

# FINANCE MINUTES

The Charing Parish Council's Finance Committee will held their meeting on **Monday 10<sup>th</sup> July 2023 @ 19.30hrs** *in the top room of the Charing Parish Hall*

1.	<b>Apologies:</b> Cllr J Strike. <b>In attendance:</b> The RFO; Chair Cllr D Bennett; Cllrs. C Prinn; D Gudge & The clerk.
2.	The minutes of the Finance meeting held on 13th June 2023 were agreed and signed.
3.	<b>Charing Heath Memorial Hall:</b> There have been no further updates.
4.	<b>Update items from previous meetings:</b> - <b>CCTV (CP) dummy made. (JM) New Quote:</b> The clerk is waiting for the response and permission from library services regarding the extra work required for the installation into the library. - <b>Internal Auditors report Full council. (JM):</b> The report has been circulated to all councillors and will be discussed at the council meeting . - <b>Bank Signatories waiting banks. (JM):</b> The RFO was still waiting for an update to the signatories from Nat West.
5	<b>Finance reports- Cashflow etc. (Quarter of Year's budget reports to Heads of Committees) (JM):</b> The year to date accounts were agreed. The RFO will ensure that the new councillors understand the council accounts. Quarterly budget figures have been sent to heads of committees.
6	<b>Donations YTD (JM):</b> The RFO went through the donations to date .
7	<b>Public Toilets (DA):</b> The clerk updated the council on the vandalism to the toilets.
8	<b>Fete Equipment/Public sound Equipment (DB-JS):</b> The council does not have any sound equipment that could be loaned to the fete. It was felt if the council purchased some the admin and control would not be beneficial .
9	<b>Newsletter -Distribution (DA&amp;DB):</b> The clerk has been

	looking into different ways of distribution for the newsletter.	
10	<b>Referendum -N/P and sale of Hall (Approx. costs?):</b> Cllr Gudge & the RFO will look into the costs.	
10	<b>Information:</b> 1. The council are still looking at options to where a post office can be run from within the village, this could mean looking into options for purchasing somewhere.	
	<b>Date of next Finance meeting: 11<sup>th</sup> September 2023</b>	
	<b>There being no further business the meeting closed at:</b>	

*DCP*