

# MINUTES

THE CHARING PARISH COUNCIL MEETING WAS HELD ON TUESDAY 13<sup>th</sup> April 2021 AT 7.30 PM via WEBEX VIDEO CONFERENCING. Meetings are currently being held virtually via Webex video Conference.

Dawne Austen  
Parish Clerk

1.	<b>Apologies for absence.</b> None
2.	<b>In attendance.</b> Chair J Leyland; vice chairs C Bain-Smith & A Gudge Cllrs C Prinn; D Bennett; S Hawkins; S Easun; J Strike; J Watson; J Gilliver; T Reed ; T Hayward; The clerk & RFO
3.	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.item 7.4 A Gudge 5.5 T Reed 7.4 C Bain-Smith all declarations were not pecuniary interests .
4.	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) one member of the public present.
5.	<b>Matters arising:</b>
5.1	Review and approval of Standing Orders, Filming & Recording of Meetings Policy & Safeguarding Policy: The councillors unanimously approved the standing orders , these will be reviewed in March 2022.
5.2	Siting of Tommy: Discussions took place regarding of the Tommy in the Sundial Garden. After a long discussion the vote was taken 10 for 2 against.
5.3	Allotments: The clerk will look into area that are owned by the parish council where allotments could possibly be sited.
5.4	Annual Meeting: The Annual meeting will be on Tuesday 4 <sup>th</sup> May virtually.
5.5	Vintage Sprite Tractor (withdrawn by applicant)
5.6	Fencing Charing Heath Play Area: The clerk will contact Jacksons fencing regarding a quote to replace with metal fencing due to the continued vandalism.
5.7	Charlie The Snake update: Cllr Gudge will contact Mr Whitbread to see if he has been able to find any contractors to take on the work.
5.8	Westwell Leacon: A project group would be required to look into using the area for part natural burial ground and the possibility of a few affordable houses for local people. All options would be looked at for the area including leaving the site as it is.
6.	<b>Finance.</b>
6.2	<b>The following accounts were approved.</b>

13-Apr	Payee Name	Details	Amount Paid
DD	Ashford Borough Council	Rates Payment Cemetery 1/10 (£67.00)	£70.65
DD	Ashford Borough Council	Rates Payments Toilets 1/10 (£61.00)	£62.28
DD	Sage	Payroll April	£8.40
DD	Peninsula	Staff legal April	£114.59
15/03/2021	Parish Council	Transfer to Unity Trust	£7,000.00
15/03/2021	Parish Council	Transfer to Unity Trust Saving Account	£3,000.00
DD	Initial	Contract/Hall and Toilets	£53.54
Card	Office Stationery	6 To Do today books	£22.48
Card	Waste Management	6 Skip Hippo bags	£1,327.58

Card	Viking	Ink re printing large report	£61.79
		<b>Nat West Bank</b>	<b>£11,721.31</b>
		<b>Unity Trust Bank</b>	
87851544	Countrywide Grounds	Grass Cutting April	£1,140.00
857012457	N Beale	Bins collection Feb	£108.30
352216498	Kalc	AGAR Audit JM	£42.00
247293155	J Sealwood	Road Sweeper	£108.00
763076447	MC Testing Services	Electric to new Shed	£75.00
March	Charing primary School	Mosaic Donation	£810.00
957121733	Staples	Supplies	£200.32
254826004	Triple 9 Services	New Shed/water/Ch play area/admin	£426.56
457820111	S Wood	Admin Parson Mead	£42.00
399021686	Jupiter Play and Leisure	Chain covers for play equipment	£228.00
584163488	Chubb Fire & Security	Hall safety	£87.45
178000040	CJA Consulting	RFO Printer	£45.00
161977482	PHS	Annual contract hand dryers	£301.27
416729209	Zurich	Insurance 2021-2022 5Yrs plan 1/5	£3,624.11
143745054	Charing History Society	Replace Plaque Donation	£250.00
735488106	H Evers	Fees to Burial Clerk 05-2020to 03-2021	£477.50
648496520	Chubb Fire & Security	annual contracts	£209.81
461658975	T Whitbread	Snake design	£168.00
		UT Bank Transfers	<b>£8,343.32</b>
		<b>Staff Costs</b>	
March 459380854	Payee/NIC Unity Bank	March Wages	1,163.92
March	Nest Pension Card	March Wages	231.53
March	Bank Transfer Unity Bank	Staff Costs	3,797.32
			<b>5,192.77</b>
	<b>Income</b>	<b>Nat West Bank</b>	
Feb	Bank Interest	Friday, 26 February 2021	£0.42
March	Cemetery	Fees	£1,010.00
March	Ashford Brough Council	Grant/Feb/March Hall	£2,096.00
15/03/2021	HMRC	Feb VAT Refund	£323.81
			<b>£3,430.23</b>
	<b>Income</b>	<b>UT Bank</b>	
Mar-15	Nat West	<b>Monthly Transfer</b>	£7,000.00
Mar-15	Nat West	<b>Saving Account</b>	£3,000.00
			<b>£10,000.00</b>

