

# MINUTES

**THE CHARING PARISH COUNCIL MEETING WAS HELD ON TUESDAY 12<sup>th</sup> JANUARY 2021 AT 7PM VIA CISCO WEBEX VIDEO CONFERENCING. Meetings are currently being held virtually via Cisco Webex Video Conference.**

Dawne Austen  
Parish Clerk

<b>1.</b>	<b>Apologies for absence.</b> none
<b>2.</b>	<b>In attendance.</b> Chair J Leyland; vice chairs C Bain-Smith; A Gudge; Cllrs C Prinn; D Bennett; S Easun; S Hawkins; J Gilliver; J Strike; j Watson; T Reed ; T Hayward; The clerk & RFO
<b>3.</b>	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.Cllr J Leyland re item 7.6 as a neighbour. Cllr Leyland left the room whilst the application was discussed and took no part in the application.
<b>4.</b>	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants) no members of public present.
<b>5.</b>	<b>Minutes of previous meetings:</b> The minutes of the November & December meetings were agreed and signed.
<b>6.</b>	<b>Matters arising:</b>
<b>6.1</b>	Committees: Cllr Watson was added to committees and the chair asked for volunteers who would be able to help with the re writing of parts of the Neighbourhood Plan.
<b>6.2</b>	Newsletter: The clerk asked for all inclusions for the newsletter by 23 <sup>rd</sup> of January so the newsletter could go out by the end of the month.
<b>6.3</b>	Review Computer Equipment (tablets): It was agreed that the tablets three councillors had were not fit for purpose due to the constant issues they were having. It was agreed to purchase three new laptops for them > One Tablet will be donated to the Charing Christmas Lights Committee as a raffle prize. The others will be given to the school or another organisation to help a child if required.
<b>6.4</b>	KALC update from meeting: The Census 2021 will take place on 21 <sup>st</sup> March .Chief Inspector Sparkes attended the meeting with Sandy Johnson. They reported that they were stepping up patrols in rural areas.
<b>6.5</b>	Updates on other issues: A meeting is being held with head of Planning from ABC re Brockton Farm. The PC will be responding to the Blossoms appeal. A meeting has been held with Shepherd Neame regarding the open space behind the Red Lion.
<b>6.6</b>	Rubbish around Charing Heath PC intentions on this (decision required)The Clerk reported that she had contacted ABC and they had been out and picked up the litter. They would see if it could be added to their schedule.
<b>7.</b>	<b>Finance.</b>
<b>7.1</b>	<b>The following accounts were approved:</b>

12th Jan 2021	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	Rates Payment Cemetery	£61.00

DD	Ashford Borough Council	Rates Payments Toilets	£67.00
DD	Sage	Payroll Jan	£8.40
DD	Peninsula	Staff legal Jan	£114.59
15/10/2020	Parish Council	Transfer to Unity Trust Dec	£7,000.00
15/10/2020	Parish Council	Transfer to Unity Trust Saving Account Dec	£3,000.00
11/12/2020	Waste Management	Hippo Bags Skip 6	£1,309.57
17/12/2020	Thanet Tool Supplies	Uniform for new Staff (Jan)	£192.00
22/12/2020	National Timber Buildings	New Workshop/Parish Hall 50%	£1,392.00
17/01/2021	Initial	Hall contract 11/01/21-10/02/21	£53.54
31/12/2020	B.T	Parish Clerk's Telephone	£218.40
		<b>Nat West Bank</b>	<b>£13,416.50</b>
	<b>Payments</b>	<b>Unity Trust Bank</b>	
55256555	Countrywide Grounds	Grass Cutting Dec	£1,140.00
717917819	R J Jiles	Clewards Meadow(Branch safety issue)	£385.00
459447641	Hill top Building & Main	Wall Market Place (Insurance £1,700.00)	£1,800.00
772551786	Jody Sealwood	Extra help leaves road sweeping Nov	£70.40
658928744	S Wood	Admin Parson Mead	<b>£28.00</b>
212260315	Lexis Nexis	A Baker Admin for Councils	<b>£149.99</b>
708127761	Jody Sealwood	Extra help leaves road sweeping Nov	<b>£167.20</b>
609771977	Staples	Shredder (RFO) Face Shields (Cleaners)	<b>£164.78</b>
01/12/2020	Unity Trust Bank	Service Charge	<b>£18.00</b>
		UT Bank Transfers	<b>£3,923.37</b>
		<b>Staff Costs</b>	
DEC	Payee/NIC Unity Bank	DEC Wages	973.99
DEC	Nest Pension Card	DEC Wages	224.18
DEC	Bank Transfer Unity Bank	Staff Costs	4,391.86
			<b>5,590.03</b>
	<b>Income</b>	<b>Nat West Bank</b>	
Nov	Bank Interest		£0.70
Dec	Odelay Films	Fees (hall)	£150.00
Dec	Cemetery	Fees	£610.00
DEC	ABC Grant	Hall	£1,334.00
DEC	HMRC	NOV VAT Refund	£913.44
			<b>£3,008.14</b>

