

# MINUTES

Charing Parish Council Meeting  
Held on Tuesday 13th December 2022  
at 7.30pm. Top Room Charing Parish Hall.

Dawne Austen  
Parish Clerk

1.	<b>Apologies for absence.</b> Cllr C Bain-Smith.
2.	<b>In attendance.</b> Chair C Prinn; vice chairs S Eason; D Bennett; Cllrs J Strike; T Hayward; T Reed; S Woodbridge; L Kerby; D Gudge; C Allan; the RFO & Clerk.
3.	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants)
5.	<b>Minutes of previous meetings:</b> These were approved and signed by the Chair C Prinn.
6.	<b>Matters Arising:</b>
6.1	Brenchley Mews car park:The clerk will look into signage and enforcement so that permanent parking by residents is not taking place.
6.2	Newsletter: Inclusions for the newsletter are to be with the clerk by the 4 <sup>th</sup> January.
6.3	Co -option vacancy: Due to elections in May unless the vacancy is filled by the 12 th January the vacancy cannot be filled until the elctions in May .
6.4	The Oak:The clerk will contact ABC & Cllr Clarkson for an update to our correspondence to them re enforcing a repairs notice or to look at compulsory purchase.
6.5	Donations:We still have money in our donations fund for local clubs and societies to apply .
6.6	Gateways :The Highways committee anticipate the approx. cost for Gateways and roundalls will be £20.000 . The clerk will look at grants available .
6.7	A20 30mph limit letter:The letter to KCC Highways has been approved by full council and the clerk will send to senior management.
7	<b>Finance</b>
7.1	The following accounts were approved:
7.2	Draft 1 budget:After a indepth and long discussion taking into account increased costs to the council. The precept charges for year 2023/2024 total are £181.085.

13/12/2022	Payee Name	Details	Amount Paid
		<b>Nat West Bank</b>	
DD	Ashford Borough Council	Rates Cemetery DEC	£67.00
DD	Sage	Payroll DEC	£8.40
DD	Peninsula	Staff legal DEC	£114.59
DD	HP Ink	Monthly charge	£16.49
DD	Sky	DA DEC	£6.00

CardOct	Amazon	Master key lock Toilets	£91.94
DD	Nat West	Bank charges Oct/Nov	£7.00
	Red Lion	Deposit Christmas Meal	£180.00
	PPL and PRS	Music Licence (Hall)	£139.20
DD	HP Ink	23/10-23/11 DA	£16.49
DD	Initial	11/12-10/01/2023	£55.23
			<b>£702.34</b>
		<b>Unity Trust Bank</b>	
304647695	Ashford Web Services	Service of web site	£50.00
189873114	S Wood	Admin Parson's Mead	£42.00
876900231	Charing fete	Basket ball Hoop Donation	£250.00
513898126	KALC	CP-DB AGM	£10.00
250840329	Triples 9 Services	lock toilet door /hippo bags various repairs	£403.00
79134826	KALC	DA Burial law workshop	£72.00
672182582	Kevin Giles	Bedding for village tubs	£150.00
753162734	Hallett & Co	Legal	£122.00
997692289	S Wood	Admin Parson's Mead 23/11	£42.00
			<b>£1,141.00</b>
		<b>Staff Costs</b>	
Nov	Payee/NIC Unity Bank	Bank Transfer Unity Bank	£2,539.63
Nov	Nest Pension Card	Nov	422.53
Nov	Bank Transfer Unity Bank	Nov	£6,420.66
			<b>£9,382.82</b>
	<b>Income</b>	<b>Nat West Bank</b>	
	HMRC VAT refund	September refund	£427.32
	HMRC VAT refund	October refund	£974.92
	HMRC VAT refund	November refund	£380.58
	Nat West	Hall Hire Oct/Nov	£796.00
		Bank Interest Oct	£40.66
		Bank Interest Nov	£39.35
		Grant N/P	£1,085.00
		Cemetery	£1,340.00
			<b>£5,083.83</b>

<b>8.1</b>	<b>PA/2022/2954 Venture House ,61 High Street Charing:</b> Listed building consent for:A)Two flat roof lights . One to each flat roof.B) Stripping and recovering the two flat roofs.C)Removal of the window to the west elevation of the kitchen and replacement with French Doors. D)Forming a new opening in the south elevation of the kitchen and infilling it with blockwork andwaterproof render.F)A portion of the wall in which the personnel door is situated is half brick thick . An inner skin will be provided to assist thermal insulation resulting in a cavity wall construction to align with the external wallsof the litchen.G)Replacement of two softwood window frames (one ground floor level and one at first floor level)in the north gable and using OAKframes to a similar design to the existing frames .H)Removal of a modern stud work wall between the front and rear rooms of the ground floor of the building.(unanimous) (recommend support)
<b>8.2</b>	<b>PA/2022/2906 Land adjacent to Creed Farm, Charing Hill Charing:</b> Erection of two dwellings.(unanimous) (recommend support)
<b>8.3</b>	<b>PA/2022/2441 Burkes Place , Egerton Road Charing Heath:</b> Part retrospective change of use of the land to a mixed use for equestrian use, and rehabilitation and training of horses/ small animals, 6 bay stable block, tack room, hay loft, sand school reinstatement of fishing lake for leisure angling and stationing of a mobile home for residential purposes for a period of 3 years.(10 refuse 1 abstention) (recommend refusal)
<b>8.4</b>	<b>PA/2022/2864 Arthur Baker Playing fields , Charing Sports and Social Club, The Moat Charing:</b> Proposed erection of shed.(unanimous0 (recommend support)
<b>8.5</b>	<b>PA/2022/2791 Doublequick Farm ,Lenham Heath road Lenham Heath:</b> Proposed extension and reconfiguration of redundant commercial building to form two units for continued commercial use and proposed ancillary offices.(unanimous) (recommend support)
<b>8.6</b>	<b>PA/2022/2797 Land southeast of 1 Wilkinson Close Charing:</b> Variation of condition 2 to planning permission 19/00441/AS to amend interior layout with changes to door /wimdown opening.(unanimous)(recommend support)
<b>8.7</b>	<b>PA/2022/Old English Cottage , Vicarage Lane Charing Heath:</b> Proposed conversion of outbuilding /stables into an annexe to provide ancillary accommodation .(withdrawn)
<b>9.</b>	<b>Correspondence:</b>
<b>10.</b>	<b>Information:</b>
<b>10.1</b>	The village sign has had graffiti sprayed over it.
<b>10.2</b>	Works vehicles at Yew Tree Park are causing ruts ,they are driving across the verges leaving mud over the carriageway/layby.
<b>10.3</b>	The CCTV should be installed in February / March.
	There being no further business the meeting closed at 8.35pm