

MINUTES

CHARING PARISH COUNCIL

The meeting of the Parish Council held on Tuesday 10th AUGUST 2021 at 7.30pm. Top Room Charing Parish Hall Station Road Charing.

Dawne Austen
Parish Clerk

1.	To receive and accept apologies for absence. Cllrs T Reed & S Hawkins
2.	In attendance. Chair C Prinn; vice chairs C Bain-Smith & S Easun Cllrs D Bennett; J Strike; J Leyland; J Watson ; J Gilliver; T Hayward the clerk & RFO
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) Two members of the public present regarding item the Alderbeds and the issue with the Ash Dieback. A report was given to councillor's and the committee were advised to apply for a donation as the cause was allowed within the donations policy.
5.	Matters arising:
5.1	Newsletter on going delivery (decision required) It was agreed that the next issue of the newsletter would be delivered to all residents. Going forward newsletters would be placed in village businesses, online on the website and in the noticeboards due to increasing costs. Other options would be looked at if required in the future.
5.2	Land South of the Swan: The handout report was received by all councillors.
5.3	Highways: Options going forward would be for the PCSO to carry out speed checks in Tile Lodge Road as speeding was still occurring. We would look at the prices for gateways for the entrance to Charing & Charing Heath. Traffic surveys would be carried out in certain areas of the parish. A unanimous decision was taken to go forward with traffic surveys and gateway costs.
5.4	The Oak: A updated handout was circulated to councillors; it was unanimously agreed that the council would include in the newsletter about reforming the Community Group. We are still trying to contact the owner.
5.5	Committees: Councillors were asked to start thinking about which committees they would like to be on as we have vacancies on certain committees.
5.6	Cemetery memorial issue: Correspondence has been received from a family member of one of the memorials in the cemetery. The family are saying that the Irish Yew is damaging the grave and shedding over the grave. They have requested that the Irish Yew be reduced in height. The clerk has spoken to an arboricultural consultant who has looked at the tree and given advice After the advice from and arboricultural consultant and the information from the family has been discussed in depth it was decided that the advice from our consultant would be taken and the Irish Yew would not be reduced in height. There is room between the Yew and the Memorial, and the Yew is not overhanging the memorial. The clerk will respond to the enquiry with the full councils unanimous decision.
6.	Finance.

6.1 The following accounts were approved:

July	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	Rates Payment Cemetery	£67.00
DD	Ashford Borough Council	Rates Payments Toilets	£61.00
DD	Sage	Payroll June	£8.40
DD	Sage	Payroll July	£8.40
DD	Peninsula	Staff legal June	£114.59
DD	Peninsula	Staff legal July	£114.59
DD	Initial	Contract/Hall and Toilets July/Aug	£53.54
DD	Initial	Contract/Hall and Toilets period Aug-Oct	£136.37
Card	BT	Clerks Telephone	£236.70
Card	ICO	Data Protection Subscription	£40.00
Card	Norton	Computer security	£64.99
Card 01-7	Staples	May/June invoices Admin/1st Aid/Paper	£470.66
Card	Viking	Cartridge Ink	£95.99
DD	SEE	Electric Hall Period April-June	£515.58
Card	XL Display Ltd	External Notice Boards with clamps	£64.80
DD	Initial	Contract/Hall and Toilets Aug/Sept	£53.54
July	UTB	Monthly transfer	£3,000.00
		Nat West Bank	£5,106.15
		Unity Trust Bank	
99813370	Countrywide Grounds	Grass Cutting July	£1,140.00
393035485	Countrywide Grounds	Bark for Westwell	£504.00
456065186	N Beale	Bins collection June	£108.30
558685884	Charing Gardening Society	Sundial Plants	£83.50
29322980	RD Jiles	Trees in Cemetery	£480.00
303481130	Lotus	N.P Plans	£283.00
451685494	KALC	Annual Subscription 2021-2022	£1,218.48
260295924	phs	Black sack/supplies	£74.32
Missed no	Groundwork UK	refund of NP Grant (10K)	£8,200.00
94689801	Triple 9 Services	Various Village work	£273.76
456065186	Ashford Web Services	Domain renewal	£27.00
692314820	Banner/Staples	Ink Cartridge	£97.19
294731436	Kevin Giles	Tree planting/weed/spraying/replace plants	£213.25
52322770	Viking Office Supplies	pens/notepads/litter picker	£34.50
419982758	Triple 9 Services	Various around Village	£510.00
254303995	ROSPA	Annual Inspection	£495.00
309505132	R D Jiles	Tree work	£400.00
991037333	Little John (PKF)	External Auditors	£480.00

		UT Bank Transfers	£14,622.30
July	Payee Name	Details	Amount Paid
		Staff	
JULY	Payee/NIC Unity Bank	JULY Wages	£1,634.85
JULY	Nest Pension Card	JULY Wages	£229.08
JULY	Bank Transfer Unity Bank	Staff Costs	£4,995.47
			£6,859.40
	Income	Nat West Bank	
June	ABC	Grant for Hall	£908.50
June	HMRC	May VAT Refund	£682.50
June	Nat West	Interest	£0.94
June	Hire	Hall	£150.00
June	ABC	Rates refund/public Convenances	£795.56
June	Nat West	Compensation (change of address JM)	£75.00
June	Funerals	Cemetery fees	£2,930.00
			£5,542.50
	Income	UT Bank	
July	Nat West	Monthly Transfer	£0.00
July	Nat West	Saving Account	£3,000.00
			£3,000.00

7.	Planning:
7.1	21/01334/AS Gladstone Cottage, Egerton Road Charing Heath: Proposed single storey side sunroom extension (unanimous) (recommend support)
7.2	Planning Decisions:
7.3	21/01035/AS Budleigh, Egerton Road Charing Heath: Two storey side extension (GRANTED)*
7.4	21/00931/AS 3 Warren Houses Tile Lodge Road Charing Heath: Erection of first floor bedroom extension, insertion of first floor window inside elevation, alterations to existing balustrade/ balcony, erection of front porch. (GRANTED)*
7.5	21/00985/AS Charing Church of England Primary school: Erection of a new security fence and gates to the front of the school (GRANTED)*
7.6	21/00679/AS Stone Stile Hart Hill Charing: Proposed single storey rear extension (GRANTED)(LBC)*
7.7	21/00678/AS Stone Stile Hart Hill Charing: Proposed single -storey rear extension (GRANTED) *
8.	Correspondence:
8.1	
9.	Information:
	There being no further business the meeting closed at 8.40pm

