

MINUTES

Charing Parish Council Meeting
on Tuesday 10th January 2023
at 7.30pm. Top Room Charing Parish Hall.

Dawne Austen
Parish Clerk

1.	Apologies for absence. Cllr Bain-Smith
2.	In attendance. Chair C Prinn; vice chairs S Easun; D Bennett; Cllrs J Strike; T Hayward; T Reed; D Gudge; L Kerbey; S Woodbridge; C Allen; The RFO & Clerk.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) One resident attended the meeting regarding ongoing issues that have occurred due to the left turn only being implemented, and the parking of vehicles on the bottom of the High Street causing site line issues when exiting the road. The clerk will add the comments re the implications of the left turn to her list to report back to KCC Highways after 6 months from when the change took place. The clerk will look into the issue re the parked cars at the bottom of the High Street.
5.	Minutes of previous meeting: These were agreed and signed.
6.	Matters Arising:
6.1	Post Office: The council were updated on the Post Office, this will be an agenda item for the next meeting.
6.2	Newsletter: Inclusions for the newsletter were required along with people to deliver.
6.3	Social Media: The clerk reminded councillors on the protocol of the social media policy.
6.4	The Oak: The clerk will email the owner regarding issues and discuss a way forward at the next meeting.
6.5	Neighbourhood Plan: The exhibition dates will be finalised. The date for the referendum is Tuesday 14 th March.
6.6	Elections: The clerk explained the date and process for the forthcoming elections.
7	Finance
7.1	The following accounts were approved:

10 th December	Payee Name	Details	Amount Paid
		Nat West Bank	
DD	Ashford Borough Council	Rates Cemetery Jan 2023	£67.00
DD	Sage	Payroll Jan 2023	£8.40
DD	Peninsula	Staff legal Jan 2023	£114.59
DD	HP Ink	Monthly charge	£0.00

DD	Sky	DA DEC	£0.00
DD	SSE	period 25-8 to 28-11 Public Toilets	£76.76
DD	Nat West	Bank Charges	£8.09
Card	Red Lion	Council meeting	£108.65
DD	Business Stream	12-9 to 13-12 water Public Toilets	£109.91
Card	BT	DA Telephone account	£207.62
			£701.02
		Unity Trust Bank	
3.16E+08	Ashford Web Services	Annual Cert Web Security	£50.00
1.82E+08	Country Wide	Grass Cutting DEC	£1,197.00
18395610	Lexis Nexis	Arnold Baker Admin	£171.99
35960711	Power Platform Services	Christmas Lights	£7,650.00
7.18E+08	N Beal	Bins/toilets Nov	£303.30
21461145	ALCC	Subs DA-JM	£100.00
2.72E+08	Triple 9 Services	Cemetery/Westwell maintenance	£297.00
2.16E+08	Kalc	DA Clerks in action course	£60.00
1.51E+08	N Beal	Oct Account	£198.30
3.88E+08	Viking	litter picker	£25.07
4.74E+08	Wealden Wheels	Annual Donation	£500.00
7.56E+08	S Headech	Decoration Hall Toilets	£1,200.00
34289619	Phs	supplies for hall and toilet	£70.92
80349017	S Thomson	Flowers	£60.00
DD	Unity Trust Bank	Service Charge	£18.00
			£11,901.58
		Staff Costs	
Dec	Payee/NIC Unity Bank	Bank Transfer Unity Bank	£1,500.91
Dec	Nest Pension Card	Dec	277.04
Dec	Bank Transfer Unity Bank	Dec	£4,791.80
			£6,569.75
	Income	Nat West Bank/ Unity Trust Bank	
NW	HMRC VAT refund	December	
	Nat West	Hall Hire	
UTB	Unity Trust Bank	Bank Interest	£374.99
		Cemetery	
			£374.99

	NB		
	I have not received December's Statements from Nat West		

8.	Planning:
8.1.	PA/2022/3085 Land southeast of 1 Wilkinson Close Ashford Road Charing: Variation of condition 2 for application 19/00441/AS to amend interior layout with changes to door/ window opening, acoustic mitigation, parking, chimneys and materials (unanimous)(recommend support)
8.2.	PA/2022/3078 Burnt House Barn, Pilgrims Way Charing: Removal of an existing conservatory and erection of new garden room with oak frame porch and associated landscaping. Revised scheme to previous application 21/0178/AS (unanimous)(recommend support)
8.3	PA/2022/3046 36 High Street,Charing: Alteration to rear existing “stair” dormer to increase height and enlarge window. Installation of 2no windows to first floor . Ridge glazing introduced to existing single storey garden room with new bi-folding doors to replace existing large picture window. Installation of 2no. Extension of rear roofspace and installation of conservation rooflights to second floor.(unanimous)(recommend refusal)
8.4	PA/2022/3098 36 High Street Charing: Alteration to rear existing “stair” dormer to increase height and enlarge window. Installation of 2no windows to first floor . Ridge glazing introduced to existing single storey garden room with new bi-folding doors to replace existing large picture window. Installation of 2no. Extension of rear roofspace and installation of conservation rooflights to second floor.(unanimous) (recommend refusal)(LBC)
9.	Correspondence
	J Holland ref FTTP: Mr Hollands correspondence was discussed . Cllr Woodbridge agreed to look at what would be required to take this forward. He will report back at the next council meeting his findings.
10.	Information
10.1	The advertising boards on the roundabout are being looked into by Cllr Reed as the roundabout is a Site of Scientific Intrest . Nothing should be placed on the roundabout as this can raise a fine.
10.2	It has been reported that segments of lands have been sectioned off on land in Vicarage Road Charing Heath.
10.3	The primary school have enquired about applying for a donation. The clerk will ask them to complete the donation request form before the next meeting.
10.4	A family has asked if they can sell back 2x plots that were purchased in 1975 as they no longer require them. It was agreed that both plots could be returned for the cost of purchase plus calculated interest.£90 per plot.
	There being no further business the meeting closed at 9.10 pm