

# AGENDA

Charing Parish Council Meeting  
 Tuesday 11<sup>th</sup> February 2025 at 7.30pm  
 Top Room Charing Parish Hall.

Dawne Austen  
 Parish Clerk

<b>1.</b>	<b>Apologies for absence.</b>
<b>2.</b>	In attendance:
<b>3.</b>	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
<b>4.</b>	<b>Public Participation Session</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants)
<b>5.</b>	<b>Minutes of previous meetings:</b>
<b>6.</b>	<b>Matters Arising:</b>
<b>6.1</b>	Community Warden update:
<b>6.2</b>	CCTV update:
<b>6.3</b>	Clewards Meadow (snake sensory area S106):
<b>6.4</b>	War Memorial replicated in Church:
<b>6.5</b>	S106 re Allotments allocation:
<b>6.6</b>	Charing sign:
<b>6.7</b>	Annual Meeting date:
<b>6.8</b>	Reconnecting Ancient Woodland:
<b>6.9</b>	Donation for Fete Committee:
<b>7.</b>	<b>Finance:</b>
<b>7.2</b>	<b>To approve the following accounts:</b>

11/02/2025	Payee Name	Details	Amount Paid
	<b>January</b>		<b>Nat West Bank</b>
DD	Ashford Borough Council	Rates Cemetery	£0.00
DD	Sage	Payroll FEB	£12.00
DD	Business stream	Hall water 16-10-24 to 16-01-2025	£148.88
Card	Cartridge save	Printing units (2)	£25.85
DD	Nat West	30-11 to 03-01 Service Charges	£11.90
DD	Initial	Contract 11/02 to 10/03 hall	£62.74
Card	CPRE	Subscription	£36.00
DD	Norton	Computer	£119.99

DD	Microsoft 365 Family	Renewal	£104.99
Card	iPhone	Clerks	£999.00
DD	British Gas	2-01-2025 to 1/02/2025 Hall Electric	£940.28
			<b>£2,461.63</b>
		<b>Unity Trust Bank</b>	
546657867	Ashford Web Services	Upgrades/back up/plugins	£40.00
11880573	Triple 9 Services	Cemetery/ROSPA/maintain	£798.50
624079961	Lotus	1300 News Letters	£448.00
32538813	C.S Mitchell	Brenchley Mews Car Park	£354.00
14077591	C.S Mitchell	Resetting Light column Car Park	£620.10
561920949	Parish On line	Mapping Software	£180.00
837951335	Rialtas	Fixed Assets Software, training /main	£836.94
481000683	Countrywide	Grass Cutting Feb	£1,333.20
574092805	N Beale	Bins and Cleaning	£323.30
833623354	Ashford Web Services	2 Mail Box renewal and updates, Plugins	£241.60
573741360	Viking	Postage Stamps and Pens	£98.03
919548540	WGJ Plumbing	Pipe Leak under Sink Public Toilets	£60.00
346684175	Viking	Admin/Badgers for Councillors and Volunteers	£78.55
<b>Staff Costs</b>	Bank Transfer Unity Bank		£7,443.14
			<b>£12,855.36</b>
		<b>Nat West Bank/ Unity Trust Bank</b>	
		VAT Refund Dec	<b>2097.04</b>
	Misc.	Trade in Computer	110.00
			<b>£2,207.04</b>
Nat West Bank statements not received; separate income list will be presented at the Meeting			

<b>8.</b>	<b>Planning:</b>
<b>8.1</b>	<b>NOT/2025/0113 Existing Building, Barnfield Road, Charing:</b> Prior approval for the change of use of an agricultural building and land within its curtilage to a single storey dwelling house and associated operational development. (DB)
<b>8.2</b>	<b>PA/2024/2385 Pett Farm, Pett Lane Charing:</b> Self build dwelling to support equestrian business at Pett Farm (retrospective)(DB)
	<b>Planning Decisions:</b>
	<b>NOT/2025/0027 Ashford Cold Store, Ardo Sherway Ltd, Ashford Road Charing:</b> Prior notification for the installation of 1960, 635w roof mounted solar panels. (Prior approval not required)

	<b>PA/2024/1647 Little Swan Street Farm Charing Heath Road Charing:</b> Change of use of land, erection of 3 holiday let units and associated landscaping, following the demolition of the existing barn. Widening of existing vehicular access. (refuse)
	<b>PA/2024/1932 32 Downs Way Charing:</b> Lawful Development Certificate Existing -Confirmation of lawful start of planning permission 14/0155/AS (Existing Use/Development is Not Lawful)
	<b>PA/2024/2181 Beachside, Pilgrims Way Charing:</b> Proposed conversion of existing garage into a self-contained ancillary accommodation (Withdrawn)
	<b>PA/2024/2288 Murada House ,Faversham Road Charing:</b> Proposed garage , workshop and storage space following demolition of the existing outbuildings.(approve with conditions)
<b>9.</b>	<b>Information:</b>