

AGENDA

Charing Parish Council Meeting
Tuesday 10th June 2025 at 7.30pm
Top Room Charing Parish Hall.

Dawne Austen
Parish Clerk

1.	Apologies for absence. vice chairs D Bennett & C Bain-Smith. Cllr J Strike.
2.	In attendance: Chair C Prinn; Cllrs D Gudge; O Worsfold; C Allen; S Woodbridge; T Hayward; J White; J Bignall; T Reed; The clerk & RFO.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011.
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants)
5.	Minutes of previous meetings: These were agreed and signed.
6.	Matters Arising:
6.1	LSOS (land south of the swan) The reserved matters application has come forward. There are no additional changes to the previous application therefore the council agreed that they would still support the application.
6.2	CCTV: It was agreed that we purchase two different cameras for the public toilets, so it captures the whole of Old Ashford Road.
6.3	Re signing of Civility and Respect Certificate: This was signed.
6.4	Approval of Risk Assessments for Public Toilets, Open Spaces, Cemetery, Hall & Finance: The risk assessments were all agreed by full council and signed.
6.5	Donation request for Charing Football Club (Youth) The donation request was agreed and the RFO will arrange payment.
8.	Finance:
8.2	Section 1 Annual Governance Statement 2024/25 We acknowledge as members of Charing Parish Council our responsibility that there is a sound system of Internal Control, including arrangements for the preparation of the Accounting Statements. We confirm to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 st March 2025. Chair of the meeting and clerk to sign. These were approved and signed by full council.
8.4	To approve the section 2 Accounting Statements for 2024/25 Section 2 of the Annual Return for the year ending 31 st March 2025 be signed approved was agreed
8.5	Annual Return-England for year ended 31st March 2025. Charing Parsh Council current year 2024-2025 The Chairman signed.
8.3	Councillors' replacement Laptops: It was agreed to purchase new laptops once further enquiries have been made. Cllr Gudge will enquire and report back. The RFO also reminded councillors to let her know if they required any ink or stationery.

	Planning Decisions:
	PA/2024/0482 Brockton Farm Paddock, Vicarage Lane, Charing Heath: Retrospective application for the continued use of land for a 4no plot Gypsy/ Traveller Site with 5no mobile homes, 4no touring caravans, 4no existing dayrooms, 3 no existing access, 3no existing. (refused)
	PA/2024/0809 Newlands Farm, Charing Heath Road, Charing: Carport with store, change of use of land from agricultural to residential and laying of hard surfacing (retrospective) (refused)
	PA/2025/0678 The Charing surgery, Surgery Close, Charing: Two additional rooflights to serve first floor office space. (granted)
10.	Information:
10.1	Cllr Hayward will be distributing the letters to residents at the bottom of the High Street re KCC's proposal of double yellow lines.
10.2	Cllr Bignall is trying to arrange an account meeting with Capita/ Electranet.
10.3	Cllr Reed has agreed to attend the KALC EGM on reorganisation and report back at the next meeting.
	There being no further business the meeting closed at 8.40pm