

FINANCE MINUTES

The Charing Parish Council's Finance Committee held their meeting on **Monday 11th July 2022 @ 19.30hrs** *in the top room of the Charing Parish Hall*

1.	<p>Apologies: In attendance: D Bennett(chair) D Austen, C Prinn; J Strike. J Munro :</p>
2.	<p>To agree and sign the minutes of the Finance meeting held on 13th June 2022: The minutes of the previous meeting were agreed and signed.</p>
3.	<p>Charing Heath Memorial Hall: Two members of the memorial hall committee attended the meeting to discuss the possible ways forward with the parish council taking over the running of the memorial hall. Discussion took place on various issues, to be reviewed going forward.</p>
4.	<p>Update items from previous meetings:</p> <ul style="list-style-type: none"> - CCTV (CP) dummy made. (JM) New Quote: Ongoing discussions with the diocese are taking place and things are moving forward albeit slowly. - Internal Auditors report Full council. (JM) The full Internal Auditors report and discussed. The current auditor would be retiring after 2023. The RFO will look at a replacement auditor. - Bank Signatories waiting banks. (JM) The RFO updated the committee on the bank signatories .
5	<p>Finance reports- Cashflow etc. (Quarter of Year's budget reports to Heads of Committees) (JM)All documents were looked at and circulated to heads of committees for the full council meeting on the 12th of July</p>
6	<p>Donations YTD (JM) The RFO updated councillors on the donations to date .</p>
7	<p>Public Toilets (DA) The clerk had enquired about an electronic ;locking and opening system for the toilets as the current caretaker would be moving from the village and would not be able to open and unlock.</p>

8	Fete Equipment/Public sound Equipment (DB-JS): decision taken, was it would not be a viable option to purchase and hire out public sound system equipment.
9	Newsletter -Distribution (DA&DB): Agreement made to have someone to deliver the newsletters to most houses in Charing Heath. Remaining newsletters being posted.
10	Referendum -N/P and sale of Hall (Approx. costs?) ABC have agreed to cover the costs of a referendum for the NP.
10	AOB
	Date of next Finance meeting: 26th September 2022
	There being no further business the meeting closed at 9pm