

FINANCE MINUTES

Monday 13th September 2021

19:00 Hrs

Via Webex

- 1. Apologies: Cllr J. Strike.**
- 2. In attendance: Cllr D Bennett (Chair), Cllr Chris Prinn, Cllr J. Leyland, The Clerk D. Austen & RFO J. Munro.**
- 3. The minutes of the meeting held on 26th July 2021 were approved.**
- 4. Update on items from previous meeting:**
 - CCTV A meeting to be held on 14th Sept for further reports and site surveys.**
 - Fencing work to start at C.Heath on Mon 20th Sept.**
 - Position of part time road sweeper to be advertised to cover holiday and sick periods, look into possible litter clearance in Charing Heath.**
 - Newsletter to be delivered, CP to investigate internet access to allow digital distribution in the future.**
 - JL meeting on Thursday 16th regarding The Oak.**
 - Quotes for the “Snake” to be sought.**
 - Speed surveys to be ordered.**
- 5. YTD accounts were reviewed**
- 6. Audit certificate was discussed, and the minor comment will be addressed**
- 7. Bank signing authorities are now in place, JL removal may present some difficulties, and these are to be minimised if possible.**
- 8. Wi Fi for the Parish Hall was investigated by JM and if the cost was acceptable then it should be ordered.**
- 9. CP would investigate the cost of secure disposal of redundant records etc to free up space in the archive store.**
- 10. Donation requests received were discussed and it was agreed to put these to the full council for approval.**
- 11. The future of virtual meetings was discussed, and we await the decision from central government as to what we can do.**
- 12. AOB: Council representation on parish societies and other organisations was discussed, and it was proposed that these organisations could report to CPC at our meetings in person or by letter when there was anything that needed CPC input or advice on.**
- 13. Date of next meeting 8th Nov 2021 @ 7:30 pm**

There being no other business the meeting closed at 20:15