

AGENDA

MEMBERS OF CHARING PARISH COUNCIL
the meeting of the **PARISH COUNCIL Annual Meeting** on **TUESDAY 14th MAY 2024** at
7.30pm.
Top room Charing Parish Hall

Dawne Austen
Parish Clerk

1.	The election of Chairman of the council and to receive the Chairman's declaration of acceptance to office:
2.	The election of Vice Chairman of the council and to receive the vice Chairman's declaration of acceptance to office:
3.	To receive and accept apologies for absence:
4.	In Attendance:
5.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.none
6.	Public Participation Session. This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) no members of the public present.
7.	To approve the minutes of the meeting on held on the 9th April:
8.	Election of committee members, Chair & representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum. (for all committees we require a minimum of 4 councillors)
9.	Finance:
9.1	Section 1-Annual Governance Statement 2023/24
9.2	To approve the Section 2 Accounting Statements for 2023-24, Section 2 of the Annual Return for the year ending 31 March 2024.
9.3	Annual Return-England for year ended 31st March 2024.
9.4	The following accounts were approved:

14/05/2024	Payee Name	Details	Amount Paid
		Nat West Bank	
DD	Ashford Borough Council	Rates Cemetery June	£71.00
DD	Sage	Payroll May	£9.60
DD	Peninsula	PR Law firm Staff May	£114.59
SO	Weald of Kent	Membership	£25.00
DD	Sky	Admin phone	£8.00
Card	Amazon	Admin Phones	£36.56
DD	Hp	Admin Ink	£18.49

DD	Microsoft	Subscription	£79.99
Card	Party Packs	Bunting	£357.26
DD	Nat West	Bank charges	£13.06
DD	SSE	period 01-01 to 24-04-2024	£2,940.22
Card	Sainsbury's	Opening meeting Supplies	£43.39
Card	Wagon and Horses	Community Awards	£100.00
Card	Post Office	Community Awards	£50.00
Card	Post Office	Legal letter Reg re Westwell	£3.05
			3,870.21
		Unity Trust Bank	
88326554	Countrywide	Grass cutting March (Invoice missed)	£1,268.82
83443619	Triple 9 Services	Cemetery, play areas, Piquets and Westwell	£375.00
489236147	R.D Jiles	Charing Heath removal of large tree branches	£1,600.00
665138523	Viking	Paper/Ink	£61.22
745417326	Viking	Ink Toners 4	£436.84
280022780	Kalc	2024-2025 Membership	£1,306.36
911978087	Jacksons Fencing	Magnetic Lock + 2keys	£148.92
265346305	Stock signs	Signs for play area	£49.97
630297038	MC Testing Services	Replace Emergency lights and PAT testing Hall	£640.00
56265946	Community Rail Network	Membership 2024-2025	£30.00
683323	Kevin Giles	Clewards stream/Cemetery & Library	£595.00
93664756	R.D Jiles	Sun Dial Garden low branches removal	£120.00
20382025	Countrywide	Grass cutting May	£1,333.20
516591560	M Thomas	Internal Audit	£525.00
999888777	Wellers Law Group LLP	Westwell-Leacon (tent)	£840.00
450707401	N Beale	Bins April	£303.30
31510843	Ashford Web Services	Website patches updates	£40.00
598028176	Sainsbury (DA)	Open meeting 7-5	£56.00
83369715	D & S Chestnut	Hardwood Posts (Charing village sign)	£480.00
481347922	S Thomson	3 Bouquets (7/5 open meeting)	£120.00
119046317	Wady & Brett	Christmas nibbles	£47.90
172650966	Viking	Table and admin supplies	£153.99
8878102125	Playdale Playgrounds	New Swings in play area	£4,835.93
757387558	Tegra	Sand Blast Charing Sign	£168.00
347978408	Recorra South East	Security Sacks (10)	£78.12
April	Staff Costs	PAYE/Pension and bank transfer	£6,636.67

			£22,250.24
		Nat West Bank/ Unity Trust Bank	
		VAT Refund	£2,061.92
		1st precept Payment	£101,860.50
	UTB-CCLA-NW	Bank-CCL Interest	£321.14
		Hall Hire	£534.00
		Cemetery	£1,320.00
		Christmas Lights	£0.00
		Grant ABC Swings	£7,885.65
			£113,983.21

10.	Matters Arising:
10.1	The Oak:
10.2	Westwell Leacon:
10.3	Piquets Meadow:
10.4	Arthur Baker Playing Field:
10.5	South East in Bloom:
10.6	D Day 6 th June:
10.7	TRO The Hill (double yellow lines)
10.8	Councillor Training:
10.9	Donation for flower festival Charing Church:
10.10	Donation for Charing Bell ringers:
10.11	Newsletter distribution:
10.12	Highways committee speed signs approval:
11.	Planning:
11.1	PA/2024/0809 Newlands Farm, Charing Heath Road Charing: Addition of garage and chicken house with bat loft.
11.2	PA/2024/0795 Burnt Oak House, Canterbury Road Charing: Retrospective proposal for change of use of land from agriculture to residential.
11.3	PA/2024/0713 Swan Hotel, Maidstone Road Charing: Lawful development certificate - Existing use as a dwelling.