

MINUTES

Charing Parish Council Meeting
on Tuesday 11th April 2023
at 7.30pm. Top Room Charing Parish Hall.

Dawne Austen
Parish Clerk

1.	Apologies for absence. Chair C Prinn.
2.	In attendance. vice Chairs D Bennett (acting Chair) C Bain-Smith & S Easun Cllrs D Gudge; J Strike; T Hayward; T Reed; C Allen; S Woodbridge ; L Kerby ; The RFO & clerk.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. none
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) % Members of the public present.
5.	Minutes of previous meetings: These were agreed and signed.
6.	Matters Arising:
6.1	Annual Meeting : The clerk will invite County Cllr C Simkins, Borough Cllrs G Clarkson & C Bell to the meeting.
6.2	Thornelaw & Co Solicitors : We are still awaiting an update for the information requested.
6.3	Committee Reports : A date is being arranged for the removal of the three poplar trees that are diseased on the meadow to be removed.
6.4	The Oak: The clerk has sent the letter and attachments to Metro Bank .
6.5	Post Office: A committee is required to be set up in moving forward for a central place for the new Post Office.
6.6	South East Village in Bloom: Judging will take place in June/ July .
6.7	Donation request from Charing Bowls Club: This was refused as the defibrillator would be kept inside the building and only be available when the Bowls Club was open . The clerk will respond to inform them that if it were to be placed outside then the council would re look at the application.
6.8	Highways Improvement Plan: This has been approved and a date for the meeting with KCC should be through shortly.
6.9	Funding for Roundels: Updated costs need to be sourced along with any grants available.
6.10	A20 Through Charing Village Letter: It was unanimously decided that as the clerk has not received any response from the heads of KCC re speed reduction , we would go to the press.
7	Finance
7.1	The following accounts were approved:

	Payee Name	Details	Amount Paid
		Nat West Bank	
DD	Ashford Borough Council	Rates Cemetery Feb-March	£0.00

DD	Sage	Payroll Feb 2023	£8.40
DD	Sage	Payroll March 2023	£8.40
DD	Peninsula	Staff legal Feb 2023	£114.59
DD	Peninsula	Staff legal March 2023	£114.59
Card	Stamps Direct	Charing Parish Council (2)	£58.07
DD	Initial	11-02-2023 to 10-03-2023 period	£55.23
DD	Initial	11-03-2023 to 10-04-2023 period	£55.23
DD	Nat West	Bank Charges to 28-2	£6.30
Card	HSS Services	Clewards Wall Market Place	£192.54
DD	SSE (17-3)	Period Dec-Feb Public Toilets	£171.22
DD	South East Water (7-3)	Period Aug-Feb Water Cemetery	£62.79
Card	Waste Management	6 Hippo Skip Bags	£1,648.47
DD	Nat West	Bank Charges 4-2 to 3-3	£4.90
Card	ABC	N/P Newsletters printing	£459.06
Card	HSS Services	Clewards Wall Market Place	£44.53
Card	Party Pack	Bunting for Coronation	£357.36
Card	BT	DA Telephone	£210.22
Card	Amazon	Envelopes for seeds	£28.45
			£3,600.35
		Unity Trust Bank	
96771511	N Beal	Bins January	£303.30
618944219	Charing Primary SchoolPTA	CCTV Cameras(donation)	£680.00
71805478	Viking	Office supplies	£62.26
880292948	Zurich	Annual Insurance	£4,103.12
28186349	Kalc	DA CiLCA and JM staff training	£260.40
103136150	Lotus	Banners N/P Exhibition	£264.00
537748510	Mrs Collins	Refund fees Cemetery	£1,850.00
844597018	Charing Heath Mem	Charing Hall Hire 27-2	£30.00
398927681	S Wood	Admin N/P	£42.00
21797521	PHS	Toilet Rolls	£52.97
932075145	Viking	Office Supplies and Toners	£540.57
420699791	Countrywide	Grass Cutting Feb	£1,197.00
409681821	Triple 9 Services	Maintenance for village	£835.00
88997603	Lotus	N/P Posters	£24.00
31149053	Viking	Flipchart N/P	£26.71
392515939	Triple 9 Services	Repaired to Heater Parish Hall	£86.00

