

MINUTES

**Charing Parish Council Meeting
Tuesday 11th February 2025 at 7.30pm
Top Room Charing Parish Hall.**

Dawne Austen
Parish Clerk

1.	Apologies for absence. Chair Cllr C Prinn; Vice Chair C Bain-Smith
2.	In attendance: Vice Chair D Bennett; Cllrs D Gudge; J Strike; C Allen; S Woodbridge; J White; T Hayward; O Worsfold; T Reed the Clerk the RFO & Borough Cllr Y Roden.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants)
5.	Minutes of previous meetings: These were agreed and signed.
6.	Matters Arising:
6.1	Community Warden update: The new warden has been agreed and should be in place at the beginning of March.
6.2	CCTV update: The final connection to the hub in ABC should take place in the next few weeks.
6.3	Clewards Meadow (snake sensory area S106): It was agreed by full council that the S106 money from Poppyfields development for open green space be used in Clewards Meadow for the snake and sensory area.
6.4	War Memorial replicated in Church: The council agreed in principle but would need to know exactly what was being put forward.
6.5	S106 re Allotments allocation: It was agreed by full council that monies for allotments from the Poppyfields development be re allocated to Westwell PC as we do not own any allotments.
6.6	Charing sign: The sign has been refurbished and is now back up. The council would like to thank artist Claire J Brown for all the work in carrying out the refurbishment.
to6.7	Annual Meeting date: The annual meeting will be on Tuesday 13 th May at 7.30pm main hall.
6.8	Reconnecting Ancient Woodland: To be invited to the March or April meeting depending on when they are available.
6.9	Donation for Fete Committee: It was agreed to make a donation of £750 towards the fete.
6.10	ABPF Zip wire: The clerk will contact the secretary and ask them to make a donation request.

7.	Finance:
7.2	The following accounts were approved:

11/02/2025	Payee Name	Details	Amount Paid
	January		Nat West Bank
DD	Ashford Borough Council	Rates Cemetery	£0.00
DD	Sage	Payroll FEB	£12.00
DD	Business stream	Hall water 16-10-24 to 16-01-2025	£148.88
Card	Cartridge save	Printing units (2)	£25.85
DD	Nat West	30-11 to 03-01 Service Charges	£11.90
DD	Initial	Contract 11/02 to 10/03 hall	£62.74
Card	CPRE	Subscription	£36.00
DD	Norton	Computer	£119.99
DD	Microsoft 365 Family	Renewal	£104.99
Card	iPhone	Clerks	£999.00
DD	British Gas	2-01-2025 to 1/02/2025 Hall Electric	£940.28
			£2,461.63
		Unity Trust Bank	
546657867	Ashford Web Services	Upgrades/back up/plugins	£40.00
11880573	Triple 9 Services	Cemetery/ROSPA/maintain	£798.50
624079961	Lotus	1300 News Letters	£448.00
32538813	C.S Mitchell	Brenchley Mews Car Park	£354.00
14077591	C.S Mitchell	Resetting Light column Car Park	£620.10
561920949	Parish On line	Mapping Software	£180.00
837951335	Rialtas	Fixed Assets Software, training /main	£836.94
481000683	Countrywide	Grass Cutting Feb	£1,333.20
574092805	N Beale	Bins and Cleaning	£323.30
833623354	Ashford Web Services	2 Mail Box renewal and updates, Plugins	£241.60
573741360	Viking	Postage Stamps and Pens	£98.03
919548540	WGJ Plumbing	Pipe Leak under Sink Public Toilets	£60.00
346684175	Viking	Admin/Badgers for Councillors and Volunteers	£78.55
Staff Costs	Bank Transfer Unity Bank		£7,443.14
			£12,855.36
		Nat West Bank/ Unity Trust Bank	

		VAT Refund Dec	2097.04
	Misc.	Trade in Computer	110.00
		Hall	375.00
	NW/CCLA	Interest	386.76
			£2,969.16

8.	Planning:
8.1	NOT/2025/0113 Existing Building, Barnfield Road, Charing: Prior approval for the change of use of an agricultural building and land within its curtilage to a single storey dwelling house and associated operational development. (unanimous)(recommend refusal)
8.2	PA/2024/2385 Pett Farm, Pett Lane Charing: Self build dwelling to support equestrian business at Pett Farm (retrospective) (6 for 2 against recommend support)
8.3	Planning Decisions:
8.4	NOT/2025/0027 Ashford Cold Store, Ardo Sherway Ltd, Ashford Road Charing: Prior notification for the installation of 1960, 635w roof mounted solar panels. (Prior approval not required)
8.5	PA/2024/1647 Little Swan Street Farm Charing Heath Road Charing: Change of use of land, erection of 3 holiday let units and associated landscaping, following the demolition of the existing barn. Widening of existing vehicular access. (Refused)
8.6	PA/2024/1932 32 Downs Way Charing: Lawful Development Certificate Existing -Confirmation of lawful start of planning permission 14/0155/AS (Existing Use/Development is Not Lawful)
8.7	PA/2024/2181 Beechside, Pilgrims Way Charing: Proposed conversion of existing garage into a self-contained ancillary accommodation (Withdrawn)
8.8	PA/2024/2288 Murada House, Faversham Road Charing: Proposed garage, workshop and storage space following demolition of the existing outbuildings. (approve with conditions)
8.9	PA/2024/2004 Newlands Farm, Charing Heath. Road Charing: Change of use and conversion of existing barn into a residential dwelling (self-build) with parking and garden area following the demolition of a garage. Erection of a chicken and bat house (Refused)
8.10	PA/2024/2351 Old Barn House, Pluckley Road Charing: Proposed detached Car port/ Garage (Granted)
9.	Information:
9.1	Cllr Reed enquired to the maintenance of the front hall steps. The clerk informed the council that a builder had looked at the steps and recommended due to the type of stone that the clerk contacted a stone mason. Cleverley Spencer have looked and have said that it is fine at this time. We will continue to monitor and get the appropriate advice.
9.2	Cllr White informed councillors on the upcoming events from The Arts Society on the 24 th March, 12th April.
9.3	Cllr Woodbridge reported flooding at Warren Street.
9.4	Cllr Allen reported drainage issues on the Charing Heath Road.
	There being no further business the meeting closed at 8.40 pm