<b>7.</b>	<b>Planning:</b>
<b>7.1</b>	<b>21/00182/AS Land between Arthur Baker Playing Field and, Ashford Road, Charing:</b> Reserved matters application to consider access, appearance, landscaping, layout and scale pursuant to outline permission 14/01486/AS (Hybrid planning application for the development of land at Maidstone Road, comprising: full planning permission for the erection of a 51 unit age restricted affordable housing scheme to include 5 age restricted bungalows together with the creation of a new pedestrian and vehicular access point linking Maidstone Road through to the Arthur Baker Playing Fields; and outline planning permission (matters to be reserved: appearance, landscaping, layout and scale) for the erection of market sale housing units on the remainder of the site) for the erection of 60 no. 2, 3 and 4 bedroom market housing units (more information was required as there was still unanswered questions regarding, Fencing, Drainage, Design & Layout, Electrical charging points, Water Management ) ( <b>deferred until further information received</b> )
<b>7.2</b>	<b>21/00526/AS 2 Treetops Canterbury Road Charing:</b> Variation of condition 4 on planning permission 20/01416/AS (Demolition of existing garage, replacement with single storey attached annexe accommodation) to revise location of extension ( <b>unanimous</b> )( <b>recommend support</b> )
<b>7.3</b>	<b>21/00531/AS Wakeley House, 71 High Street Charing:</b> Internal reduction in size of an existing en-suite bathroom (LBC) ( <b>unanimous</b> ) ( <b>recommend Support</b> )
<b>7.4</b>	<b>21/00522/AS Pett Farm Charing:</b> Removal of condition 2 on planning permission 18/00410/AS (Change of use of land for the stationing of a residential mobile home in connection with a farm and equestrian business) relating to use of land for stationing of mobile home and removal thereof: After a long discussion regarding the following ABC have accepted that someone needs to be on site 24/7. There was a long discussion. In 2018 18/00410/AS ABC report accepted that there is an essential need for the applicant to live on site, to take care of the animals including the horses. The council cannot comment on whether the applicant is making a living. The farmer has taken back 35 acres of arable land under his control and will be taking back the rest of the arable land on 1 st October 2021, he is at present farming 55% of his land and will be farming 75%, the remaining 25% being the equestrian business. Councillors looked at the application from the AONB / Pilgrims Way and discussions took place on the effect of the AONB , the AONB and the site lines were taken into consideration when voting. A few of the newer councillors had a site visit so they could see the site and surroundings. (10 for 1 against 1 abstention) (recommend support)
<b>7.5</b>	<b>21/00588/AS Red Brick Barn Barnfield Road Charing Heath:</b> Proposed single-storey extension & works to facilitate the conversion of existing cart shed into lounge / office space. (lbc)(unanimous)(recommend support)
<b>7.6</b>	<b>Planning Decisions:</b>
<b>7.7</b>	<b>20/01798/AS The Oak 5 High Street Charing:</b> Internal alterations to facilitate conversion of first floor to create additional suites for accommodation in connection with commercial use (retrospective)(lbc) (grant consent) *
<b>7.8</b>	<b>21/00188/AS The Firs 9 Station Road Charing:</b> Demolition of existing garage and replacement masonry garage (Revision to 20/00137/AS)(granted)*
<b>7.9</b>	<b>21/00259/AS Beechwood Canterbury Road Charing:</b> Conversion of garage into incidental annex accommodation (retrospective)(granted)*
<b>7.10</b>	<b>20/01426/AS The Oast Newlands Stud, Newlands Road Charing:</b> Changes to fenestration and alteration of existing roof form (granted)*
<b>8.</b>	<b>Correspondence:</b>
<b>8.1</b>	A Sheppard re Littlecroft: Councillors agreed with the correspondence.
<b>8.2</b>	Heath Farm & Recreation Ground Charing Heath: Cllr Prinn will contact the school.
<b>9.</b>	<b>Information:</b>
<b>9.1</b>	Trees had been taken down in and put in an entrance at the bottom of Longbeech Wood in Faversham Road. The clerk will contact ABC

<b>9.2</b>	This was Cllr Leylands last meeting as Chair of the parish council she thanked councillors the Clerk & RFO for all their support whilst being Chair.
<b>9.3</b>	Cllr Reed said that Cllr Leyland had done a terrific job as chair and her detailed work.
	There being no further business the meeting closed at 9.25pm