	<b>Income</b>	<b>UT Bank</b>	
Nov	Nat West	<b>Monthly Transfer</b>	£7,000.00
Nov	Nat West	<b>Saving Account</b>	£3,000.00
			<b>£10,000.00</b>

<b>8.</b>	<b>Planning:</b>
<b>8.1</b>	<b>20/01718/AS Beacon Hill Quarry, Pilgrims Way Charing:</b> Section 73 Application to vary conditions 1, 21 & 20 of planning permission AS/97/360/MR13 to extend the date for the completion of extraction of minerals and the removal of all buildings and plant by 10 years until 31 <sup>st</sup> December 2030. (Condition 1) and the date for completion of restoration until 31 <sup>st</sup> December 2035 (Condition 21) and to amend the reinstatement aftercare and after use requirements to increase opportunities for ecological enhancement (Condition 20)(unanimous)(recommend support)
<b>8.2</b>	<b>20/01710/AS Foxen Farm Cottage, Southfield Lane Charing Heath:</b> Proposed single storey side extension to create a new entrance. (unanimous)(recommend support)
<b>8.3</b>	<b>20/01694/AS 2 Moat Park Houses Ashford Rd Charing:</b> First floor front extension; render and weatherboarding to external walls; open covered storage side extension. (11 for 1 abstention)(recommend support)
<b>8.4</b>	<b>20/01665/AS 2 Newcourt Cottages, Ashford Road Charing:</b> Installation of weatherboarding to front/ side elevations (partial revision to materials approved on planning permission 12/01401/AS (Two storey side extension, alterations to existing dormers and creation of additional to front & rear. Erection of porch and canopy, and new detached garage)(unanimous)(recommend support)
<b>8.5</b>	<b>20/01765/AS Leacon Farm Leacon Lane Charing:</b> Prior notification for an agricultural building for the storage of hay & straw (unanimous)(recommend support)
<b>8.6</b>	<b>20/00137/AMND AS The Firs Station Road Charing:</b> Non material amendment to planning permission 20/000137/AS (Demolition of garage and replaced by timber hipped garage) to change of material from timber to masonry, with quoined comers and knapped flint infill sections. Roof hip facing the main house to be replaced with gable with hay loft door and painted. Tudor styled boarding to match existing house. (unanimous) (recommend refusal)
<b>8.7</b>	<b>Planning Decisions :</b>
<b>8.8</b>	<b>20/01487/AS 30 Towner Close Charing:</b> Erection of single storey rear extension with roof lights (Granted)
<b>9.</b>	<b>Correspondence:</b>
<b>9.1</b>	<b>Gigabit Broadband:</b> Correspondence has been received from a resident to see if we are looking into this for the parish, the Chair & the clerk will look into this.
<b>10.</b>	<b>Information:</b>
<b>10.1</b>	Cllr Reed replied to the email regarding whether the public toilets should remain open. It was decided that they would stay open but if any vandalism occurs they will be closed.
	<b>There being no further business the meeting closed at 9.15pm</b>