

# AGENDA

MEMBERS OF CHARING PARISH COUNCIL  
the meeting of the **PARISH COUNCIL AGM** on **TUESDAY 27th MAY 2025 at 7.30pm.**  
**Top room Charing Parish Hall AGM**

Dawne Austen  
Parish Clerk

1.	<b>The election of Chairman of the council and to receive the Chairman's declaration of acceptance to office.</b>
2.	<b>The election of Vice Chairman of the council and to receive the vice Chairman's declaration of acceptance to office.</b>
3.	<b>To receive and accept apologies for absence.</b>
4.	<b>In Attendance:</b>
5.	<b>To receive any declarations of interest from Members.</b> Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.none
6.	<b>Public Participation Session.</b> This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) no members of the public present.
7.	<b>To approve the minutes of the meeting on held on the 8th of April.</b>
8.	<b>Election of committee members, Chair &amp; representatives for Wealden Wheels, Moat management committee, KALC/ Parish Forum. (for all committees we require a minimum of 4 councillors)</b>
9.	<b>Finance:</b>
9.1	<b>Section 1-Annual Governance Statement 2024/25</b>
9.2	<b>To approve the Section 2 Accounting Statements for 2024-25, Section 2 of the Annual Return for the year ending 31 March 2025.</b>
9.3	<b>Annual Return-England for year ended 31<sup>st</sup> March 2025.</b>
9.4	The following accounts are submitted for approval:

			<b>Nat West Bank</b>
DD	Ashford Borough Council	Rates Cemetery May	£71.00
DD	Sage	Payroll May	£12.00
DD	British  Gas	Period 02-04 to 01-05 Hall	£408.81
DD	British Gas	Period 06-03 to 05-4 Public Toilet	£91.51
DD	British Gas	Period 02-03 to 03-4 Hall	£739.21
DD	Business Stream	Period 04-12-2024 to 4-03-25 Public toilets	£341.04
DD	Business Stream	Period 17-01- to 16-04-25 Hall	£115.17
Card	Lidl	Food Bank PT of donation	£66.84
DD	Initial	March Hall Contract	£62.74

DD	Initial	April Hall Contract	£62.74
DD	Nat West	Bank Charges	£11.65
Card	Cartridge Save	2 Ink Cartridge councillor	£40.78
Card	Cartridge Save	2 Ink Cartridge councillor	£34.99
Card	HP	Printer (RFO)	£134.50
DD	British Gas	Periods 06-04 to 5-5-2025 Public Toilets	£106.83
DD	Nat West	05-04 to 02-05 Bank Charges	£7.00
DD	Initial	Period 01/05 to 31-08 -2025 Public Toilets	£158.12
Card	Sainsburys	Refreshments	£54.25
Card	Fixings Warehouse	2 Brooms	£31.08
Card	Ashford Designer Centre	Gift Card (Community Award)	£100.00
			£2,650.26
		<b>Unity Trust Bank</b>	
462490277	Rialtas (Accounts system)	Annual support and licence	£907.20
992549999	Countrywide	Grass cutting April	£1,439.80
693219467	Countrywide	Grass cutting May	£1,439.80
262670357	KALC	Vat missed of payment 558375057	£235.49
560240162	Kevin Giles	Weed Kill/Cemetery /pruning	£265.00
880756813	Viking	Admin Supplies Postage stamps	£124.63
289768947	KALC	Training for Councillor	£48.00
146476046	MC Testing Services	replace emergency lights (hall)	£530.00
452394843	CPRE	Annual fee for CCTV camara	£100.00
116276643	N Beal	Bins & Cleaning March	£303.30
77171903	KALC	Y/end Audit training	£42.00
K/N	Triple 9 Services	Village maintenance	£1,005.50
420353923	Charing History Society	Donation	£250.00
174417484	CJA Consulting	Computer email	£20.00
664057307	Lotus	Newsletters	£448.00
490207320	N Beal	Bins & Cleaning April	£303.30
541423168	Ashford Web Service	Web security, plugins, backup April-May	£80.00
298390384	M Thomas	Internal Auditor	£545.00
<b>PA/726023559</b>	Sainsbury	Annual Parish Meeting	£127.58
8752468	Triple 9 Services	Village Maintenance	£1,011.00
82039681	K Giles	Village plants, tubs weed spray	£828.75
Staff Costs	April		£7,252.58
Staff Costs	May		£9,467.25

			£26,774.18
		Nat West Bank/ Unity Trust Bank	
		VAT Refund March & April	£1,344.02
		1st Precept Payment	£114,593.07
		Banks Interest	£324.75
		Hall	£1,118.25
		Cemetery	£300.00
		Christmas \Lights	
		Refund CCTV Monitoring	£6,361.64
			£124,041.73

<b>10.</b>	<b>Matters Arising:</b>
<b>10.2</b>	Parish Hall Steps (update):
<b>10.3</b>	Cemetery re Astro turf:
<b>10.4</b>	Parish Councillor Laptops:
<b>10.5</b>	Double Yellow Line Scheme:
<b>10.6</b>	CCTV Cameras public toilets
<b>10.7</b>	ABPF ROSPA Charges:
<b>11.</b>	<b>Planning Applications:</b>
<b>11.1</b>	<b>PA/2025/0890 Pett Place, Pett Lane Charing:</b> Listed Building consent for modification of previously approved external door openings on half glazed timber door. Modification of previously approved external opening to East Elevation. Amend maintenance roof access windows and some internal openings. (DB)
<b>12</b>	<b>Planning Decisions:</b>
<b>12.1</b>	<b>PA/2025/0389 Land south of Ashford Road and east of Burleigh Road Charing:</b> Erection of 2no car wash bays <b>(Granted)</b>
<b>12.2</b>	<b>PA/2025/0398 48 Charing Post Office, High-Street Charing:</b> Change of use from mixed use property to as a shop and dwelling to single dwelling. <b>(Granted)</b>
<b>13.</b>	There being no further business the meeting closed at