

# CHARING PARISH COUNCIL MEETING

## Top Room Charing Parish Hall 7.30pm

### 13<sup>th</sup> JANUARY 2026

### MINUTES

- 1. Apologies for absence:** Cllrs C Bain-Smith; J Strike; O Worsfold; J Bignell.  
In attendance: Chair Cllr C Prinn; Vice Chair D Bennett; Cllrs T Hayward; J White; T Reed; S Woodbridge; C Allen; D Gudge; The RFO; The Clerk and Borough Cllr Y Roden.

#### **2. Specific Declarations of Interest**

Members can make any specific declarations of interest at this point.  
Nothing to declare.

#### **3. Public Open Forum**

(10 minutes)

#### **4. Signing of:**

4.1 Minutes: Charing Parish Council Meeting, 9 December 2025. These were agreed and signed.

#### **5. Matters Arising from Minutes:**

5.1 Charing Parish Council Meeting 9 December 2025 – information only

CCTV the clerk will be meeting with Swale Borough Council re costs for them to take on the monitoring.

#### **6. Representatives:**

6.1.1 Ashford Borough Council: (i) Borough Cllr Yvonne Roden.

(ii) Cllr Roden reported complaints from residents re the heat pump installation at Clearmount Drive.

#### **7. Business matters:**

7.1 Worknest:

(i) The clerk reported that meetings had been booked for the Asset inspection & Health. & Safety.

7.2 Shepherd Neame (i) Transfer of land

(i)The solicitors have been in contact and are progressing with the land transfer.

7.3 Newsletter: (i) Inclusions for the newsletter are due by 22<sup>nd</sup> January delivery end of February.

7.4. Church Maintenance: (i) there has not been any update from the church to date.

## **8. Reports:**

8.1 Parish Council Chairperson: (i) Matters arising.

(ii) Cllr Prinn informed Cllrs that the Annual Meeting will be on the 5<sup>th</sup> May.

8.2 Parish Clerk: (i) Matters arising.

(ii) The clerk reported that DHA had a couple of possibly buyers for Parsons Mead.

8.3 Sally Williams (i) monthly report Community Warden

(i) This was circulated to all councilors.

8.4 Cllr Hayward (i) Highways Report

(i) A letter is to be distributed to residents on The Hill regarding the double yellow lines.

## **9. Monthly Accounts:**

9.1 (i) Approval of accounts

(i) the accounts were unanimously approved by full council.

## **10. Planning**

10.1 Planning applications/appeals received prior to Parish Council Meeting

10.2 PA/2025/2272 Four Acres, Charing Heath Road Charing: Variation of condition 2 (Occupancy restrictions) App/E220/5/C/15/3134481 ENF/2023/0262”to allow further caravans on site – a total of 4 static and two tourers. (unanimous)(recommend refusal)

10.3 PA/2025/2348 Doublequick farm, Lenham Heath Road Charing Heath: Erection of an ancillary commercial building and minor extensions to the south of the main building to form two units for continued commercial use and proposed ancillary offices, together with landscape enhancements. (unanimous) (recommend refusal)

10.4 PA/2025/2352 Ferndale, Stalisfield Road, Charing: Two-storey side extension with first floor side balcony and replacement two-storey front porch extension. (unanimous) (recommend support)

10.5 PA/2025/2185 Garden House, Pett Lane Charing: Proposed garage conversion with alterations to rear elevation fenestration and replacement of all windows. (unanimous) (recommend support)

## **11. Information:**

(i) The clerk reported that a section of the Cemetery wall had collapsed and she was obtaining quotes.

There being no further information the meeting closed at 8.20pm

