

# FINANCE MINUTES

The Charing Parish Council's Finance Committee held their meeting on Monday **7<sup>th</sup> July @ 19.30:**

1.	<b>Apologies:</b> In attendance: Chair Cllr D Bennett; The RFO; Cllrs J Strike; D Gudge; C Prinn & the clerk.
2.	<b>To agree minutes of the Finance meeting held on 9<sup>th</sup> June 2025:</b> The minutes were agreed and signed.
3	<b>Matters arising from</b> the meeting held on the 9 <sup>th</sup> of June 2025 none.
4.	<b>Accounts YTD 2025-2026 Year:</b> The Finance committee went through the accounts and agreed with the figures.
5.	<b>Banks accounts:</b> We are still waiting for the bank card to arrive for the Unity Trust account. Once received we will close the Nat West account.
6.	<b>Local Government Reorganisation Survey:</b> This was completed, and the clerk will return the document to ABC.
7.	<b>Risk assessment for finance Regulations updated June 2025.</b> The regulations were reviewed and "we have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. "We have undertaken all reasonable steps to assure ourselves that there are no matters of actual or potential noncompliance with laws, regulations and codes of practice which could have significance financial effect on the ability to conduct business. We have maintained throughout the year. An adequate and effective system of internal audit of the accounting records, control and system.
8.	<b>M &amp; S Computer Services:</b> The RFO and clerk have met with M&S Computer Services and the committee agreed to use them for our IT services.
9.	<b>CCTV:</b> New cameras and Outstanding account: The new cameras for the public toilets have been ordered.
10.	<b>Any other information.</b>
	Date of <b>Next Finance Meeting Monday September 8<sup>th</sup>, 2025.</b> Monday November 10th, 2025. Monday 12th January 2026 and Monday 9 <sup>th</sup> March 2026.
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