

AGENDA

Charing Parish Council Meeting
to be held on Tuesday 10th September 2024
at 7.30pm. Charing Heath Memorial Hall.

Dawne Austen
Parish Clerk

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| 1. | Apologies for absence. Cllrs J Strike; O Worsfold; T Hayward & M Roderick. |
| 2. | In attendance: Borough Cllrs Y Roden & C Bell, Chair C Prinn; vice chairs D. Bennett; C Bain-Smith; Cllrs D Gudge; S Woodbridge; J. White; T Reed; C Allen; The RFO & Clerk |
| 3. | To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. none |
| 4. | Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) 6 members of the public present. This was the first council meeting to be held in Charing Heath since the council first formed. We are hoping to hold more meeting there. It was nice to have six members of. the public attend the meeting. |
| 5. | Minutes of previous meetings: These were agreed and signed. |
| 6. | Matters Arising: |
| 7.1 | Call for sites: Mrs. J Leyland who was the. previous Chair of the council along with Mr Billot will help put a paper together for the local plan. This needs to include what we require for the parish. We have the. NP it states in the plan what we require money for e.g. Car parking, 30mph through the village on the A20, bungalows etc. |
| 7.2 | CCTV update: We are hoping to get a. date for the. load testing on the phase 2 of the camera installation within the next few weeks. |
| 7.3 | Charing Heath recreation ground: The Red Heathens have made the hard decision not to continue with the football club due to struggling with getting younger players involved. The changing rooms and goals etc will be removed during this season. Charing Football club have approached the council to see if there is a possibility for them to use the site. |
| 7.4 | Community Warden: The Clerk & RFO have met with KCC re the future of the Community Wardens. We asked questions on us keeping our warden and they will be getting back to us with possible options. |
| 7.5 | Committee Budget Meetings: The RFO will send the budgets round to all Chairs of committees and requires the draft budgets by second week in October. |
| 8. | Finance: |
| 8.1 | The following accounts were approved. The RFO has received the external auditors report there were no recommendations. It was agreed to T/F £25.000 to the CCLA deposit account. |

| 10th Sept | Payee Name | Details | Amount Paid |
|-----------|------------|---------|---------------|
| | | | Nat West Bank |

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| DD | Ashford Borough Council | Rates Cemetery Aug | £71.00 |
| DD | Sage | Payroll Aug | £12.00 |
| DD | Sage | Payroll Sept | £12.00 |
| DD | Peninsula | PR Law firm Aug (Sept last payment) | £114.59 |
| DD | ICO | Date protection subscription 2024-2025 | £35.00 |
| DD | Nat West Bank | Bank Charges | £16.87 |
| DD | Initial | Toilets supplies 01-08 to 31-10 | £158.12 |
| Card | Amazon | Computer Screen RFO (Asset) | £119.98 |
| Card | Currys | Printer RFO (Asset) | £335.98 |
| Card | SLCC | Membership RFO | £112.00 |
| Card | Ashford Glass Supplies | Replace glass in window top room | £300.00 |
| Card | Longacres | 40yrs Service Councillor | £100.00 |
| Card | Fixings Warehouse | Replacement Keys for Hall | £29.40 |
| Card | Express cleaning | Hand soap and toilet rolls for Hall | £54.95 |
| Card | Hippo waste | 6 Hippo Bags | £1,613.43 |
| Card | SLCC | Finance conference Clerk & RFO | £156.00 |
| DD | Bank Charges | 29-7 to 02-08 | £10.85 |
| Card | Express cleaning | Supplies for Hall | £24.41 |
| | | | £3,276.58 |
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| | | Unity Trust Bank | |
| 60796849 | CLA Consulting | Computer maintenance April-June | £162.50 |
| 8713107 | Viking | Toner Councillor | £100.42 |
| 540006497 | Ashford Web services | Computer updates | £65.20 |
| 435256414 | Cleverley & Spencer | 2 Memorial cleaning (Johnson & Tomson) | £528.00 |
| 452677594 | S Thomson | Flowers | £45.00 |
| 48448801 | SOHL | Save our heath Lands | £332.61 |
| 6867714095 | Medash Signs | Signage for Basketball area (replacement) | £36.00 |
| 584958873 | Triple 9 Services | Various maintenance tasks around village | £949.00 |
| 691575224 | Kevin Giles | Maintenance of Cemetery grounds | £420.00 |
| 685831929 | C Prinn | Parking ticket re KALC Meeting | £35.00 |
| 200060046 | Countrywide | 3mx3 Bark Mulch Westwell P/field | £864.00 |
| 92452868 | ROSPA | Inspection CPCs and Arthur Baker's play areas | £643.20 |
| 240301539 | KALC | Canva Part 1&2 Training | £88.80 |
| 755994984 | R. D. Jiles | Westwell Leacon Trees | £800.00 |
| 500839321 | Countrywide | Grass Cutting Aug | £1,333.20 |
| 538714027 | Gary Friend | Website patches and plugin updates | £40.00 |
| 516154384 | S Headech | Cemetery Railings painting | £1,450.00 |

