<b>20/00416/AS Greenacres, Ashford Road, Charing:</b> Proposed single storey rear extension and raised decking (Granted)*
9.4	<b>20/004721/AS Coppins Lodge, Charing Heath Road, Charing, Ashford, Kent, TN27 0AL</b> Outline application to consider access and layout for the erection of 2no two storey dwellings with shared access driveway(refused)*
10.	<b>Correspondence :</b>
11.	<b>Information:</b>
11.1	The clerk will arrange for the fallen Willow tree in Clewards to be cut back.
	<b>There being no further business the meeting closed at 6pm</b>