

# MINUTES

TO ALL MEMBERS OF CHARING PARISH COUNCIL  
 the meeting of the **Parish Council** to be held on **Tuesday 8<sup>th</sup> February 2022 at 7.30pm.**  
 Top Room Charing Parish Hall Station Road Charing.

Dawne Austen  
 Parish Clerk

1.	<b>To receive and accept apologies for absence.</b> Cllrs T Reed; S Hawkins & J Watson. Cllr Prinn informed councillors that Cllr Watson had handed in his resignation.
2.	<b>In attendance.</b> Chair C Prinn, vice chair C Bain-Smith; S Easun; D Bennett; Cllrs J Strike; T Hayward; J Gilliver; the clerk & RFO.
3.	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. none
4.	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) PCSO Laura Landridge attended the meeting and introduced herself.
5	<b>Approval of minutes :</b> The minutes were agreed and signed.
6.	<b>Matters arising:</b>
6.1	Nalc model standing orders annual review(decision required): The review of the standing orders were voted on by councillors . Councillors agreed to keep the standing orders as written by Nalc with the exception of Cllr Gilliver who objected .
6.2	Approval of standing orders for safeguarding & Lone working review:the two following documents were agreed.
6.3	Queens Jubilee Celebrations decision required) It was agreed that the council would purchase a beacon so both Charing Heath & Charing have their own ones . The council will also purchase bookmarkers for children of the parish. Cllr Strike attend a meeting regarding the Jubilee celebrations in the village. A group has been set up called the Charing Community Collective who are looking at having a village picnic at the Arthur Baker Playing field on Sunday 5th June , with a possible band.
6.4	Westwell Leacon : The clerk and RFO will contact land registry and the solicitors for further information on the land at Westwell Leacon.
6.5	Electric charging points Brenchley Mews car park: As the Parish Council only lease the car park KCC will not put in electric charging points .
6.6	CCTV Update: The CCTV is being discussed by The Canterbury Diocese meeting this week so hopefully the decision for permission to place the ariel on the church tower will be agreed.
6.7	Co- option of councillor vacancies: the clerk has received four applications for co-option of councillors. Interviews will take place on Tuesday 15 <sup>th</sup> February.
6.8	Enviromental Action Event: Cllr Gilliver has agreed to attend the event.
6.9	Cemetery re Irish Yew complaint(update decision required)The Chair has spoken with the complainant and explained that the parish council will be taking the advice from the Arbourist that the Parish Council obtained advice from. The report from the complainants arbourist was thoroughly gone through and advice taken. The final decision of the council is not to prune or carryout any work as per the advice received.

<b>7.</b>	<b>Finance.</b>
<b>7.1</b>	<b>The following accounts were approved:</b>

<b>8<sup>th</sup> Feb 2022</b>	<b>Payee Name</b>	<b>Details</b>	<b>Amount Paid</b>
		<b>Nat West Bank</b>	
DD	Ashford Borough Council	Rates Payment Cemetery 9/10	£67.00
DD	Ashford Borough Council	Rates Payment Cemetery 10/10	£67.00
DD	Sage	Payroll Jan	£8.40
DD	Sage	Payroll Feb.	£8.40
DD	Peninsula	Staff legal Jan	£114.59
DD	Peninsula	Staff legal Feb	£114.59
Card	BT	D A Telephone	£118.74
DD	Sky Telephone	DA Mobile Jan	£6.00
DD	Sky Telephone	DA Mobile Feb	£6.00
Card	Zoom doorbell	Yearly subscription	£24.99
DD	PPL /PPS	Music licence 2022-2023	£132.00
DD	Initial	Contract for hall supplies	£53.54
DD	Business Stream	Water period 17-9 to 15 Dec 2021 Hall	£241.16
DD	SSE 29-1-22	Period oct 21-Dec 21 Electric Hall	1094.53
DD	SSE 29-1-22	Period oct 21-Dec 21 Electric public Toilets	78.36
DD	Initial 07-02-22	Hall Contract cleaning materials	136.37
Card	Microsoft	Subscription A/c 3 DA-JW-JS-TH)	79.99
DD	Initial	Contract 11/02/2022-10-03-22	53.54
Card	Norton	Norton computer security 2022	114.99
			<b>£2,520.19</b>
		<b>Unity Trust Bank</b>	
999999999	J Walker	Leaves sweeping	£135.00
671060016	Kevin Giles	Tree. Planting tubs/clearing	£410.00
952416575	Kalc	JM Climate Change	£48.00
771509461	Wealden Wheels	Donation 2020-2021	£500.00
725890825	Viking	Office supplies	£38.97
Direct Debit	Unity Trust Bank	Service Charge	£18.00
678994512	PPJ Plumbing	Deposit for Hall Toilets repairs	£1,500.00
To be paid	PPJ Plumbing	Work completed hall toilets	£2,300.00
842019599	N Beale	Bins Dec	£108.30
76454192	Countrywide	Jan 2022 Invoice Grass cutting	£1,140.00
141966145	Countrywide	Dec 2021 invoice Grass Cutting	£1,140.00
116226006	Gary Friend	3 Computer mailbox updates	£216.00
86799015	WGI Plumbing	Blockage Cistern (Ladies Hall)	£40.00
994057878	Triple 9 Services	hippo bags/Padlock fixings Cleward Meadow entrance, bus shelter glass clearing)	£187.92

