

AGENDA

Minutes

14th October 2025

Charing Parish Council Meeting
at 7.30pm Top Room Charing Parish Hall.

Dawne Austen
Parish Clerk

1.	Apologies for absence. Borough Cllr Y Roden; Cllrs T Reed; J White; & C Allen.
2.	In attendance: Chair C Prinn; vice chairs D Bennett; C Bain Smith; Cllrs O Worsfold; D Gudge; J Strike; T Hayward; S Woodbridge; J Bignall; The RFO & Clerk. Borough Cllr C Bell.
3.	To receive any declarations of interest from Members. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Charing Parish Council Code of Conduct for Members and by the localism Act 2011. None
4.	Public Participation Session This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. Time for this session is limited to 10 minutes (divided by the number of participants) 2 members of the public present.
5.	Minutes of previous meetings: The minutes of the previous meeting were agreed and signed.
6.	Matters Arising:
6.1	Lenham Heathlands - John Britt: John Britt updated the PC on the proposed Heathlands Development. A consultation will be held between 3 rd November and 15 th December. It is asked to make parishioners aware of the consultation. The parish council will be responding. It is not too late to overturn the decision. The SPD document is over 100 pages long but there is not a lot of substance within the document to how the new station will be paid for, how congestion on the A20 will cope, there is nothing in the document for parishes. Vehicle movements during construction will be 120 lorries a day.
6.2	RBL Coffee Morning: This will be held in. the parish hall on Saturday 8 th November 10am - 12noon. All proceeds will be going to the RBL.
6.3	County Councillor Jeremy Eustice: Reported to the council on the latest meetings. He will be sending out a newsletter after each KCC meeting. KCC have responded to ABC local plan proposals to re think their transport proposals.
6.4	Clewards Meadow: The work is nearly completed. It was agreed for a small plaque to be placed by the snake, wording to be agreed.
6.5	Churchyard Maintenance: The clerk has contacted a lawyer whose expertise is Churchyards and Cemeteries. The clerk has asked the Rev Sandra Marsh to send on the signed documentation showing the PC agreed to take on the maintenance of the churchyard when it closed.
6,7	Public Toilets: The clerk informed councillors that refurbishment of the toilets would need to be budgeted for going forward and this would need to be included in next year's budget. Without forward planning it would n=mean going forward the toilets would need to close.
6.8	Tree Survey Report: The independent survey that is legally required for all open spaces

	under the responsibility of the council has been received. The clerk will arrange for any tree work recommended to be carried out within the timescales recommended.
6.9	Road Naming (Track off Bowl Road): It was agreed not to pursue with the request to adopt the Track as this has not been budgeted for and it would set a precedent. The track can be found when putting in addresses. This is the first time a request has come from one resident .
7.	Finance:
7.1	RFO report for the 14 th October 2025: The council went through the finance report and agreed that it was correct.
7.2	Audit Report: The RFO informed the council about the importance of the changes that were coming to the agar and Assertion 10.
7.3	YTD income and expenditure 2025-2026: All figures were presented to council, and the 6-month report was agreed and committees agreed with their figures.
7.4	Budget 2026-2027: The RFO went through the budget process and reminded committees draft budgets needed to be with her by 3 rd November.
7.5	Risk Assessments: The RFO and clerk explained about the risk assessment forms that would be required to complete for their committees.
7.6	Councillor Laptops: The RFO informed councillors that 6 old laptops were to be recycled

8.	Planning:
8.1	PA/2025/1684 The Windmill, Bowl Road Charing: Single storey rear and side extension with internal courtyard and changes to fenestration (unanimous)(recommend support)
8.2	PA/2025/1682 The Windmill, Bowl Road Charing: Single storey rear and side extension with addition of rooflights and internal alterations including removal of walls (LBC)(unanimous) (recommend support)
8.3	PA/2025/1756 Brockton Farm Paddock, Vicarage Lane Charing Heath : Proposal for the continued use of land for a 4no plot Gypsy/Traveller Site with 5 no mobile homes, 4no touring caravans, 4 no existing day rooms ,3 no existing access, 3no existing sheds and 1no new access with associated fencing and landscaping (retrospective) (unanimous)(recommend refusal)
8.4	PA/2025/1607 Wilks Farmhouse, Lenham Heath Road, Charing Heath: Conversion of two-storey double garage to holiday let (unanimous) (recommend refusal)
8.5	PA/2025/1796 38 Sayer Road Charing: Two-storey side extension and single -storey rear extension following demolition of existing single storey side-extension. (unanimous) (recommend support)
	Planning Decisions:
8.6	PA/2025/1367 10 Sayer Road Charing: Proposed two-storey side extension with front and rear gables, integrated garage, front porch canopy, single-storey rear extension with balcony above., solar panels to rear -facing roof slope, new boundary wall/ gates and extended dropped kerb. Following the demolition of the existing rear conservatory. (Granted)
9.	Information:
9.1	Concerns had been raised regarding the scaffolding around the property in the lower High Street. There were no lights around the scaffolding, the scaffolding was also encroaching onto the Highway.
	There being no further business the meeting closed at 21.10