

MINUTES

**Charing Parish Council Meeting
was held on Tuesday 14th November 2023
at 7.30pm. Top Room Charing Parish Hall.**

Dawne Austen
Parish Clerk

1.	Apologies for absence: none
2.	In attendance: Chair Cllr C Prinn; vice chair Cllrs D Bennett; C Bain-Smith Cllrs D. Gudge; J Strike; T Hayward; T Reed; C Allen; S Woodbridge;L Kerbey;J White; the RFO & Clerk.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. none
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) no members of the public present.
5.	Matters arising :
5.1	Land south of the Swan:The clerk will contact. The planning office with updates of the comments on refusal of the application. The clerk will contact Orbit and ask for another meeting before a decision is made on the planning application.
5.2	CCTV Update: The wiring has been completed and we are now waiting for the brackets to be replaced as the company sent the wrong one. The final work for the. installation will be carried out once received.
5.3	Winter Wonderland:The clerk reminded councillors that this would take place on Friday 24 th November with Santa being in the churcha nad crafty stalls in the Barn. The Faverham mission brass band will be in the Market Place along with GM Johns butchers and other vendors. There will be a light parade from the Pavilion to the Market Place .
5.4	The Oak:The clerk will contact the listed buiding officer re the state of repair and ask if a repairs notice can be issued.
5.5	Election of Chair for Open Spaces :Cllr D Gudge was elected as Chair .
5.6	Councillor to take over Rail partnership: Cllr White has taken over the Rail Partnership role.
5.7	Councillors to go on Cemetery & Open Spaces:Cllr Hayward has agreed to go onto the Cemetery committee .
5.8	Co- option of councillor vacancy:Two residents attended to observe with a view of applying for the co -option vacancy.
5.9	Pre loved clothes event update:Cllr White updated the councillor on the success of the event . Hopefully another one will be organised in the next. 3-4 months.
6.	The following accounts were approved :
	Budget 2024/25:Committee chairs will go away and re look at their draft budgets and send revised proposals to the RFO. The draft budget will be decided at the meeting on the 24 th November .
6.1	CCLA : Cllr White asked for the approval to be deferred until the 24 th November so that councillors can consider the. company chosen .

14/11/2023	Payee Name	Details	Amount Paid
		Nat West Bank	
DD	Ashford Borough Council	Rates Cemetery Nov	£71.00
DD	HP Instant ink	Oct Printing	£16.49
DD	Sage	Payroll Nov	£9.60
DD	Peninsula	PR Law firm Staff Nov	£114.59
DD	Initial	Hall Contract 11/11/2023- 10-12-2023	£58.88
DD	SSE	Period July-Oct Hall	£300.24
Card	Amazon	Mouse RFO	£15.98
Card	British Telecom	DA Period June- Oct	£235.86
DD	Initial	Period 1/11/23-31-01-2024	£149.17
Card	Royal British Legion	New Wreath (11-11)	£28.99
Card	HSS Pro Services	Fence Cleward's Meadow Hire 20-11	£44.53
DD	Business Stream	Water Village Hall (July-Oct)	£44.56
DD	HP Instant ink	Nov Printing	£16.49
Card	Waste Management Systems	Hippo Bags (open spaces and Cemetery)	£1,648.47
Card	Amazon	Computer accessory	£15.98
Card	The Poppy Shop	New Wreath (11-11)	£28.99
			£2,799.82
		Unity Trust Bank	
51998077	Electranet -Net UK Ltd	CCTV part payment	£29,866.56
71794798	N Beale	Bins Sept	£303.30
812176371	KALC	CP Chairman's Conference	£84.00
413569133	Triple 9 Services	Various maintenance jobs	£376.00
4787849777	Lotus	Newsletters	£166.00
595368665	Power Platform Service	Christmas lights fitting	£7,848.00
446584944	Glasdon Uk Limited	New Bin	£262.54
71069789	Viking	Admin Supplies with stamps Newsletters	£215.41
913328572	Flowers at Malthouse	JM Flowers	£50.00
12562798	N Beale	Bins Oct	£303.30
33567869	Countrywide	Grass Cutting Nov	£1,268.82
871279105	Countrywide	Grass Cutting Oct	£1,268.82
			£42,012.75
		Staff Costs	
Oct	Payee/NIC Unity Bank	Oct	£2,014.51
Oct	Nest Pension Card	Oct	525.56
Oct	Bank Transfer Unity Bank	Bank Transfer Unity Bank	£6,687.72

			£9,227.79
		Nat West Bank/ Unity Trust Bank	
		VAT Refund Sept	£580.69
		Hall Hire	£196.00
		Bank interest Sept (UTB)	£0.00
		Cemetery	£110.00
	ABC Grant	Christmas Lights	£500.00
			£1,386.69

7.	Planning:
7.1	PA/2023/1994 2 Byre Cottages, Pett Lane Charing: Replacement dormer windows (unanimous)(recommend support)
7.2	NOT/2023/1970 2 Moat House, The Moat Charing: T1:Yew Tree -reduce in height ; T2: Yew Tree – reduce in height.(unanimous)(recommend support)
7.3	PA/2023/1885 Fourwinds , Hart Hill Charing: Two storey residential annexe/ office following removal of existiing single storey outbuilding.(unanimous)(recommend refusal)
7.4	PA/2023/1480 Blossoms Caravan Park, Church Hill Charing Heath: Change of use of land from polytunnels to tourism caravan use.Siting of four static mobile homes for tourism use, new managers office block, re sitingof. The toilet shower block, and associated landscaping with vehicular access from Church. Hill Road following removal of 3x greenhouses , 2x. sheds and 1x storage building (A) (1 abstention 10 for)(recommend support)
8.	Correspondence
9.	Information:
9.1	Cllr Reed reported that the 3 archieve minute 1908 to 1973 books had been copied and were waiting to be indexed.
9.2	Cllr White asked about the 80 th commemoration next year and the 9 th Tank Regiment and about commemorating them in June .
9.3	Cllr Gudge reported about. The meeting re Parsons Mead , a Architect has been contacted for views .
9.4	Cllr Bain-Smith reported that the remembrance parade had been well attended.
9.5	The Chair & clerk had met. With Shepherd Neame regading the handing over the field at. the back of the Red Lion and the Greenway.
9.6	The RFO reported on upcoming training courses and asked councillors to contact. Her if they could attend.
9.7	Cllr Prinn reported on the Hothfield Newsletter he had seen and informed councillors that the content of ours needs to be improved .

