

FINANCE MINUTES

The Charing Parish Council's Finance Committee meeting was held on **8th September 2025 @ 19.30hrs**
in the top room of the Charing Parish Hall

1.	Apologies: In attendance: Cllrs D Bennet (chair) J Munro (RFO) J Strike; D Gudge; C Prinn & the clerk
2.	Minutes: The minutes of the Finance Meetings held on 7 th July 2025 and were agreed and signed.
3.	YTD Accounts: Year to date accounts were agreed. All committee members agreed the year-to-date accounts and were updated on the closure of the Nat West account. The Lloyds bank card has now been received for the Unity Trust account.
4.	Admin Staff Salary Review: The council agreed to the increase in admin wages in line with NALC recommendations. It was also agreed not to increase the clerk's pension.
5.	Churchyard Maintenance: We are still awaiting confirmation from the church that the parish council agreed to take over the maintenance of the churchyard some years ago.
6.	Outstanding S106 money: Quotes are being obtained for the new filter system in Clewards Meadow from the outstanding money from Poppyfields. The money has to be used by the end of December 2025.
7.	Grants: The RFO explained to the committee that committees would need to be looking at grants for their committees for the next financial year.
	Date of next Finance meeting: 10 th November 2025
	There being no further business the meeting closed at: 7.45pm