

MINUTES

MEMBERS OF CHARING PARISH COUNCIL

the meeting of the **PARISH COUNCIL** on **TUESDAY 4th MAY 2021 at 7.30pm. The meeting was held virtually by Webex.**

The link for joining the meeting is

<https://charingparishcouncil.my.webex.com/charingparishcouncil.my/j.php?MTID=m5b1a336505b86bd1c751702153335295>

Dawne Austen
Parish Clerk

Prior to the election of the Chairman Cllr Bain-Smith thanked Cllr Leyland for all her work during her time as Chairman. Cllr Leyland thanked all councillors, the clerk & RFO for all the support during her time as Chair.

1.	The election the Chairman of the council and to receive the Chairman's declaration of acceptance to office. Cllr Prinn was elected as Chair and the declaration was signed.
2.	the election of Vice Chairman of the council and to receive the Chairman's declaration of acceptance to office. Cllr Bain-Smith & Cllr Easun were jointly elected.
3.	To receive and accept apologies for absence. No members absent
4.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.none
5.	Public Participation Session. This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) no members of the public present.
6.	To approve the minutes of the meeting on held on the 13th of April. The minutes of the meeting were approved and signed.
7.	Any matters arising from previous minutes of 13th April. No matters arising from the previous minutes.
8.	Charing Parish Council Risk Assessments to be approved by Councillor's. The risk assessments were approved and signed.
9.	Election of committee members, Chair & representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum. (for all committees we require a minimum of 4 councillors) Deferred to next meeting
10.	Finance:
10.1	Section 1-Annual Governance Statement 2020/21 We acknowledge as members of Charing Parish Council our responsibility that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 st March 2021.Chair of the meeting and the Clerk to sign. These were approved and signed by full council
10.2	To approve the Section 2 Accounting Statements for 2020-21, Section 2 of the Annual Return for the year ending 31 March 2021. To be signed by The Chair of the meeting

	where the accounting statements were approved. These were approved and signed by the Chairman Cllr Prinn.
10.3	Annual Return-England for year ended 31st March 2021. Charing Parish Council current year 2020-2021. The Chairman to sign. These were signed by the Chairman Cllr Prinn.The Annual Return Audit was unanimously accepted.

11.	Planning:
11.1	21/00661/AS Oast Barn Barnfield Road Charing Heath: Proposed car port (unanimous)(recommend support)
11.2	21/00662/AS Oast Barn Barnfield Road Charing Heath: Proposed car port (LBC) (unanimous)(recommend support)
11.3	21/00678/AS Stone Stile Hart Hill Charing: Proposed single storey rear extension (unanimous)(recommend support)
11.4	21/00679/AS Stone Stile Hart Hill Charing: Proposed single storey rear extension (LBC) (unanimous)(recommend support)
11.5	21/00731/AS North View, Burleigh Road Charing: Construction of single storey front and second storey side extension; proposed front dormer, alterations to the fenestration, (11 for 1 abstention) (recommend support)
11.6	21/00085/TC Manton House, Burleigh House Burleigh Road Charing: T1 Poplar-Crown reduce by up to 30m, final height approx 17m. T2 Norway Maple- Crown reduce by up to 2.5m, final height approx. 15m. T3 Spruce- Reduce height by 3m (back to previous pruning cuts), final height approx. 15m. T4 Yew- Light Trim/ tidy removing no more than 0.5m, final height approx. 4.5m (unanimous)(recommend support)
11.7	21/00617/AS Land to the rear of Halbrook House, Pluckley Road Charing: Revised design of one detached dwelling and detached double garage to the rear of Halbrook House-previous application 18/00681/AS (unanimous)(recommend support)
11.8	21/0654/AS Land between Highlands and The Lindens, Charing Hill, Charing: Permission in principle , residential development for 4-6 Affordable Dwellings(unanimous)(recommend refusal)with conditions
	Planning Decisions:
11.6	21/00411/AS Yeavinger Bell Pluckley Road Charing: Erection of a single storey flat roof with parapet wall rear extension following demolition of existing single storey element. single storey pitched roof enclosed side porch, associated hard and soft landscaping; changes to external materials (Granted)*
11.7	21/00413/AS 18 Wheler Road Charing: Proposed Front Porch (Granted)*
11.8	21/00414/AS Yeavinger Bell, Pluckley Road Charing: Erection of a single storey side extension following demolition of porch and garage together with associated hard and soft landscaping. (Granted)
11.9	21/00238/AS Violet Cottage, Stalisfield Church Road Charing: Extension to the annexe; erection of a garage and a proposed driveway (Re submission for a refusal 19/01768/AS)(Granted)*
11.10	21/00588/AS Red Brick Barn, Barnfield Road Charing: Proposed single-storey extension & works to facilitate the conversion of existing cart shed into Lounge/Office space. (Withdrawn by Applicant)

12.	Matters Arising:
12.1	Committee meetings going forward: the clerk should be sent a list of dates for the committee meetings in advance.
12.2	The Way Forward: Discussions took place on how we can move forward as a council improving certain issues within the parish.
12.3	Local needs Housing Survey results: The results of the survey have been circulated to full council.
12.4	Agreement to extend Scheme of Delegation to the Clerk/RFO: This was voted on unanimously by full council.
12.5	Agreement on meetings going forward: It was agreed that councillors would look at planning applications prior to the meeting and councillors who were looking at the application would send a report out prior to the meeting.
12.6	Proposed Development in Charing Heath: The council has been approached by Shepherd Neame regarding further development at the rear of The Red Lion. This would be for 9 dwellings. Shepherd Neame would also gift the remaining land to the PC and the memorial hall and land. It was explained that we as a parish council could not commit to anything at this stage.
13	Correspondence:
13.1	Re Food Van: The licence and permission would be required from ABC as they are responsible for the car park. Due to the size and timescale of the unit daily there would be a loss of car parking spaces.
14	Information
14.1	Cllr Bain-Smith reported that fly tipping has occurred again in Donkey Lane , the clerk will report.
14.2	The highways committee will be having a meeting to discuss ideas for improving the junction of the crossroads.
14.3	There being no further business the meeting closed at 8.50pm