50270656	Viking	Ink/RFO and councillor	£301.07
17358619	SLCC	Subscription	£270.00
64005301	Community Rail Network	Subscription	£30.00
274825953	ALCC	Subscription 2022 DA/JM	£100.00
693666219	Phs	Black Bags	£39.02
570796324	CJA Computing	Period May 2021-01-01-22	£340.00
956115819	Parish on Line	Subscription	£180.00
489098582	Rural Kent	Subscription	£90.00
340830100	Kalc	Susan-Terry-Dawne	£144.00
Credit	Kalc	Cancelled course 2021	-£42.00
To be paid	N Beale	Bins Jan	£108.30
To be paid	Countrywide	Grass cutting FEB	£1,140.00
			<b>£10,482.58</b>
		<b>Staff Costs</b>	
Dec	Payee/NIC Unity Bank	Dec	£1,425.81
Dec	Nest Pension Card	Dec	£236.01
DEC	Bank Transfer Unity Bank	Bank Transfer Unity Bank	£4,669.46
Jan-22	Payee/NIC Unity Bank	Jan-22	£1,210.07
Jan-22	Nest Pension Card	Jan-22	£225.42
Jan-22	Bank Transfer Unity Bank	Bank Transfer Unity Bank	£3,924.51
			<b>£11,691.28</b>
	<b>Income</b>	<b>Nat West Bank</b>	
DEC	HMRC	NOV VAT Refund	£1,031.19
DEC	Zurich	Ins Public toilet	£1,037.20
DEC	Hall	Hall Hire	176.99
DEC	Cemetery	Fees	£2,000.00
			<b>£4,245.38</b>
	<b>Income</b>		
	Unity Trust Bank		
DEC	Interest	Interest	
			£6.23
			<b>£6.23</b>

<b>8.</b>	<b>Planning Applications</b>	
<b>8.1</b>	<b>22/00018/TP 19 The Moat Charing:</b> T1 Lime, crown thin by 15%& remove 1x secondary growth point over tennis court.Reason These works are for maintenance and safety purposes (unanimous)(recommend support)	
<b>8.2</b>	<b>21/02159/AS Wootton Manor Wootton Manor Lane Charing:</b> Single storey rear extension and new detached garage (unanimous)(recommend support)	
<b>8.3</b>	<b>20/0508/AS Land South of the Swan HotelMaidstone Road Charing:</b> Reserved matters application pursuant to outline planningpermission18/00029/AS to consider the appearance,	

	landscaping, layout and scale, for up to 135 dwellings (including 40% affordable housing) introduction of structural planting and landscaping, informal public open space and children's play area (LEAP), vehicular access from the associated ancillary works. (unanimous) (recommend support with conditions)
<b>8.5</b>	<b>Planning Decisions:</b>
<b>8.6</b>	<b>21/02063/AS Wierton, Charing Heath Road, Charing:</b> Installation of stables to the paddock and change of use of land for the keeping of horses (Granted)*
<b>8.7</b>	<b>21/02070/AS Wootton Manor Cottage:</b> Installation of stables to the paddock and change of use of land for the keeping of horses (Granted) *
<b>8.7</b>	<b>21/02082/AS Ferndale, Stalisfield Road Charing:</b> Single storey rear extension (Granted)
<b>8.8</b>	<b>21/02011/AS Sand Pett Charing Heath Road:</b> Installation of a ground mounted solar photovoltaic array (Granted)*
<b>8.9</b>	<b>21/02055/AS Land rear of the Red Lion and north of Charing Heath Road:</b> Erection of 9 dwellings, new vehicular and pedestrian access and other associated work. (withdrawn by applicant)
<b>9.</b>	<b>Correspondence:</b>
<b>9.1</b>	Mrs Shorter: Cllr Gilliver will follow the issue up with the land above Yew Tree Park.
<b>9.2</b>	Mr Martinelli
<b>10.</b>	<b>Information:</b>
<b>10.1</b>	The annual parish meeting will be held on the 3 <sup>rd</sup> May.
<b>10.2</b>	Cllr Bennett will contact the hall committee at Charing Heath regarding the planting of the Cherry tree.
<b>10.3</b>	Cllr Gilliver asked about cycle racks within the parish.
	There being no further business the meeting closed at 9.15pm