

MINUTES

Dawne Austen
Parish Clerk

1.	To receive and accept apologies for absence. Cllr Prinn
2.	In attendance. Chair J Leyland ; C Bain- Smith; A Gudge; Cllrs D Bennett; S Easun; S Hawkins; J Strike; J Gilliver; J Watson; T Reed; T Hayward the RFO & clerk.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the amount of participants)Four members of the public present all items in 5.1
5.	Matters arising:
5.1	Land South of the Swan: concerns raised on the application include water issues, are the developers aware if the hydrology report.
5.1a	Poppyfields Boundary: The boundary between the Poppyfields development is not wide enough. The boundary goes up close to the housing in Poppyfields. There is no room to carryout maintenance to the adjoining stream or bank. A good planting regime is required.
5.1b	Greenway: No provision has been made for the greenway it has been totally ignored in the plan. Cllr Easun to check ownership of the footpath and if it is on railway land.The footpath could be re routed.
5.1c	Drainage: There are already problems with the sewers where they are backing up into residents houses and in cases backing up into the GP Surgery. The undertaker should be appointed early on in the project and should have approval of the plans.
5.1d	Ecological matters: It is difficult to find information on what they are actually doing in detail. The area of special interest should not be touched at all and protected throughout the build. It should be made a condition that the area not be touched. The planting scheme is satisfactory but not enough.
5.1e	Parking: There are not enough parking spaces. KCC Highways are not happy with the amount of triple tandem parking. The roads require widening. If smaller houses /flats replace some 4 bedroom properties this would help with the parking issues.
5.1f	Next steps: investigate charging points, roads need to be adopted where possible.
5.2	Brockton Paddock update: Further caravans have been moved onto the site, this is a complete breach of planning permission granted. A formal complaint to ABC will be drafted and circulated to councillors. More resources for enforcement team should be a priority.
5.3	Parish council Planning Training: The clerk has contacted KALC re bespoke training on more in depth planning issues .The following things should be covered S106, NP, CIL, affordable housing, The council voted unanimously to arrange further training.
5.4	Census 2021: this will take place on 21 st March or as soon after.
5.5	Climate change and the Parish Council :The clerk attended a course on parish councils going green. We will need to be carbon zero by 2050 but should start recording our reduction ion carbon footprint yearly. A committee is required to be set up to oversee this.
6.	Finance.
6.1	Heads of Agreement: It was agreed that the RFO would look into the company recommended by

Elysian and arrange a virtual meeting.

6.2 The following accounts were approved:

9th March2021	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	Rates Payment Cemetery	£0.00
DD	Ashford Borough Council	Rates Payments Toilets	£0.00
DD	Sage	Payroll Feb	£8.40
DD	Peninsula	Staff legal Feb	£114.59
15/02/2021	Parish Council	Transfer to Unity Trust	£7,000.00
15/02/2021	Parish Council	Transfer to Unity Trust Saving Account	£3,000.00
Card 01/03/2021	National Timber Buildings	Balance of new shed Parish Hall	£1,392.00
		Nat West Bank	£11,514.99
		Unity Trust Bank	
147483393	Countrywide Grounds	Grass Cutting Feb	£1,140.00
442567687	Countrywide Grounds	Grass Cutting March	£1,140.00
704084370	R.S Roofing Ltd	Hall Roof Moss Clearing	£80.00
747076325	CJA Consulting	Various computer services Aug 2020 -Jan 21	£688.98
184553841	Lotus	Newsletters	£312.00
109108409	Ashford Web Services	Resize image on Web site	£35.00
210647202	Parish online	Annual Subscription	£180.00
612573536	Triple 9 Services	CH Play area , Vestry, Salt Paths, assemble new sweeper , Brackets for heaters in Public Toilets replaced	£305.48
987735222	N Beale	Bins collection Jan	£108.30
732794843	PHS	Supplies for Hall and Toilets	£78.77
396183006	Staples	Office admin supplies	£131.57
807762404	Staples	Admin supplies	£62.50
162681348	KALC	SE Planning 7 th March2021	£60.00
829861789	KALC	Dynamic Councillor 7 th March2020	£60.00
917603041	Ashford Web Services	Upgrade email account JL	£72.00
673659013	Valori London Ltd	Removal of Parish Hall Shed	£1500.00
		UT Bank Transfers	£6,655.25

		Staff Costs	
Feb-21	Payee/NIC Unity Bank	FebWages	1,181.14
Jan-21	Nest Pension Card	FEb Wages	231.53
Jan-21	Bank Transfer Unity Bank	Staff Costs	4,164.17
			5,576.84
	Income	Nat West Bank	
	Bank Interest	Thursday December 31st	£0.63
	Bank Interest	29/1/21	£0.49
February	Cemetery	Fees	£3,685.00
17/2/21	Ashford Borough Council	LRSE Closure Grant January 21	£2,001.00
17/2/21	Ashford Borough Council	2021 Grant one off	£4,000.00
17/2/21	Ashford Borough Council	LRSE Closure Grant Tier 4 2020	£762.29
15/2/21	HMRC	Jan VAT refund	£743.91
			£11,193.32
	Income	UT Bank	
Jan-21	Nat West	Monthly Transfer	£7,000.00
Jan-21	Nat West	Saving Account	£3,000.00
			£10,000.00

	Planning:
7.1	20/00508/AS Land South of the Swan Maidstone Rd Charing: Reserved matters application pursuant to outline 18/00029/AS to consider the appearance , landscaping, layout and scale for up to 135 dwellings (including up to 40% affordable housing) introduction of structural planting and landscaping, informal public open space and children’s play area(LEAP) vehicular access from the A20 /Maidstone Road and associated ancillary works (unanimous)(recommend refusal)
7.2	21/00286/AS Hunger Hatch Building, Hunger Hatch Lane, Charing: Change of use of land from agriculture to employment land and erection of a new building to provide additional covered workshop and storage area for existing engineering business together with new car parking and delivery area, landscaping, acoustic fence and demolition of existing original workshop.(unanimous)(recommend support)
7.2	Planning Decisions:
7.3	21/00053/AS Bienvenue, Burleigh Road Charing: Single storey front extension to garage along with first floor extension over garage, new porch and canopy to front.(granted) *
	*ABC agree with our recommendations
8.	Correspondence:
8.1	Correspondence received the piece of land between the church and The Arthur Baker Playing

	field and planting. The clerk was asked to contact K Giles re supplying suitable plants for the project.
9.	Information:
9.1	The Road sweeper vacancy is still vacant.
9.2	Cllr Easun will contact the Kent Community Partnership.
	There being no further business the meeting closed at 9.30 pm