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| 774553156 | West Street Garden Services | Hedge Cutting Sundial Garden | £190.00 |
| 28595915 | N Beale | Bins July | £303.30 |
| 67589123 | Hopkins | Defibrillator 2 sites Jan-Dec 2024 | £498.96 |
| 489960210 | Triple 9 Services | Various maintenance tasks around village | £929.00 |
| 117225804 | Ashford Borough Council | One off set up Monitoring Fee plus 23-7-30-9 CCTV | £7,561.64 |
| 5689082 | WGJ Plumbing | Replace leaking Pipe Hall toilets | £84.00 |
| 339063828 | Viking | Admin supplies | £45.35 |
| 341342845 | R.D. Jiles | Trees cemetery | £720.00 |
| 83262815 | K Giles | Clewards Stream clear of weeds | £220.00 |
| 83262815 | Kent CC | Design fee for Gates | £1,124.00 |
| 130678205 | KALC | Training JM (March) | £44.40 |
| 98844022 | Viking | Stamps/note books | £149.32 |
| 621090597 | Lotus Design | Sept Newsletters (1300) | £448.00 |
| 979234835 | Countrywide | Grass cutting Sept | £1,333.20 |
| 65546658 | South-Southeast in bloom | Awards RHS Wisley | £88.00 |
| 73348819 | Ashford Web Services | Updates and patches | £40.00 |
| 123300653 | Mazars | External Audit 2023-2024 | £756.00 |
| August | Staff Costs | PAYE/Pension and bank transfer | £9,980.04 |
| July | Staff Costs | PAYE/Pension and bank transfer | £7,323.04 |
| | | | £39,731.18 |
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| 05/09/2024 | NO NAT WEST Statements | August | |
| | | Nat West Bank/ Unity Trust Bank | |
| | | VAT Refund April, , May,& June 2024 | £7,429.51 |
| | UTB-CCLA-NW | Bank-CCL Interest | £505.75 |
| | | Hall Hire | £1,014.50 |
| | | Cemetery | £2,184.00 |
| | Pluckley Road | Donations | £25.00 |
| | Boot Fair, S West & Supper Club | Christmas Lights | £670.00 |
| | | Food Bank (will be a contra) Methodist Church | £142.12 |
| | | | £11,970.88 |

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| 9. | Planning: |
| 9.1 | PA/2024/1501 Charing Lodge, Pett Lane Charing: Detached annexe following demolition of previous outbuilding(unanimous) (recommend support) |
| 9.2 | PA/2024/1438 4 Poppyfields Charing: Single storey rear and side extension following demolition of. existing rear element. Changes to fenestration to ground and first floors including Juliet |

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| | balcony to side elevation and rooflight to front of main roof. (unanimous) (recommend support) |
| 9.3 | PA/2024/1473 1 New House Cottages, The Hill Charing: Replacement of two existing external windows to the front of the. building on a like for like basis with wooden windows constructed to match. (unanimous) (recommend support) |
| 9.4 | PA/2024/1379 The Shack, Stalisfield Church Road Charing: Detached two-storey self-build dwelling with associated parking and landscaping following demolition of existing property and outbuilding. (unanimous) (recommend support) |
| 9.5 | NOT/2024/1631 8 Cherry Tree Road Charing Heath: Prior notification received 03/09/24 and expiring 15/10/24 for a single storey rear conservatory with a depth of 4m, eaves. Height of 2.50m and overall height of 3.60m(unanimous)(recommend support) |
| 9.6 | PA/2024/1230 29 Station Road Charing: rear extension to create an office space. (unanimous) (recommend support) |
| 9.7 | PA/2024/1236 29 Station Road Charing: rear extension to create an office space. (lbc) (unanimous) (recommend support) |
| 9.8 | PA/2024/1475 Pilgrims Cottage, Pilgrims Way Charing: Change of use from a store room above the garage to ancillary accommodation to support the main dwelling and changes to approved fenestration (Retrospective)(unanimous) (recommend support) |
| 10. | Information: |
| 10.1 | Cllr Bell reported that things were quiet at ABC. They have taken over the cinema at Elwick Place and they will be moving out of the Civic Centre to International House. She also informed the council that she has a small amount of her grant money available. |
| 10.2 | Vandalism has occurred in the public toilets again with the door lock being broken and graffiti on the door. |
| 10.3 | Cllr White has paused the clothing event as there was not a good response at the last one. |
| 10.4 | The next communications meeting is the 16 th October. |
| | There being no further business the meeting. closed at 8.35pm |