

AGENDA

MINUTES

Charing Parish Council Meeting

TO ALL MEMBERS OF CHARING PARISH COUNCIL

YOU WERE HEREBY SUMMONED to attend the meeting of the **Parish Council** to be held on **Tuesday 9th September 2025 at 7.30pm**. Top Room Charing Parish Hall Station Road Charing.

If any resident wishes to attend the meeting, please contact the Clerk for meeting attendance requirements prior to the meeting at cpclerk@charingkent.org

Dawne Austen
Parish Clerk

1.	Apologies for absence. Cllrs J Bignall; T Reed; O Worsfold.
2.	In attendance: Chair Cllr C Prinn; vice chairs D Bennett; C Bain-Smith; Cllrs D Gudge; J Strike; T Hayward; J White; C Allen; S Woodbridge; Borough Councillor Y Roden; the RFO & Clerk.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. No declarations
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) one member of the public present
5.	Minutes of previous meeting: These were agreed and signed
6.	Matters Arising:
6.1	Highways Survey: Two companies have been contacted who have been used before for quotes. The surveys will take place in seven areas. It was agreed to use compass, KCC use this company for their surveys. The surveys have been budgeted for in this financial year. It was agreed to go ahead with the surveys in October at a cost of £2445.
6.2	Newsletter: The newsletter will be due to go out at the end of the month.
6.3	Grants: All committees were asked to look at grants for the forthcoming year for projects required for their committees. Both Borough and County Councillors have grants that may be available.
6.4	Brockton Farm: The clerk has contacted ABC regarding the previous appeal decision.
6.5	Churchyard Maintenance: The Clerk has heard from the vicar regarding maintenance of the Churchyard. The Diocese have said that the Parish Council are responsible for all maintenance within the Churchyard as this is a closed Churchyard. The Clerk is waiting for the documentation from the Church stating when this was agreed.
6.6	Reorganisation: An update was given and an update for parishioners will be in the Newsletter.

6.7	Heathlands: John Britt from LPC will be attending the next council meeting to update councillors.
6.8	Remembrance Day (coffee morning): It was agreed to hold a coffee morning in aid of the RBL on Saturday 8 th November.
6.9	Graffiti around village: There has been an increase in graffiti around the village with red crosses and stop the boats being sprayed. This has been reported to the police and KCC highways due to the damaged to signage and salt bins.
6.10	ABC Local Plan: A call for additional sites has been asked for by ABC.
6.11	Clewards Meadow: Work has started on the snake area and surrounding landscaping.
7.	Finance:
7.1	Approval of Accounts: The following accounts were approved.
7.2	Cash flow update: The RF0 gave an update on the 6 monthly cash flow. We are still awaiting the final report from the external auditors.

9.	Planning:
9.1	PA/2025/1484 Westlea House, Pluckley Road Charing: Erection of two detached dwellings, detached car barns, refuse storage and associated landscape buffer and footway link. (unanimous)(recommend refusal)
9.2	PA/2025/1367 10 Sayer Road Charing: Proposed two-storey side extension with front and rear gables, integrated garage, front porch canopy, single-storey rear extension with balcony above., solar panels to rear -facing roof slope, new boundary wall/ gates and extended dropped kerb. Following the demolition of the existing rear conservatory. (unanimous) (recommend refusal)
9.3	PA/2025/0955 Ferramenta, Market Place Charing: Replace windows, including front windows at first floor to open inwards with safety rail/guard (originally a door), conservatory frames, casements and doors. Replace failed roof tiles and roof membrane (like for like) (unanimous) (recommend support)
9.4	PA/2025/1524 Heath Farm, Lenham Heath Road, Charing Heath: Lawful Development Certificate -Existing – for One main dwelling, 3- bed one small outbuilding and a barn, two barn storage and a garage and a portacabin. (unanimous) (recommend support)
	Planning Decisions:
9.5	PA/2025/0493 Pilgrims House, Pilgrims Way Charing: Variation of conditions 2 (Approved Plans), 11 (Window Openings)- Obscure Glass) and 14 (Time Limit-for use of outbuildings) of planning permission PA/2022/2449 (proposed construction of a replacement window. (Granted)
9.6	PA/2025/1015 Catkins Cattery & Murada House Faversham Road Charing: Erection of new outbuilding with pitch roof and change in use of land to garden land (Retrospective) (Granted)
9.7	PA/2025/0599 Southfield, Southfield Lane, Charing: Change of use of land for the keeping of horses, with the erection of stable block and 20mx 40m riding area. (Granted)
9.8	PA/2025/1207 1 Littledale, Charing: Single storey rear extension following demolition of existing conservatory. (Granted)
9.9	PA/2025/1316 Fourwinds, Hart Hill Charing: Certificate of Lawful development- Proposed -loft conversion with rooflights and additional upper floor windows to rear (Withdrawn)
9.10	Appeal PA/2024/2004 Newlands Farm, Charing: Change of use and conversion of existing barn into a residential dwelling (self-build) with parking and garden area following the demolition of a garage. Erection of a chicken and bat house. (Dismissed by the

	Inspector)
10.	Information:
10.1	The Clerk and RFO reminded councillors to look at the latest training sessions were out from KALC. If they could look at the training and contact the RFO to book.
	There being no further business the meeting closed at 8.45pm