760558347	Viking	4 Display boards (NP) flipchart	£1,123.79
269672035	Lotus	7 N/P books 22 Posters NP	£222.00
78653153	Lotus	Flags 2 large outside	£427.00
958452135	Country Wide	Grass Cutting	£1,197.00
458125021	N Beal	Bins Feb	£303.30
103578629	Viking	Badges	£57.44
838346076	H Bennett	Delivery newsletter and referendum	£60.00
104866936	Charing Fete	Donation re Secure Shed	£500.00
371155	Charing Football	Donation	£500.00
111086995	Viking	Various supplies re Exhibition	£289.94
486625015	Wealden Wheels	Jan and Feb Bus to Post office	£420.00
244413556	Viking	Supplies	£37.67
DD	Bank charges	at 31-03-2023	£18.00
383268103	Triple 9 Services	Fence Market Place,ROSPA,Hippo	£351.00
20099423	H Evers	Burial Clerk July-22 to Dec 22	£351.50
85712510	Wealden Wheels	Post Office March	£315.00
642241203	Phs	Hand/Hair Drier 1 year contract	£367.78
1278363	Viking	Files	£65.22
968300588	CJA	Computer support	£60.00
510530304	Wady & Brett	Refreshments	£212.24
39403225	N Beal	March	£303.30
950685459	Gary Friend	SPF Record and DKIM set up	£35.00
9841332	Country Wide	Grass Cutting April	£1,268.82
			£18,843.33
		Staff Costs	
Feb	Payee/NIC Unity Bank	Feb	£628.86
Feb	Nest Pension Card	Feb	308.31
Feb	Bank Transfer Unity Bank	Bank Transfer Unity Bank	£5,952.84
March	Payee/NIC Unity Bank	March	£1,602.90
March	Nest Pension Card	March	£309.43
March	Bank Transfer Unity Bank	Bank Transfer Unity Bank	£5,323.98
			£14,126.32
		Nat West Bank/ Unity Trust Bank	

		VAT Refund Dec	£1,591.83
		VAT Refund Jan	£569.88
		VAT Refund Feb	£723.34
	Jan , Feb, March	Hall Hire	£1,254.00
		Bank Interest	£591.68
		Cemetery	£0.00
			£4,730.73

8.	Planning:
8.1.	PA/2023/0431 Sherwood, Canterbury Road Charing: Proposed 3 bedroom dwelling to the rear of existing house. New vehicular access and access road (unanimous)(recommend refusal as it is does not comply with policy H16 and the application is more than 800 metres from the centre of the village)
8.2	20/00508/AS Land South of the Swan Hotel, Maidstone Road Charing: Reserved matters application pursuant to outline planning permission 18/00029/AS to consider the appearance, landscaping, layout and scale for up to 131 dwellings (including up to 40% affordable housing) introduction of structural planting and landscaping, informal public open space and children's play area (LEAP), vehicular access from the A20/Maidstone Road and associated ancillary works amended plans. (it was decided that if the new designs for the brickwork etc did not come through the the council would recommend refusal on the application . Due to the original design being very urban and not a design for a village setting)
8.3	22/00367/AS Outbuildings at High Barn,Charing hill Charing: Conversion and extension of 2no existing outbuildings to provide 1 no residentialdwelling with associated operational works.(amended plan)(I against 10 for)(recommend approval with the condition that they make the driveway wider as it is inadequate in its present form)
8.4	PA/2023/0530 Newlands Farm , Charing Heath Road Charing: Erection of 5 new dwellings ,3x4 bedrooms, 2 x 3 bedrooms, removal of portion of hedgerow for improved access and formation of wetland area (unanimous)(recommend refusal on the grounds that the application doesn't comply with policies H7 HOU5 & H14 the application is outside the confines of the village more than 800 metres from the centre of the village and has no footpaths .
8.5	PA/2023/0542 Impkin Cottage, Faversham Road Charing: Proposed car port along with new access driveway and closing existing driveway for improved visibility and safety(unanimous)(recommend refusal as no improvement would be made by changing the access)
9.	Correspondence
9.1	Re Westwell Leacon (circulated to all councillors)Correspondence was circulated to all councillors re the NP and possibility of some of the area being used as a natural burial ground. The parish council are aware of the covenants on the area . For the NP an area had to be specified as a possibility on land owned by the PC for a site when the current cemetery is full. The area at Westwell Leacon was the only area that could be put forward. If it were to be taken forward then further consultation would be required with residents and other organisations . This would be reviewed when the NP is updated for 2030-2040 in two years time. All correspondence will be

	kept on file by the clerk and taken into consideration. As of this time the covenant and village green status would not allow for part of the area to be changed . Members of westwell Leacon could be invited onto the steering committee if needed when the review takes place. Any further information on the area will be reported to councillors and minuted at meetings in the future .
10.	Information:
10.1	We are still waiting for final approval from the library for the server to be placed in the office.
10.2	Quotes are required for the re painting of the railings at the Cemetery.
10.3	FTTD a committee is required to be set up in May when committees are re looked at for the next year.
10.4	Community Award: the nominees were Sharon Barkley for Charing Heath and Hugh Billot, Kevin Giles and Jill Leyland for `Charing . The winners were Sharon Barkley & Hugh Billott.
	There being no further business the meeting closed at 9.30pm